

WEST DEPTFORD TOWNSHIP

RESOLUTION 2020- 98

RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER TWO REQUIREMENTS

WHEREAS, the Township of West Deptford is a member of the TRICO JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

WHEREAS, through its membership in the TRICO JIF, the Township of West Deptford enjoys cyber liability insurance coverage to protect the Township of West Deptford from the potential devastating costs associated with a cyber related claim; and

WHEREAS, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

WHEREAS, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1 & Tier 2 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of West Deptford; and

WHEREAS, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of West Deptford to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Township of West Deptford's cyber insurance policy, administered through TRICO JIF and the Municipal Excess Liability Joint Insurance Fund;

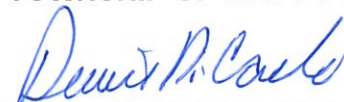
NOW, THEREFORE, BE IT RESOLVED, that the Township of West Deptford does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan:

- Server Security
- Limiting Access Privileges
- Acceptable Use of Internet and Email
- Protection of Data
- Passwords Policy
- Appropriate level of Technology Support
- Leadership has Expertise to Support Technology Decision Making; and

BE IT FURTHER RESOLVED that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

ADOPTED at the meeting of the Township Committee of the Township of West Deptford held on February 5, 2020.

TOWNSHIP OF WEST DEPTFORD



DENICE DICARLO, Mayor

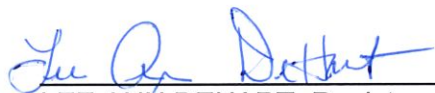
ATTEST:



LEE ANN DEHART, Registered Municipal Clerk

CERTIFICATION

I, Lee Ann DeHart, Registered Municipal Clerk, of the Township of West Deptford, in the County of Gloucester, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting of the Township of West Deptford held on February 5, 2020.



LEE ANN DEHART, Registered Municipal Clerk



MEL Cyber Insurance Reimbursement Plan
Minimum Technological Standards
Certification

Tier 2 **Completed**

Technical Competency

Physical Server Access

- 1. Servers are physically protected from unauthorized access

✓

Access Privilege Controls

- 1. Users with administrator rights are limited
- 2. Users only have access to those services they need
- 3. Access is removed when no longer needed or separated from service
- 4. Access rights are periodically reviewed

✓

Technology Support

- 1. Staff or contractors are available to support technology and respond to security incidents

✓

Cyber Hygiene

Policies

- 1. Adopted sound and periodically reviewed government internet and email use policies

✓

Protect Information

- 1. Files containing PII and PHI are password protected or encrypted

✓

Password Strength

- 1. Employees are required to use strong, unique passwords, changed at least annually

✓

Technology Management

Leadership Expertise

- 1. Leadership has access to expertise that supports technology decision making, such as risk assessment, planning and budgeting (check all that apply)
 - a. Officials
 - b. Employees
 - c. Contractors/consultants
 - d. Citizen volunteers

✓

