



400 Crown Point Road  
 West Deptford, NJ 08086  
 856-845-4004 x 138  
 FAX: (856) 845-2959  
 mmoore@westdeptford.com

• **Field & Facility Use Application** •

**Contact Information**

Organization Name	Today's Date		
	<input type="text"/>		
Organization Type			
West Deptford Township Sports Organization	Nonprofit	Church	
Profit	Travel League/Team	Scout Organization	
Other			
Address	City	State	Zip
Primary Contact Person	Phone #	E-mail	
Secondary Contact Person	Phone #	E-mail	

**Facility Usage** (if a required field does not apply, choose N/A)

<b><u>Event</u></b>	5 K Run Other	Wedding	Fund-raiser	N/A
<b><u>Event Date(s)</u></b>	<input type="text"/>	Start Time	End Time	
<b><u>Location</u></b>	RiverWinds Community Center Rivergate Boat Ramp Court Room Salem Ave. Park	RiverWinds Amphitheater N/A Municipal Building Conference Room A Other	RiverWinds Gazebo Rivergate Pavillion Municipal Building Conference Room B	

**Field Usage** (if required field does not apply, choose N/A)

<b><u>West Deptford Park</u></b>	Soccer Field A Soccer Field F	Soccer Field B Soccer Field G	Softball Field C Soccer Field H	Soccer Field D Soccer Field I	Soccer Field E
<b><u>West Deptford Little League Complex</u></b>	Union Field (Senior Field w/ Lights) Jep Penny Field (#5 Major Field w/ Lights) Field #7 (Minor Field/Softball) Field #9 (Softball Field w /Lights) Field #11 (Minor Field) Field #13 (Coach Pitch/Softball) Field #1(T-Ball) Field #3 (T-Ball)	Bob Oldt Field (#4 Senior Field w/ Lights) Chubby Owens Field (#6 Softball Field) Field #8 (T-ball/Coach Pitch) Field #10 (Coach Pitch/Softball) Field #12 (Minor Field) Field #15 (50/70 Baseball) Field #2 (T-Ball)			

**RiverWinds Fields**      Brandemarti Field (Football Game Field)      Football Practice Field #1  
 Football Practice Field #2      Soccer/Lacrosse/Field Hockey #1  
 Soccer/Lacrosse/Field Hockey #2      Soccer/Lacrosse/Field Hockey #3(No Lights)  
 Hockey Rink #1 (Regulation)      Hockey Rink #2 (Regulation)  
 Hockey Rink #3 (Mini)

**Red Bank Fields**      Marty Grey Field (Lacrosse) Field  
 Lacrosse Practice Area

Date of Opening Day       Date of Season End

Requested Day(s)      Sunday      Monday      Tuesday      Wednesday      Start Time(s)      End Time  
                                  Thursday      Friday      Saturday

Field Use Type      Camp      Clinic      Games      Practices      Tournament

Goal Placement      Yes      No

**Additional Requests** *(Check all that apply)*

Lights      Yes      No

Lights *(Days in Use)*

                 Sunday      Monday      Tuesday      Wednesday      Thursday      Friday      Saturday  
 Field Lining      Yes      No      Trash Removal      Yes      No

**Fee Schedule***(Check all that apply)*

Non Profit Group      No Charge--IRS 501-3C Required

**Facility Fees**      Rivergate Boat Ramp-\$20 Parking Fee  
 Rivergate Pavillion-No Charge (First Come, First Serve)  
 RiverWinds Amphitheater-\$200 per hour (1 hr. minimum)  
 RiverWinds Gazebo-\$200 per hour (1 hr. minimum)

**Field Fees**      \$150-Per Day/Per Field(Leagues with 10 or more reserved dates per season (spring, summer, fall, winter) will receive 50% discount on field use fees)  
 Lights-\$50- Per Day/Per Field  
 Relining/Restriping-\$100 Per Field

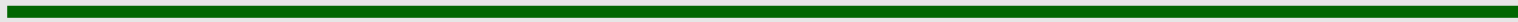
**Guidelines & Policies**

1. All Applicants must provide a certificate of Liability Insurance in the amount of \$1,000,000 listing West Deptford Township, 400 Crown Point Road, West Deptford, NJ, 08086 as the Certificate Holder and named as Additional Insured.
2. All Applicants must submit a signed "Hold Harmless Agreement" with their facility/field request before approval.
3. Facility/Field Fees (when applicable) must be received with their facility/field request before approval.
4. All Nonprofit Groups must provide a copy IRS 5013C form.
5. West Deptford Township's Public Works Manager reserves the right to close a field(s) for maintenance or inclement weather.
6. Applicants are responsible for the removal of all litter and debris following each use. All material shall be placed in the appropriate refuse/recycling containers. Additional charges may apply if this is not followed.
7. Applicants are responsible for notifying the Public Works Manager via phone or e-mail Township if their scheduled event has been changed or cancelled.
8. All Teams must submit Practice and Game Schedules 2 weeks prior to the start of their season.
9. No alcoholic beverages, controlled substances, or weapons are permitted on West Deptford properties.
10. All Township rules and ordinances are strictly enforced.

**Submittal(s)**      Certificate of Liability Insurance (required)  
 IRS 501 3C Form (Nonprofit required)  
 Signed Hold Harmless Agreement (required)

Deposit      Deposit      Amount      Date       Check #

**Additional Notes:**



\*\*\*\*\*Agency Use Only\*\*\*\*\*

Township Approval Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

**Status**                      **Approved**                      **Denied**

**TOWNSHIP OF WEST DEPTFORD  
HOLD HARMLESS AGREEMENT FOR USE OF TOWNSHIP  
FACILITIES AND EQUIPMENT**

To the fullest extent permitted by law, \_\_\_\_\_  
*Name of Facility or Equipment User*

agrees to defend, pay on behalf of, indemnify, and hold harmless the Township of West Deptford, its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Township of West Deptford against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Township of West Deptford its elected and appointed officials, its agents, employees, volunteers or others working on behalf of the Township of West Deptford, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with:

Name of Individual/Organization: \_\_\_\_\_

Name of Township Facility/Equipment: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

For the following purpose and no other (Name/Description of Events/Activities/Equipment Usage):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I further certify that I have reviewed and will adhere to Governor Murphy's Executive Order #149, the CDC guidelines, and the NJ Department of Health guidelines for COVID-19 in all respects while using the municipal facilities and I hold the Township of West Deptford, its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the Township of West Deptford from liability for any and all claims related to COVID-19 which may be asserted as a result of use of Township facilities or equipment.

Under no circumstances shall the individual or organization named herein allow another individual or organization to utilize said facility or equipment without the expressed written consent and approval of the Township of West Deptford Township Committee.

**TOWNSHIP OF WEST DEPTFORD**

By: \_\_\_\_\_  
For the Individual/Group/Organization

By: \_\_\_\_\_

\_\_\_\_\_  
(Print Name and Title)

\_\_\_\_\_  
(Print Name and Title)

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_