The meeting was called to order at 7:00 p.m. by Acting Municipal Clerk, Lee Ann DeHart.

The follow statement was read by the Acting Municipal Clerk: Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township, and filing written notice with the Township Clerk on January 8th, 2016.

The Pledge of Allegiance and Prayer were recited.

Roll Call:
Mr. Hansen, Mr. Maher, Mr. Reid, Deputy Mayor Mehaffey and Mayor DiCarlo were in attendance.

Correspondence:
Resignation letter from Patrolman John Richardson
NJ Department of Health, Requirements to Operate a Boarding Kennel in New Jersey
Philadelphia Water Department – Downstream Notification for Baxter Water Treatment Plant
Application for a Raffle License, West Deptford Little Theatre, Inc. various dates in July, 2016
Application for a Raffle License, GFWC Woman’s Club of West Deptford, September 24, 2016
Memorandum from Barbara J. Lamplugh, Acting Purchasing Agent, Re: Bid Results – Cold Water Meters
Community Update from EPA regarding the neighborhood surrounding Birchly Court

Mayor DiCarlo called for a motion for the acceptance of the correspondence. A motion was made by Deputy Mayor Mehaffey and seconded by Mr. Reid, The motion was approved unanimously.

Approval of Previous Meeting Minutes:
No minutes were submitted for approval.

Engineer’s Report:
Mr. Steck gave an update on the Sterling Avenue project, NJDOT has advised all public entities that all projects which were previously approved to proceed using Transportation Trust Funds are to be suspended. He suggested amending the Resolution to make it contingent upon confirmation from NJDOT that funding would be granted. Clement Drive pre-construction meeting was held July 6th, work should start Tuesday of next week (July 12th). Notices to residents will go out prior to the start of construction. An update on the RiverWinds revised sewer service area was given.

Solicitor:
Mr. Scaffidi: No Reports

Administrator:
Ms. Turner-Fox updated the Committee on the following: The 2015 audit was handed out to the Committee for their review and Ms. Turner-Fox thanked everyone for doing a great job in clearing the prior audit deficiencies from 2014 and improving the 2015 audit. Ms. Barbara Lamplugh was congratulated on achieving her Qualified Purchasing Agent certification and will be appointed as Purchasing Agent on tonight’s agenda. The appointment of an Acting Water/Sewer Superintendent was also on the agenda for this evening. Summer Rec was underway and it was noted that it was going very, very well. The new Director and Deputy Directors are going a great job working together. Safety Town is going great as well, John Austin did a Fire Safety program, and the Safety Town presentation by Belynda Mower, Clean Communities Coordinator and Troy DePrince, Public Works Foreman, were a great success with the Safety Town participants and staff. The Potable Well project was updated, Ms. Turner-Fox met with the Engineer, to discuss the scope of Phase II. Also noted was NJDEP will require us to amend the contract so we can increase the dollar amount in the original contract and increase the number of properties included in the project area. The NJDEP also requested assistance from the Township in contacting additional residents.

**Treasurer:**
Christine Greenwood, CMFO, mentioned the receipt of the Certified Tax Rate from Gloucester County, residents can go to the website to see the new tax amounts 2016-2017. The tax bills will be going out July 25th, making the tax due date August 18th. Ms. Greenwood noted she will be meeting with Bond Counsel and the Financial Advisors regarding the Refunding Bonds.

**Committee Reports:**

**Mayor DiCarlo – Administration/Finance**
Mayor DiCarlo thanked Ms. Greenwood for the great effort in the 2015 Audit, Mayor DiCarlo also mentioned the appointment of the Water/Sewer Superintendent and it was decided the appointment would be made after Closed Executive Session.

**Deputy Mayor Mehaffey – Public Safety**
Deputy Mayor Mehaffey: No Comment
Chief Samuel DiSimone took the opportunity to mention a reported assault on Nottingham Drive, he informed the Committee that this assault never took place and charges have been filed against the person who filed the false report.

