

The meeting was called to order at 7:00 p.m. by Township Clerk, Amy Leso. The meeting was advertised in the following manner:

- A. Posting written notice on the official Bulletin Board in the Township Municipal Building on January 7, 2013
- B. Faxing and mailing written notice to The South Jersey Times and The Courier Post on January 7, 2013
- C. Filing written notice with the Township Clerk of West Deptford Township on January 7, 2013

Roll Call:

Mr. Cianfarini, Ms. DiCarlo, Ms. Szymborski, Deputy Mayor Kilpatrick and Mayor Chintall were in attendance for this meeting.

Since this was the Deputy Mayor’s final meeting as a member of the committee, Mayor Chintall turned the meeting over to Deputy Mayor Sean Kilpatrick.

Correspondence:

Ms. Szymborski made a motion to approve the following items. It was seconded by Ms. DiCarlo and approved by the entire committee.

- 3 Raffle Applications and 1 Bingo Application for WDMS PTO for February 7th
- Yearly Bingo Applications and Pull Tab Raffle Applications for Verga Volunteer Fire Co. for 2014
- Raffle Application for West Deptford Wrestling booster Club for various dates in January and February 2014

Ms. DiCarlo made a motion to approve the meeting minutes from October 3rd and 17th. It was seconded by Mr. Cianfarini. Mr. Cianfarini requested that the minutes be corrected on page 201 to reflect that funds were transferred from Salary and Wages in the Public Works Department into Operating Expenses in the Public Works Department. Ms. DiCarlo then made a motion to approve the amended minutes. It was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

Mayor Chintall then read a proclamation honoring Tom Zander for his Environmental participation.

Proclamation

#169 THOMAS ZANDER – ENVIRONMENTAL PARTICIPATION

Open Meeting to the Public:

Deputy Mayor Kilpatrick opened the meeting to the public.

Edward Komczyk spoke about a potential traffic problem on Kings Highway and paradise Road near the Dunkin Donuts. The traffic from the drive-thru backs up onto the street creating a

December 19, 2013 7:00 P.M.

hazard. He asked if signs could be placed to indicate that there be no stopping on Kings Highway. Chief DiSimone said that he spoke to his Traffic Safety Officer and that no laws are being violated. There is just a large volume of traffic. He then asked if the township could request the signs from the county or state. Mayor Chintall explained that the proprietor is looking to add another location. He also said that Hillside Road needs repair. He thanked those who came to investigate the problem. He also requested that the committee move the microphones closer and speak more clearly.

Mr. Eric Agren asked how the Public Works budget looked after the recent snowstorms. Ms. Sprigman said that additional money was transferred to cover the costs for additional snowstorms, plows, salt and overtime. She said that there was \$12,000.00 left in the line item and funds were taken from other areas where it was not needed. Ms. DiCarlo agrees that the budget was too low and said that they need to be sure that other line items are not over-expended. Mr. Cianfarini said that the budget was cut because it was 11% under in the previous year. When three snowstorms occur in December it is not unusual for any municipality to transfer funds. Mr. Cianfarini said it was a responsible budgeting decision. Mr. Agren disagrees.

Mrs. Carol Baker asked about the Assistant Treasurer position that was advertised. She asked for Ms. Sprigman's duties. She questioned if Ms. Sprigman was qualified to do her job citing that the fee for PM consultants was increased by \$20,000.00 to \$70,000.00 and now she needs an assistant. Mr. Cianfarini explained that Mrs. Greenwood resigned from that position and no one had been hired. He further explained that PM Consultants is doing the Edmunds Software upgrade. Mrs. Baker also said that cut-off date for the applications for the position should be in the newspaper. She was told it was January 15th.

Mr. Bill Mohnacs was happy that the streets were cleared at 5am after the snowstorm. He said it was a tough job done by Mr. Coates. He also asked if a citizen could sit in at a meeting regarding finances. He believed that there is a lack of transparency. Ms. DiCarlo explained that there was never a public session on the budget. This budget was not transparent to everyone. In 2012, there were two sessions held on Saturdays. Mr. Mohnacs thinks that with more transparency, things would run smoother. Ms. DiCarlo asked Mr. Ogozalek for his opinion on this. Mr. Ogozalek said that it could be done except if adding or removing a position was included in the discussion. Discussion on personnel needs to be confidential. Ms. DiCarlo said that salaries are handled by the CFO for the departments.

