

**WEST DEPTFORD TOWNSHIP**

**RESOLUTION #2017-214**

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AWARDING A CONTRACT FOR CUSTODIAL SERVICES FOR MUNICIPAL AND PUBLIC WORKS BUILDINGS IN THE TOWNSHIP OF WEST DEPTFORD (JAN-PRO CLEANING SYSTEMS)**

**WHEREAS**, the Township of West Deptford (hereinafter referred to as "Township") has a need to award a contract for custodial services for the Municipal and Public Works Buildings in the Township ("Services"); and

**WHEREAS**, the Township solicited for and received quotes for the needed Services; and

**WHEREAS**, four quotes were received and opened on June 7, 2017 as follows:

Genie Building Maintenance, Inc.	\$3,200 per month
Ambassador Cleaning Specialist LLC	\$2,900 per month
Diamond Cut Building Maintenance	\$2,821 per month
Jan-Pro Cleaning Systems	\$2,418 per month

**WHEREAS**, Jan-Pro Cleaning Systems located in Haddon Heights, New Jersey has submitted all the required information per the specifications to provide the Services and was determined to be the lowest responsive bidder; and

**WHEREAS**, the Purchasing Agent has reviewed the quotes submitted and has prepared a recommendation memo dated June 16, 2017 and attached hereto to award a contract to Jan-Pro Cleaning Systems; and

**WHEREAS**, this contract will be for one (1) year, effective July 17, 2017 to July 16, 2018; and

**WHEREAS**, the specifications for the Services are incorporated by reference herein; and

**WHEREAS**, a Certification has been issued by the Chief Financial Officer of the Township of West Deptford certifying that sufficient funds have been appropriated and are available to cover this contract and the original of said Certification is attached to the original of

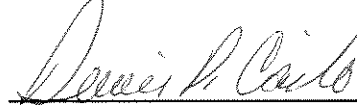
this Resolution and shall be kept on file at the Township office.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of West Deptford, County of Gloucester and State of New Jersey on this 21<sup>st</sup> day of June, 2017, that a one (1) year contract be awarded to Jan-Pro Cleaning Systems located in Haddon Heights, New Jersey for custodial services for the Municipal and Public Works Buildings in the Township of West Deptford as per the specifications and quote by Jan-Pro Cleaning Systems effective July 17, 2017 to July 16, 2018; and

**BE IT FURTHER RESOLVED** that the Mayor and/or Township Administrator are herein authorized to execute all appropriate contracts, documents and agreements respecting the award of said bid.

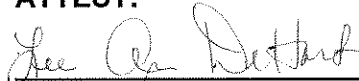
**ADOPTED** at the meeting of the Township Committee of the Township of West Deptford held on June 21, 2017.

**TOWNSHIP OF WEST DEPTFORD**



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DENICE DICARLO, Mayor


**ATTEST:**



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LEE ANN DEHART, Registered Municipal Clerk

**CERTIFICATION**

I, Lee Ann DeHart, Registered Municipal Clerk, of the Township of West Deptford, in the County of Gloucester, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting of the Township of West Deptford held on June 21, 2017.



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LEE ANN DEHART, Registered Municipal Clerk

Certification of Availability of Funds

This is to certify to the Township Committee of the Township of West Deptford, that funds for the following resolution are available.

Resolution Date: June 21, 2017  
Resolution Number: 2017- \_\_\_\_

Vendor: Jan-Pro Cleaning Systems  
Description: Custodial Services

<u>Account Number</u>	<u>Dept. Description</u>
7-01-26-0310-0000-02400	Bldgs & Grounds – Cleaning & Maintenance of Building

Sufficient funds have been appropriated in the 2017 Budget to cover this contract.

Only amounts for the 2017 Budget year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
Christine Greenwood  
Chief Financial Officer