

October 18, 2012 7:00 pm

The meeting was called to order at 7:00 p.m. by Acting Township Clerk, Amy Leso. The meeting was advertised in the following manner:

- A. Posting written notice on the official Bulletin Board in the Township Municipal Building on April 9, 2012
- B. Faxing, mailing and e-mailing written notice to The Gloucester County Times and The Courier Post on April 9, 2012
- C. Filing written notice with the Clerk of West Deptford Township on April 9, 2012

Roll Call:

Mr. Cianfarini, Ms. DiCarlo, Deputy Mayor Kilpatrick and Mayor Chintall were in attendance for this meeting. Ms. Szymborski was absent.

Mayor Chintall then read a statement to the residents in attendance. He said that as a result of the audit findings further investigation is needed including an inventory of fixed assets. He also indicated that the Attorney General's office will be conducting an investigation and that no further comments will be made as to not hinder the investigation. He said it is troubling when possible waste or fraud may exist and that those individuals tarnish the hard work of others.

Correspondence:

Ms. DiCarlo made a motion to approve the following items. It was seconded by Mr. Cianfarini. Ms. DiCarlo noted a correction to resolution number #177. The motion on this resolution will be changed to reflect that Mr. Cianfarini made the motion. Mr. Cianfarini requested that the minutes on page 135 be amended to include "all mechanical rooms." The committee discussed what took place at the meeting. Mr. Ley was asked to recall what he said in his report. Ms. Veit explained her part in the inspections at RiverWinds as well. Mayor Chintall believes that the minutes reflect what happened. Mr. Cianfarini would like more detail added to "explained the inspections." The following sentence, as agreed upon by the committee, will be added to the minutes: "Mr. Ley then explained the inspections and the fact that the inspector had access to all areas of the community center." The roll call on the motion with the amendments to the minutes was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	A
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

- Approval of previous meeting minutes from September 6th and 20th.

Mr. Snowden, Township Engineer, gave a report on the current projects. The NJDOT application has been submitted. The generator at RiverWinds is online. The Golf Course Water Allocation Permit has been extended until December 2014. An application will be prepared for aid for repairs to Queen Street and LS Power is moving along.

ENGINEER'S REPORT

Active Project List

1. **NJDOT Funding Application for Maple Avenue and North Roosevelt**

Our office is preparing the funding application for submission prior to October 16, 2012. **A resolution for approval of the NJDOT submission is on the agenda for the township's October 4, 2012 meeting.**

2. Locksley Lane: A-940-020

We have been instructed to assist the township in improving the park area with additional topsoil and remove the existing millings/large stones. **We have prepared an aerial plan with details regarding the improvements. Specifications for soil, grass, and soil erosion control have been included.**

3. RiverWinds Community Center – Generator: A-940-010

Received bid of \$156,900 for a 300 KW generator, from contractor D. P. Murt Co. One hundred percent (100%) funded by grant money.

The project was awarded to D. P. Murt Company on April 5, 2012. Notice to proceed was issued June 5, 2012. The project is to be completed by the end of September.

The generator has been delivered and installed. **Testing has been completed.**

The generator is now connected to the system. **Final connections and testing is scheduled for October 4, after 10:00 p.m.**

4. Golf Course Water Allocation Permit: A-940-018

The permit is due to expire November 30, 2012, but has been extended until June 30, 2013. A renewal application will be submitted to the NJDEP in March 2013. Met with the water superintendent to discuss. The required renewal forms, flow data, and metering certification are being assembled. Files were received from the NJDEP that include plans, details, and a water conservation report.

5. Queen Street: A-940-012

An application was submitted to the New Jersey Local Municipal Aid in the amount of \$311,000. A letter was received on March 26, 2012 from the NJDOT indicating \$175,000 was received. Per the NJDOT, the project is to be awarded by November 5, 2013 to comply with the requirements of AID.

We have been instructed by the Administrator to begin design work and prepare the plans and specifications for submittal to the NJDOT for approval. **Design is underway and base maps are being prepared.**

6. Rehabilitation of Pumping Stations No. 1, 6 and 10: A-940-013

A planning document has been submitted to NJEIT. The preliminary cost estimate is \$2,308,000.