Ms. Laurin Stahl said that a study was done at Red Bank Estates. Mr. Snowden said that they have looked at the problem, but a study was not yet done. She also said that the township has a lot of consulting and legal fees. She asked if a Shared Service could save some money and asked that it be considered in the future. She would like to see the savings be used to repair Red Bank Estates. She also thanked the outgoing committee members for what they have done.

Mr. Cianfarini made a motion to close the meeting to the public and it was seconded by Ms. Szymborski. The motion carried unanimously.

Mr. Cianfarini made a motion to authorize the Transfer of Funds for Fulfill the Purpose of Appropriation Within the 2013 Municipal Budget Pursuant to N.J.S.A 40A:4-58. His motion was seconded by Mayor Chintall. Ms. DiCarlo asked for the process for how they came up with the transfers. She asked if they were meant to get the township through to the end of the year. Ms. Sprigman said that they are. Ms. DiCarlo asked if they were sure they were not going to over-expend. She gave examples of the transfers that were made a few weeks ago and tonight. She said the transfers make her uncomfortable. Ms. Sprigman outlined the billed and expenses that she is aware of and state that there was an engineering bill that she was not aware of. Ms. DiCarlo then asked why there was extra money budgeted in salary and wages. Mr. Campo said that there are 5 open positions in the police department that have not yet been filled. Ms. DiCarlo asked why they were budgeted for but not filled. Mr. Campo said they are trying to fill them. Ms.

DiCarlo also questioned the leaf collection budget. She said that the budget was cut and overtime was not allowed. Ms. DiCarlo asked how they are supposed to know what was spent citing that the line item lists zero. Mr. Cianfarini agrees. Ms. Sprigman explained that if a person is dedicated to Streets and Roads then their salary comes from that department. Mr. Campo explained how Labor Ready works. Ms. DiCarlo said that the direction was given by the Finance Chair to break out the salary in the line item and it was not followed. Mr. Cianfarini said that if Labor Ready is only being used then it would come out of the operating expenses. Mr. Campo explained that the drivers are employees. Mr. Cianfarini asked if a special meeting of the committee would be needed if additional transfers were needed before the end of the year. Mr. Campo said that cancelling appropriations must be done by the end of the year but transfers could be done up to three months into the fiscal year. Mr. Cianfarini will request that Ms. Sprigman review. Mayor Chintall asked if an employee works for 4 hours on Streets and then 4 hours on leaves how would his time be noted on a specific line item. Mr. Coates explained that his payroll sheet would list 8 hours and only overtime is notes ad a specific line item. Mr. Campo said seasonal employees would be listed under a specific task. Mr. Kilpatrick further explained. Ms. DiCarlo said that the state does not allow for the time to be broken out that way. Mr. Campo said it should be fully extracted so it can be properly accounted for. Mr. Cianfarini explained the benefits of the Edmonds Software to account for time and wages. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**#170 RESOLUTION AUTHORIZING TRANSFER OF FUNDS FOR FULFILL
THE PURPOSE OF APPROPRIATION WITHIN THE 2013 MUNICIPAL BUDGET
PURSUANT TO N.J.S.A 40A:4-58**