**Committeeman Hansen – Utilities**
Mr. Hansen: No Comment
Mr. Ed Phelps: No Comment

**Committeeman Maher – Buildings & Grounds**
Mr. Maher: No Comment

**Committeeman Reid – Public Works & Recreation**
Mr. Reid: No Comment
Mr. Matt Moore – No Comment
Open Meeting to the Public:
Mayor DiCarlo called for a motion to open the meeting to the public for agenda items only, Deputy Mayor Mehaffey made a motion, and his motion was seconded by Mr. Maher and approved by the entire Committee.

Mr. Komczyk, Hillside Road requested clarification on the Downstream Notification and the Community Update with the EPA that were listed in the Clerk’s correspondence, Ms. Turner-Fox responded. The last item asked about was Item #4 on the agenda (Ordinance #2016-14). Mayor DiCarlo responded and a discussion followed.

As no one else chose to address the Committee, Mayor DiCarlo called for a motion to close the meeting to the public. Deputy Mayor Mehaffey made a motion and his motion was seconded by Mr. Reid. The motion was approved by the entire Committee.

Mayor DiCarlo called for a motion to open the meeting for any public comment on the Ordinance authorizing a tax abatement with PREI Mantua Grove Associates, LP for a short term tax exemption. Deputy Mayor Mehaffey made a motion, it was seconded by Mr. Reid and approved by the entire Committee. As no one chose to address the Committee the Mayor called for a motion to close the public comment. Deputy Mayor Mehaffey made the motion and Mr. Reid seconded his motion. The motion was approved by the entire Committee. Mayor DiCarlo called for a motion to approve and adopt Ordinance #2016-14. Deputy Mayor Mehaffey made a motion and it was seconded by Mr. Reid. The Mayor asked for discussion. As the Committee had no questions, the Mayor requested a roll call vote on the Ordinance. The vote was as follows:

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<tr>
<td>Mr. Hansen</td>
<td>Y</td>
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<td>Mr. Maher</td>
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<tr>
<td>Mr. Reid</td>
<td>Y</td>
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<td>Deputy Mayor Mehaffey</td>
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<td>Mayor DiCarlo</td>
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O-2016-14 AN ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING A TAX ABATEMENT AGREEMENT WITH PREI MANTUA GROVE ASSOCIATES, LP FOR A SHORT TERM TAX EXEMPTION

Mayor DiCarlo called for a motion to open the meeting for any public comment on the Ordinance authorizing the acceptance of a Deed of Dedication for Open Space and Stormwater Management Basin. Deputy Mayor Mehaffey made a motion, it was seconded by Mr. Hansen and approved by the entire Committee. As no one chose to address the Committee the Mayor called for a motion to close the public comment. Deputy Mayor Mehaffey made the motion and Mr. Reid seconded his motion. The motion was approved by the entire Committee. Mayor DiCarlo called for a motion to approve and adopt Ordinance #2016-15. The Deputy Mayor made a motion and it was seconded by Mr. Reid. The Mayor asked for discussion. As the Committee had no questions, the Mayor requested a roll call vote on the Ordinance. The vote was as follows:
O-2016-15, AN ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE ACCEPTANCE OF A DEED OF DEDICATION FOR OPEN SPACE AND STORMWATER MANAGEMENT BASIN (BLOCK 351.16/LOT 68 – GROVE ROAD IN THE GRANDE)

Mayor DiCarlo called for a motion to adopt the Bill List, Deputy Mayor Mehaffey made a motion. Mr. Reid seconded his motion. The Mayor asked for discussion. Mr. Maher requested information regarding the payments for “Urban Renewal Escrow”. Ms. Turner-Fox responded. Mr. Maher also requested information regarding a “feasibility study”. Mayor DiCarlo explained these studies are for a water treatment study being done at the request of the Committee. As the Committee had no further questions, the Mayor requested a roll call vote on the Bill List. The vote was as follows:

Mr. Hansen  Y
Mr. Maher  Y – Abstention on his reimbursement for RiverWinds membership
Mr. Reid  Y
Deputy Mayor Mehaffey  Y
Mayor DiCarlo  Y- Abstention on items pertaining to Comcast as an employee

#184 BILL LIST

WHEREAS, the Township Committee of the Township of West Deptford has received and reviewed the “Bill List” as prepared by the Township Chief Financial Officer and the Purchasing Officer for the monthly period ending July 05, 2016.