We are reviewing the existing condition of the stations and are preparing recommendations based on our findings.

7. Community Center Solar Project: A-940-014

The Township contingently awarded the project. The Township requested more details regarding structural improvements. The applicant submitted items at the February 9, 2012 meeting.

We are reviewing the submittals and meeting with the bidder and Township staff to discuss issues. A meeting was held on April 2, 2012 with the bidder and administrator to discuss issues. Bidder responded with additional information. Additional electric bills have been received from the Township and we are compiling information and analysis.

8. Municipal Lien Searches: A-940-007

As requested by Township.

9. Curb and Sidewalk Waivers: A-940-008

As requested by Township.

10. Certificate of Occupancy

Inspections performed and certificates recommended as requested by the township.

11. Sewer Maintenance Contract

Our office is proceeding with the preparation of a maintenance contract to address emergency repairs, cleaning and vactoring of the sewers. A draft was given to the township for review and comments.

#192 BILL LIST

WHEREAS, the Township committee of the Township of West Deptford received and reviewed the "Bill List" as prepared by the Township Treasurer and the Purchasing Officer for the monthly period ending Octobe18th, 2012.

NOW, THEREFORE, BE IT RESOLVED that said "Bill List" as prepared by the Township Treasurer and the Purchasing Officer by approved and said Officials are authorized to render payments to each vendor appearing on the attached "Bill List." Adopted at a meeting of the Township Committee of the Township of West Deptford on Octobe18th, 2012.

Mr. Cianfarini made a motion to approve the Bill List. It was seconded by Ms. DiCarlo. Ms DiCarlo abstains from items pertaining to Comcast and Mr. Kilpatrick abstains from items pertaining to TD Bank as they are employees of those vendors. Mr. Cianfarini questioned items on page 12 and he was told they had been removed. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	A
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

Mayor Chintall then provided an update on the Fraud Hotline. He stated that the Police Chief, Township Administrator and the Solicitor would all be part of the password to retrieve the messages.

Open meeting to the public

Mayor Chintall then opened the meeting to the public.

Mr. Jeff Hansen spoke about lies in the community and addressed Ms. DiCarlo and cited a document from the Commonwealth of Pennsylvania from October 3, 2012. Ms. DiCarlo responded with her credentials.

Ms. Carol Baker stated that this is not township business and that mayor Chintall should stop it.

Mr. Wayne Klotz asked the members of the committee if any had a CPA license. Mayor Chintall said that it comes down to honesty, integrity and public trust.

Mr. Eric Agren spoke about Robert Matlosz being appointed to the Recreation Advisory Board He cited a recent incident between Mr. Matlosz and his neighbors. He also cited a letter written by another resident indicating "you are who you hang with." Mr. Cianfarini responded by saying that Mr. Matlosz is his employee and then asked if someone who is accused is guilty, but noted not everything in the paper is true and these is a difference between allegations.

Mr. Al Nicolosi thanked the committee for serving. He made reference to the Penn State supporters not all being child molesters. He then added that this is a disgrace. He addressed Ms. DiCarlo individually.

Mr. Tobey Karpicz, owner of Moose Juice in Woodbury Heights, asked questions pertaining to the RFP that he responded to for a juice bar at RiverWinds. Mr. Campo explained the process and that the committee was still reviewing everything and had not made a decision. Mr. Tobey Karpicz responded by saying that he was told by a credible source that the contract was awarded to him but that his phone calls had not been returned. Mr. Campo reiterated that the committee had not yet made a decision and was considering asking for an extension for more time. The committee wants to be sure that everyone is comfortable with the decision.

Mr. Paul Wallowitch reminded everyone that we are "We the People" and that we need to abide by the constitution and act in unison.

Mrs. Mary Iacopi-Schomber thanks Ed Coates for always returning her phone calls. She also asked to whom the police would issue a ticket when a township worker was caught talking on a cell phone while driving a township vehicle. Mayor Chintall said that the ticket is given to the driver and he/she would pay the ticket.