Mr. Cianfarini made a motion to authorize a Change Order to the agreement for Professional Services by a Township Financial Consultant (Accounting) for Financial Reporting and Computer Conversion with PM Consultants. His motion was seconded by Mayor Chintall. Ms. DiCarlo asked if the money had been spent prior to the board authorizing it. Mr. Cianfarini said that the \$12,000.00 expenditure was not authorized by the committee. Ms. Sprigman said that the consultants were in the middle of the tax conversion and they were asked to do the data entry. It was best for the town. She also said that she requested that the expense be added to the agenda but it was not. Ms. DiCarlo asked why it did not make the agenda. \$50,000.00 was approved by the committee. Mr. Campo said that he objected and that \$50,000.00 was too low. Mr. Campo also said that the expense was on the draft agenda. Ms. Sprigman said that she does not know why it was not on the final agenda. Ms. DiCarlo confirmed what was just said and asked who removed the expense from the draft agenda. Mr. Ogozalek said that the work was done prior to the request of additional funds. Mr. DiCarlo said that if the amount is being increased to \$70,000.00, then there is 80 hours of work to be done. Ms. Sprigman said that was the estimate by PM Consultants. Ms. DiCarlo confirmed that they will be working through the last two weeks of the year. Ms. Sprigman said that there is some cleanup to do on data entry on the tax module. There are about 40 pages of data to be researched before they can input it. Ms. Szyborski asked if the 40 pages was part of the 80 hours. Ms. Sprigman said that it was. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#171 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING A CHANGE ORDER TO THE AGREEMENT FOR PROFESSIONAL SERVICES BY A TOWNSHIP FINANCIAL CONSULTANT (ACCOUNTING) FOR FINANCIAL REPORTING AND COMPUTER CONVERSION WITH PM CONSULTANTS

#172 BILL LIST

WHEREAS, the Township committee of the Township of West Deptford received and reviewed the "Bill List" as prepared by the Township Acting CFO and the Purchasing Officer for the monthly period ending December 17th, 2013.

NOW, THEREFORE, BE IT RESOLVED that said "Bill List" as prepared by the Township Acting CFO and the Purchasing Officer be approved and said Officials are authorized to render payments to each vendor appearing on the attached "Bill List." Adopted at a meeting of the Township Committee of the Township of West Deptford on December 19th, 2013.

Ms. Szymborski made a motion to approve the Bill List and it was seconded by Mr. Cianfarini. Mr. Kilpatrick abstains from items pertaining to TD Bank as he is an employee. Ms. DiCarlo abstains from items pertaining to Comcast as she is an employee. The vote on the Bill List was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

Engineer's Report:

Mr. Snowden outlined current and upcoming projects.

**TOWNSHIP OF WEST DEPTFORD
ENGINEER'S REPORT
DECEMBER 12, 2013**

Active Project List

1. NJDOT 2014 State Aid, Sidewalk Projects: A-940-034

The NJDOT grant application, along with the resolution, was submitted September 20, 2013 for sidewalk improvements along Grove Avenue.

2. Matthews Branch Sewer: A-940-032

We are working with township staff regarding the maintenance and repair of existing sanitary sewer within the easement.

3. Verizon, Mantua Grove Tank: A-940-033

A meeting was held Tuesday, September 24, with the applicant and they have addressed the engineering issues.

4. Well No. 8 Improvements: A-940-030

Bids were received September 10, 2013. **The project was awarded October 3, 2013 to A. C. Schultes, Incorporated for the low bid price of \$78,620. Project is under construction and should be completed by the end of the month.**

5. Well No. 5 Improvements: A-940-031

Preparing plans and specifications for the replacement of the chlorine contact tank. The existing tank is over thirty (30) years old.

6. 2013 CDBG Grant Application: A-940-025

An application was submitted April 25, 2013 for Crammer Avenue ADA curb ramps, curbs and sidewalk.

7. RiverWinds – Pool Area HVAC: A-940-019-001

A draft report was submitted to administration for comments. We have been directed to begin design for the replacement of two (2) dehumidifiers and two (2) gas furnaces on the roof. Plans and specifications were delivered to Administration on November 7, 2013 for comments and approval to go to bid.

8. Construction Supplement: A-940-007

We are preparing a construction supplement to the Code regarding general construction and material specifications for street improvements and township utilities.

9. Queen Street: A-940-012

An application was submitted to the New Jersey Local Municipal Aid in the amount of \$311,000. A letter was received on March 26, 2012 from the NJDOT indicating \$175,000 was received.

Bids were received May 30, 2013. We recommend contract award to Landberg Construction, LLC in the amount of \$255,309.67.

The project was awarded on June 20, 2013. A preconstruction meeting was held on August 6, 2013. **Current Estimate No. 1, in the amount of**

\$199,053.85, was approved on November 21, 2013. The project is ninety-five percent (95%) complete.