NOW, THEREFORE BE IT RESOLVED that said “Bill List” as prepared by the Township Chief Financial Officer and the Purchasing Officer be approved and said Officials are authorized to render payments to each vendor appearing on the attached “Bill List”. Adopted at a meeting of the Township Committee of the Township of West Deptford on July 06, 2016.

Mayor DiCarlo called for a motion to approve the amendment to the adopted budget for special items of revenue and appropriations, (Alcohol Education, Rehabilitation Enforcement Fund), Deputy Mayor Mehaffey made a motion and his motion was seconded by Mr. Reid. As there was no discussion, the Mayor called for a vote and the vote was as follows:

Mr. Hansen  Y
Mr. Maher  Y
Mayor DiCarlo called for a motion to approve the Voluntary State Firefighter Certification Program and appoint John Austin as the training officer. Deputy Mayor Mehaffey made a motion, and his motion was seconded by Mr. Reid. Mr. Maher asked for a clarification on the program, Ms. Turner-Fox responded and a discussion followed. As the Committee had no further questions, the Mayor requested a roll call vote, the vote was as follows:

Mr. Hansen  ❑
Mr. Maher  ❑
Mr. Reid  ❑
Deputy Mayor Mehaffey  ❑
Mayor DiCarlo  ❑

#187 RESOLUTION FOR THE CANCELLATION, APPLICATION AND/OR REFUND OF TAXES

Mayor DiCarlo called for a motion to remove water and sewer charges, Mr. Mehaffey made a motion, and was seconded by Mr. Hansen. As the Committee chose not to discuss, the Mayor requested a roll call vote and the vote was as follows:

Mr. Hansen  ❑
Mr. Maher  ❑
Mr. Reid  ❑
#188 RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Mayor DiCarlo called for a motion to appoint Brenda Ellis as Municipal Court Administrator for West Deptford Township. Deputy Mayor Mehaffey made a motion, and was seconded by Mr. Reid. As the Committee had no questions, the Mayor requested a roll call vote, the vote was as follows:

Mr. Hansen  Y
Mr. Maher   Y
Mr. Reid   Y
Deputy Mayor Mehaffey  Y
Mayor DiCarlo   Y

#189 RESOLUTION AUTHORIZING THE APPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR FOR THE TOWNSHIP OF WEST DEPTFORD

Mayor DiCarlo called for a motion to authorize the execution of a Share Services Agreement between the Township of West Deptford and Gloucester County to provide Family Movie Entertainment at RiverWinds on July 27th rain date July 28th. Mr. Mehaffey made a motion, and was seconded by Mr. Reid. The movie was discussed and as there were no further questions from the Committee, the Mayor requested a roll call vote and the vote was as follows:

Mr. Hansen  Y
Mr. Maher   Y
Mr. Reid   Y
Deputy Mayor Mehaffey  Y
Mayor DiCarlo   Y

#190 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF WEST DEPTFORD AND THE COUNTY OF GLOUCESTER TO PROVIDE FAMILY MOVIE ENTERTAINMENT AT RIVERWINDS ON JULY 27, 2016, (RAIN DATE JULY 28, 2016)

Mayor DiCarlo called for a motion to approve the 2015 LOSAP Program Certified List of Eligible Volunteers. Deputy Mayor Mehaffey made the motion and was seconded by Mr. Reid. Mr. Maher thanked the Administrator for all the hard work verifying the list. As there were no other comments, the Mayor requested a roll call vote, the vote was as follows:

Mr. Hansen  Y
Mr. Maher   Y – Abstention on his LOSAP
Mr. Reid   Y
#191 RESOLUTION TO APPROVE THE 2015 LOSAP PROGRAM CERTIFIED LIST OF ELIGIBLE VOLUNTEER MEMBERS

Mayor DiCarlo called for a motion authorizing the release of a Maintenance Bond previously posted by D.R. Horton, Deputy Mayor Mehaffey made the motion and was seconded by Mr. Reid. As there were no comments from the Committee, the Mayor requested a roll call vote and the vote was as follows:

- Mr. Hansen: Y
- Mr. Maher: Y
- Mr. Reid: Y
- Deputy Mayor Mehaffey: Y
- Mayor DiCarlo: Y

#192 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE RELEASE OF MAINTENANCE BONDS PREVIOUSLY POSTED BY D.R. HORTON (THE GRANDE AT KING'S WOODS)

Mayor DiCarlo called for a motion authorizing the award of a bid for the Sterling Road Roadway Improvements to Arawak Paving Company. Deputy Mayor Mehaffey made the motion and was seconded by Mr. Reid. The Mayor asked for discussion, Mr. Reid asked if the Resolution had been amended contingent upon the New Jersey Department of Transportation awarding the money for the project, Mayor DiCarlo responded. As there were no further questions, the Mayor requested a roll call vote and the vote was as follows:

- Mr. Hansen: Y
- Mr. Maher: Y
- Mr. Reid: Y
- Deputy Mayor Mehaffey: Y
- Mayor DiCarlo: Y

#193 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE AWARD OF A BID FOR STERLING ROAD ROADWAY IMPROVEMENTS TO ARAWAK PAVING COMPANY

Mayor DiCarlo requested a motion authorizing the refund of Summer Recreation latch key fees. Deputy Mayor Mehaffey motioned, and Mr. Reid seconded his motion. As there were no questions from the Committee, the Mayor requested a roll call vote and the vote was as follows:

- Mr. Hansen: Y
- Mr. Maher: Y
TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
July 06, 2016    7:00 P.M.

Mr. Reid             Y
Deputy Mayor Mehaffey Y
Mayor DiCarlo         Y

#194 RESOLUTION FOR THE REFUND OF SUMMER RECREATION LATCH KEY FEE

Mayor DiCarlo called for a motion authorizing a Closed Session of the West Deptford Township Committee, for discussion of Personnel Grievance for Vacation Time Carryover, the appointment of a Water/Sewer Superintendent, Probationary Period for Public Works Laborer, Potential Litigation – Birchly Court/Woodlane Drive and Potential Litigation – PFC Contamination. Mr. Mehaffey made a motion, his motion was seconded by Mr. Reid. As there were no questions from the Committee, Mayor DiCarlo called for a vote. The vote was as follows:

Mr. Hansen             Y
Mr. Maher              Y
Mr. Reid               Y
Deputy Mayor Mehaffey  Y
Mayor DiCarlo          Y

#195 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING A CLOSED SESSION FOR THE DISCUSSION OF PERSONNEL – GRIEVANCE, VACATION TIME CARRYOVER, APPOINTMENT OF WATER/SEWER SUPERINTENDENT, PROBATIONARY PERIOD PUBLIC WORKS LABORER, POTENTIAL LITIGATION – BIRCHLY COURT/WOODLANE DRIVE, POTENTIAL LITIGATION – PFC CONTAMINATION

Mayor DiCarlo noted that Item I, Resolution number 196 will be held until after Closed Session and they would continue with the first reading on Ordinance #2016-16.

The Mayor called for a motion authorizing the execution and recording of Deeds of Utility Easements for the Clement Drive water main installation and service connections and well sealing projects of the Township of West Deptford. Deputy Mayor Mehaffey made a motion and it was seconded by Mr. Hansen. This is the first reading, and as there were no questions the Mayor call for a vote. The vote was as follows.