Ms. Conway asked Mr. Cianfarini about his having a Master's degree. He stated that it was not true and that he never said that.

Mr. Cianfarini made a motion to close the meeting to the public. It was seconded by Ms. DiCarlo and approved by the entire committee.

Mr. Kilpatrick made a motion to open the meeting to the public for comment on the following ordinance since this is the second reading. It was seconded by Mr. Cianfarini. No one addressed the committee. Mr. Kilpatrick made a motion to close the meeting to the public and it was seconded by Mr. Cianfarini and approved by the entire committee. Mr. Kilpatrick then made a motion to authorize the second reading of the following ordinance. It was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	A
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**REFUNDING BOND ORDINANCE PROVIDING FOR THE REFUNDING OF PRIOR
BONDS ISSUED BY THE TOWNSHIP OF WEST DEPTFORD, IN THE COUNTY OF
GLOUCESTER, NEW JERSEY, APPROPRIATING NOT TO EXCEED \$17,900,000
THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$17,900,000
BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING THE COST THEREOF
#2012-14
(SECOND READING)**

Mr. Cianfarini made a motion to open the meeting to the public for comment on the following ordinance since this is the second reading. It was seconded by Ms. DiCarlo. No one addressed the committee. Mr. Kilpatrick made a motion to close the meeting to the public and it was seconded by Mr. Cianfarini and approved by the entire committee. Ms. DiCarlo wants to make sure all employees are aware of this new policy. Mr. Campo said that a memo will go out and a JIF Representative will explain it was well. Mr. Kilpatrick made a motion to authorize the second reading of the following ordinance. It was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	A
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST DEPTFORD
AMENDING CHAPTER 47, "ADOPTION OF A TRANSITIONAL DUTY POLICY",
OF THE CODE OF THE TOWNSHIP OF WEST DEPTFORD
#2012-12
(SECOND READING)**

Ms. DiCarlo made a motion to authorize the first reading of the following ordinance. It was seconded by Mr. Kilpatrick. Ms. DiCarlo thanks Mr. Ogozalek and Chief Mangano for their hard work on this ordinance. The second reading will be on November 15th. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	A
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**ORDINANCE AMENDING AND SUPPLEMENTING THE GENERAL ORDINANCES
OF THE TOWNSHIP OF WEST DEPTFORD CHAPTER 56, BY ADDING A
REQUIREMENT FOR CRIMINAL HISTORY BACKGROUND CHECKS FOR
RECREATION EMPLOYEES AND VOLUNTEERS
#2012-13**

Ms. DiCarlo made a motion to take the following Ordinance off of the table. It was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	A
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

The committee discussed the ordinance that was tabled at the last meeting. Mr. Cianfarini expressed his concerns about who wrote the ordinance and why it was not done by the township solicitor. Mr. DiCarlo explained that she asked that this be done and it was not. Mr. Ogozalek stated that he did not realize that he was being asked to prepare the ordinance. Mr. Ogozalek expressed his concerns with the ordinance itself; missing clauses and its restrictiveness. He also added that OPMA is controlled by the state and stated that the Township could not create a law that was more strict than a State law. Mayor Chintall said that the entire committee is in favor of openness and transparency and he has been in contact with the League of Municipalities. He also spoke about including two public comments in the meeting agendas. Mr. Kilpatrick added his concerns as well and then made a motion to table this motion until the state legislature has enacted law. His motion was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	A
Deputy Mayor Kilpatrick	Y

Mayor Chintall Y

**ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF WEST DEPTFORD
ADOPTING PROCEDURES TO ENHANCE OPENNESS AND ACCOUNTABILITY
IN THE CONDUCT OF MEETINGS OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF WEST DEPTFORD
(TABLED)**

Mr. Kilpatrick made a motion to authorize establishing a Final Agenda and Publication Policy. His motion was seconded by Mr. Cianfarini. Ms. DiCarlo asked that it be amended to include that all members must have copies of ordinances and resolutions and PowerPoint Presentations. Mr. Cianfarini voiced concerns about adding PowerPoint Presentations. Ms. DiCarlo made a motion to amend the resolution to include supporting documentation at least 48 hours in advance, to include a sunset clause and that PowerPoint Presentations be included if they need to be voted on. Her motion was seconded by Mr. Kilpatrick. The vote on the amendment was as follows:

Mr. Cianfarini Y
Ms. DiCarlo Y
Ms. Szymborski A
Deputy Mayor Kilpatrick Y
Mayor Chintall Y

**#193 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD ESTABLISHING
A FINAL AGENDA AND PUBLICATION POLICY**

Mr. Kilpatrick made a motion for the refund of various fees for RiverWinds Community Center. His motion was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini Y
Ms. DiCarlo Y
Ms. Szymborski A
Deputy Mayor Kilpatrick Y
Mayor Chintall Y

**#194 RESOLUTION FOR THE REFUND OF VARIOUS FEES FOR
RIVERWINDS COMMUNITY CENTER**

Mr. Kilpatrick made a motion for the removal of Water and Sewer Charges. His motion was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini Y
Ms. DiCarlo Y
Ms. Szymborski A
Deputy Mayor Kilpatrick Y
Mayor Chintall Y

#195 RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Ms. DiCarlo made a motion to authorize a Shared Services Agreement with the Township of West Deptford Board of Education for the use of a School Resource Officer during the school year. Her motion was seconded by Mr. Kilpatrick. Mr. Cianfarini asked if a balance sheet has been

created listing the services that the township provides to the school district and the school district provides to the township, outside of the IT and School Resource Office items. Mr. Campo stated that he has a rough list but it is not quantified in dollars. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	A
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#196 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WEST DEPTFORD BOARD OF EDUCATION FOR THE USE OF A SCHOOL RESOURCE OFFICER DURING THE SCHOOL YEAR

Mr. Cianfarini made a motion to authorize the removal of Water and Sewer Charges representing deductions for Qualifying Senior Citizens and Disabled Persons at the Willow Woods Mobile Home Park . His motion was seconded by Ms. DiCarlo. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	A
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#197 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE REMOVAL OF WATER AND SEWER CHARGES REPRESENTING DEDUCTIONS FOR QUALIFYING SENIOR CITIZENS AND DISABLED PERSONS AT THE WILLOW WOODS MOBILE HOME PARK

Mr. Kilpatrick made a motion to authorize the removal of Water and Sewer Charges representing deductions for Qualifying Senior Citizens and Disabled Persons at the White Swan Manufactured Housing Community. His motion was seconded by Ms. DiCarlo. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	A
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#198 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE REMOVAL OF WATER AND SEWER CHARGES REPRESENTING DEDUCTIONS FOR QUALIFYING SENIOR CITIZENS AND DISABLED PERSONS AT THE WHITE SWAN MANUFACTURED HOUSING COMMUNITY

Open meeting to the public

Mayor Chintall opened the meeting to the public.

Mr. Jim Robinson asked about PowerPoint Presentations discussed as part of Resolution #9. He asked if there are cases when all members of the committee did not see the presentations before the public. Mr. Cianfarini told him that some yes and some no. Mr. Robinson said that all should be viewed by all.

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Mr. Brandon Umba spoke about literature identifying him as a campaign manager for Mr. Chintall and Mr. Cianfarini. He said that he is not. He stated he was an advisor. Ms. DiCarlo cited documents in litigation and Mr. Ogozalek reminded her that it cannot be discussed in public. He asked Ms. DiCarlo about school board information stating that she was a CPA. He then asked her about where she attended college and stated there was a discrepancy. He then asked why she did not go through the general ledger since she is a finance professional. Ms. DiCarlo responded by stating that it was Mr. Cianfarini's department and she made the offer to help. Mr. Cianfarini confirmed that she did make the offer to assist, but he declined the offer and will communicate with her through e-mail only.

Mr. Kilpatrick made a motion to close the meeting to the public. It was seconded by Mr. Cianfarini and approved by the entire committee.

Mayor Chintall called for a motion to adjourn. Ms. DiCarlo made a motion, a second was given by Mr. Kilpatrick and approved by the entire committee.

Respectfully Submitted,

Amy Leso
Acting Township Clerk