10. Rehabilitation of Pumping Stations No. 1, 6 and 10: A-940-013

A planning document has been submitted to NJEIT. The preliminary cost estimate is \$2,308,000.

We are reviewing the existing condition of the stations and are preparing recommendations based on our findings.

11. Municipal Lien Searches: A-940-007

As requested by Township.

12. Curb and Sidewalk Waivers: A-940-008-000

As requested by Township.

13. Sewer Maintenance Contract: A-940-022

The project was awarded to Neri's Construction & Rental. Work is being performed by contractor. The township paid the first invoice for payment.

The contractor was called to repair sewer pipe adjacent to the pump station at Philadelphia and Cedar Avenue.

14. Water and Sewer Rules and Regulations: A-940-023

We have been directed to prepare general Rules & Regulations regarding sewer and water service, including construction requirements.

We have prepared a memo regarding the water meter reading system.

We have prepared a draft memo regarding connection fees. We met with the township to discuss outstanding information that is needed.

15. Jessup Road/Conrail Road Crossing, A-940-026

An on-site meeting was held on May 21, 11:00 a.m. The NJDOT will be sending out the meeting minutes for review. The minutes were received and a response sent back. NJDOT has responded and will be analyzing the stormwater issue during design. **Railroad crossing construction has been completed.**

16. PSE & G Easement Request, A-940-027

A meeting was held on Friday, May 10, 9:00 a.m. to discuss the project. The requested access easement for the township park off Metropolitan Avenue has been received and approved by the township.

17. Red Bank Estates, A-940-036

We are in the process of investigating roadway improvements and water/sewer improvements.

We will prepare a construction estimate, including:

- A. Televising sewer to determine its condition.**
- B. Investigate water main material and condition.**
- C. Prepare a utility improvement estimate and roadway improvement estimate.**

Active Escrow Projects

18. Certificate of Occupancy: A-941-010

Inspections performed and certificates recommended as requested by the township.

19. **St. Regis Walk Condominiums: A-941-011**

The applicant is requesting replacement of the water booster station for a privately owned water system.

20. Solvay Solexis: A-941-009

A meeting was held with the applicant regarding construction of monitoring wells within the township right-of-way on First Avenue. The road-opening permit was issued. Construction has begun and wells installed.

21. NuStar: A-941-008

Mains have been tested and passed. Trench restoration is complete. A punch list has been prepared for the applicant's attention. The applicant has provided notification that the punch list is complete. We are preparing a bond release.

22. Colonial Pipe: A-941-007

The applicant has submitted plans to replace on-site fire water main with larger twelve-inch (12") diameter water main. A preliminary letter with comments has been sent to the applicant.

Revised plans have been received. The applicant is contemplating a twelve-inch (12") fire line. A meeting was held to discuss the plans. The plans have been revised and we are reviewing same for approval.

23. The Farm: A-941-006

A twenty-three (23) lot subdivision currently under Planning Board review. Project includes a bridge. The County is considering taking ownership of the bridge (project had final approval).

Applicant submitted preliminary package for water and sewer approval. We are reviewing the information and have submitted a letter for the applicant to address.

A meeting was held with the applicant on January 31, 2013. Revised plans will be submitted.

24. Paradise Estates: A-941-004; Performance Bond No. B98809020417, \$164,940.00

Performance bond is reduced at thirty percent (30%) of the original. Utilities have been installed and base paving is in place.

Met with the applicant on July 19, 2012 to discuss all outstanding items. The applicant has notified us that the outstanding items have been scheduled for repair or are being addressed.

We attempted to contact the applicant on March 14, 2013 by phone call, email and certified mail and were not successful in doing so. A meeting was held with the township to discuss options and direction.

We recommend a letter be sent to the bonding company, notifying them of the status.

25. Victorian Walk: A-941-005; Performance Bond No. 379, \$275,399.10

We are preparing the outstanding punch list items that should be addressed.

Construction of the dwellings is proceeding.

26. Jessup Run: A-941-001; Performance Bond No. 105706261, \$952,434.00

Under construction. The last sections of sanitary sewer have been installed and tested. Punch list transmitted to applicant for his attention.