Mr. Hansen             Y
Mr. Maher              Y
Mr. Reid               Y
Deputy Mayor Mehaffey  Y
Mayor DiCarlo          Y
Mayor DiCarlo stated the Committee should complete the balance of the agenda items before going into Closed Session in case anyone from the public would want to be heard. The Committee agreed.

**Old Business**
None

**New Business**
None

**Open meeting to public:**
Mayor DiCarlo called for a motion to open the meeting to the public, Deputy Mayor Mehaffey made a motion, and his motion was seconded by Mr. Reid and approved by the entire Committee.

Ms. Carol Baker of 100 Robin Drive took to the microphone to address the Committee regarding an issue a resident of White Swan reported to her. The resident claims there was a “cloud” that spread, with what looked like sand. The sand covered the cars in the area. Mayor DiCarlo requested Ms. Turner-Fox to look into the issue and the Deputy Mayor requested that Ms. Baker report anything like this immediately so an investigation can be conducted at that time.

Ms. Tracy Carluccio, Deputy Director of the Delaware River Keepers Network, stated she sent a letter regarding PFC and the NJDEP’s maximum contaminate level to the Committee. Ms. Carluccio listed items she would like to see the Township address regarding PFC levels. Mayor DiCarlo explained that West Deptford is in contact with NJDEP and Solvay on a regular basis, the Mayor also noted the process that West Deptford has completed with regard to water testing and the conversion process for the effected residents from private wells to public water system in conjunction with and under the direction of the NJDEP.

Mr. Brian Golle, Chief of Thorofare Fire Company thanked the Mayor and Committee for authorizing the resolution for the voluntary State Firefighter Certification Program and the passing of the LOSAP resolution. Mayor DiCarlo responded by thanking him and all the volunteers for their service.

As no one else chose to address the Committee, Mayor DiCarlo called for a motion to close the meeting to the public, Mr. Hansen motioned, and was seconded by Deputy Mayor Mehaffey. The motion carried unanimously.

The Mayor announced to the public that the Committee would go into Closed Executive Session, stating action may or may not be taken when the Committee comes back into public session.
Closed Executive Session began at 7:50 pm.

The Committee returned from Closed Executive Session at 9:28 pm. Mr. Scaffidi noted that while in Closed Session a grievance was heard and there was consensus that the Administrator and Labor Counsel will provide the appropriate response. The appointment of the Acting Water/Sewer Superintendent will be addressed in the public portion with a resolution, as for the probationary matter it was noted the Administrator and Labor Counsel to conclude as discussed in Closed Executive Session. Birchly Court/Woodlane Drive/Oakmont Court potential litigation, an update was given by the Administrator, but no official action was taken. Regarding the PFC contamination, there was a consensus to authorize and direct the Administrator, Engineer and Solicitor to work on a letter to address the contamination issues with Solvay directly.

Mayor DiCarlo requested a motion authorizing the appointment of an Acting Water and Sewer Superintendent for West Deptford Township, Keith Lamb. Deputy Mayor Mehaffey motioned, and Mr. Reid seconded his motion. As there were no questions from the Committee, the Mayor requested a roll call vote, the vote was as follows:

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<td>Mr. Hansen</td>
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<td>Mr. Maher</td>
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<td>Mr. Reid</td>
<td>Y</td>
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<td>Deputy Mayor Mehaffey</td>
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<td>Mayor DiCarlo</td>
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**#196 RESOLUTION APPOINTING AN ACTING SUPERINTENDENT FOR THE WATER AND SEWER DEPARTMENT FOR WEST DEPTFORD TOWNSHIP**

Mayor DiCarlo informed everyone that on July 20th at 6:15 pm Miss West Deptford, Cassandra Knestaut would be officially unveiling her distracted driving project at West Deptford Township High School and requested all the Committee members attend.

Mayor DiCarlo called for a motion to adjourn, Deputy Mayor Mehaffey made a motion and his motion was seconded by Mr. Hansen. The motion was approved by the entire Committee.

Respectfully Submitted,

Lee Ann DeHart
Acting Municipal Clerk