Dwelling(s) construction has been requested.

We have received notification from the applicant, stating that the project has been sold to D. R. Horton. A bond reduction will be prepared after preparation of a revised punch list and meeting with the applicant.

27. LS Power: A-941-003-000

The Planning Board has approved the project. The project has been divided into phases, as follows:

- Phase I: The power plant and site work.
- Phase II: Pump station and pipelines for process water.
- Phase III: Electric transmission lines, gas pipeline, and meter stations.

Phase I: A-941-003-001

The performance bond has been submitted and approved.

Bond No.: 886228282169921, 17S10295

Bond Amount:\$3,211,198.70

The applicant is proceeding with construction. The TWA application is approved.

Phase II: A-941-003-002

The applicant has submitted plans, bonds, and escrow amount.

The TWA application for the pumping station was approved at the March 21, 2013 township meeting.

According to the applicant, construction is complete. **A punch list has been sent to the applicant.**

Phase III: A-941-003-003

The soil erosion certification has been received. Plans, bonds, and escrow amount have been submitted.

According to the applicant, construction is complete. A punch list is being prepared and bond reduction/release will be addressed.

28. Commercial Sites

The Planning Board Engineer is currently performing inspection.

Projects Under Maintenance Bond

29. Tatum Street: A-940-007

Final payment was approved at the May 10, 2012 meeting. A two (2) year maintenance bond was submitted in the amount of \$11,314.91 and scheduled to expire May 10, 2014.

30. Lewis Terrace & Garrett Avenue: A-940-007

Final payment was approved on November 15, 2012. The two (2) year maintenance bond will expire November 15, 2014.

31. Patsy Court, Nottingham Estates: A-941-002

The developer is interested in constructing dwellings on the vacant lots. A meeting was held with the applicant on April 11, 2013. **One (1) construction permit has been issued.**

32. RiverWinds Generator: A-940-010

Final payment was approved on February 21, 2013. The project is under maintenance bond until February 2014.

33. Pennsylvania, New Jersey and Laurel Avenue: A-940-007

Project is 100% complete.

T & M to provide expiration date for the maintenance bond.

Inactive Projects

34. Golf Course Water Allocation Permit: A-940-018

The permit was due to expire November 30, 2012, but has been extended until June 30, 2013. The required renewal forms, flow data, and metering certification are being assembled. Files were received from the NJDEP that include plans, details, and a water conservation report.

According to an email from the NJDEP, the permit has been extended to June 30, 2015.

As discussed at the township meeting, we are investigating the use of this water for irrigation of the RiverWinds Sports Field.

- 35. DRBC Permit: A-940-018-001

A DRBC renewal permit application is required for submission and is being prepared.

- 36. Public Works Garage HVAC/Generator

The preliminary scope and construction costs were submitted to the Township. The project is on hold due to lack of funding.

- 37. NJDOT Bicycle Route Grant

A \$90,000 grant has been received. Preliminary plans were submitted to the County for approval. T & M has provided the plans. The project needs money to complete, and also NJDOT approval.

We will provide serviced as directed by the Township.

- 38. Asbury Avenue Sunoco Property Drainage Issue: A-940-016

We will meet on-site upon township request.

- 39. NJDOT Funding Application for Maple Avenue and North Roosevelt: A-940-021

Our office submitted the funding application prior to October 16, 2012. A resolution for approval of the NJDOT submission was also sent.

Mr. Cianfarini made a motion to authorize the Removal of Water and Sewer Charges. His motion was seconded by Ms. Szyborski. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#173 RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Ms. DiCarlo made a motion to authorize the Cancellation, Application and/or Refund of Taxes. Her motion was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#174 RESOLUTION FOR THE CANCELLATION, APPLICATION AND/OR REFUND OF TAXES

Mr. Cianfarini made a motion to amend Adopted Budget (Chapter 159) For Special Items of Revenue an Appropriation N.J.S.A. 40A:4-87. His motion was seconded by Ms. DiCarlo. This is for the Clean Communities Grant. Ms. DiCarlo asked when the committee can get revenue anticipation compared to what has been taken in. Ms. Sprigman explained that she will have report early next week. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#175 RESOLUTION TO AMEND ADOPTED BUDGET (CHAPTER 159) FOR SPECIAL ITEMS OF REVENUE AN APPROPRIATION N.J.S.A. 40A:4-87

Mr. Cianfarini made a motion to amend Adopted Budget (Chapter 159) For Special Items of Revenue an Appropriation N.J.S.A. 40A:4-87. His motion was seconded by Ms. DiCarlo. This is for the Click It or Ticket Program. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#176 RESOLUTION TO AMEND ADOPTED BUDGET (CHAPTER 159) FOR SPECIAL ITEMS OF REVENUE AN APPROPRIATION N.J.S.A. 40A:4-87

Mr. Cianfarini made a motion to amend Adopted Budget (Chapter 159) For Special Items of Revenue an Appropriation N.J.S.A. 40A:4-87. His motion was seconded by Ms. DiCarlo. This is for the Safe and Secure Communities Program. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#177 RESOLUTION TO AMEND ADOPTED BUDGET (CHAPTER 159) FOR SPECIAL ITEMS OF REVENUE AN APPROPRIATION N.J.S.A. 40A:4-87

Ms. DiCarlo made a motion to deny a Sidewalk Waiver for property located on 54 Mantua Grove Road, known as Block 350, Lot 7. Her motion was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**#178 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD DENYING
A SIDEWALK WAIVER FOR PROPERTY LOCATED ON 54 MANTUA
GROVE ROAD, KNOWN AS BLOCK 350, LOT 7**

Mr. Cianfarini made a motion to request the County Board of Elections to Designate Alternate Locations for Elections and Polling Operations when Public Schools are in session. His motion was seconded by Mayor Chintall. Deputy Mayor Kilpatrick explained the purpose and said the school board will pass a similar resolution. Ms. DiCarlo said she is glad to hear that the committee reached out to the school board. Mr. Cianfarini said his wife, who is a teacher in the district, told him that voting in the schools during the special election was dangerous. A letter from a concerned resident was also received. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**#178 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TO REQUEST
THE COUNTY BOARD OF ELECTIONS TO DESIGNATE ALTERNATE
LOCATIONS FOR ELECTIONS AND POLLING OPERATIONS WHEN
PUBLIC SCHOOLS ARE IN SESSION**

Deputy Mayor Kilpatrick turned the meeting back over to Mayor Chintall. Mayor Chintall thanked both Mr. Kilpatrick and Ms. Szyborski for their service as this is their last official meeting. He said that public service is a noble calling and both worked on the committee for the community. He presented Ms. Szyborski with a bouquet of flowers and presented Mr. Kilpatrick with a Green Bay Packers blanket. Ms Szyborski thanked everyone on the committee and said it has truly been an honor to serve. She wished Mr. Maher well and thanked Mr. Campo and Mrs. Dehart. She said that we have a great community and we need to move forward. Mr. Kilpatrick thanked Ms. Szyborski and thanked everyone for putting faith and trust in him. He is very proud of the things that the committee has accomplished over the last three years. He thanked the great employees, specifically Ed Phelps, Eric Campo and Mike Douglas. He also thanked Greg Ley, Greg Black and Cristin Veit, the members of the RiverWinds Advisory Board and the workers in the Recreation and Utilities Departments. He said he was proud to serve. Ms. DiCarlo thanked Ms. Szyborski and Mr. Kilpatrick and said she will see them in the spring for the community service project. Mr. Cianfarini also thanked them and appreciated the work from both on the committee. Mr. Kilpatrick also thanked his family and his Fiancée Allison for their love and support.

Mayor Chintall opened the meeting to the public.

Open Meeting to the Public:

No one addressed the committee.

December 19, 2013 7:00 P.M.

Ms. Szyborski made a motion to close the meeting to the public and it was seconded by Mayor Chintall. The motion carried unanimously.

Mayor Chintall called for a motion to adjourn. Mr. Cianfarini made a motion, a second was given by Ms. Szyborski and approved by the entire committee.

Respectfully Submitted,

Amy Leso, RMC
Township Clerk