

July 2, 2013 7:00 P.M.

The meeting was called to order at 7:00 p.m. by Township Clerk, Amy Leso. The meeting was advertised in the following manner:

- A. Posting written notice on the official Bulletin Board in the Township Municipal Building on June 28, 2013
- B. Faxing and mailing written notice to The South Jersey Times and The Courier Post on June 28, 2013
- C. Filing written notice with the Clerk of West Deptford Township on June 28, 2013

Roll Call:

Mr. Cianfarini, Ms. DiCarlo, Ms. Szymborski, Deputy Mayor Kilpatrick and Mayor Chintall were in attendance for this meeting.

Correspondence:

Mr. Cianfarini made a motion to approve the following items. It was seconded by Mr. Kilpatrick. It was approved unanimously.

- Catering Permit for Botto's Italian Line Restaurant for the Summer Concert Series for July 12th, 19th, 26th and August 2nd.

Mayor Chintall spoke about the amendment on this evening's agenda. He explained that it will be sent to the Division of Local Government Services for review after the meeting. He then turned the meeting over to Mr. Cianfarini. Ms. Szymborski questioned the revised agenda. Mr. Cianfarini read the resolution on the revised agenda.

Mr. Cianfarini made a motion to amend the 2013 Municipal Budget. His motion was seconded by Mr. Kilpatrick. Ms. DiCarlo said that a review of line by line cuts shows that the cuts are to essential services. She said that she and Mr. Coates gave a presentation and it appears that these cuts are arbitrary. Mr. Cianfarini explained the 2013 actual budget. He said he looked at what was spent last year and put the current budget in line with what was spent last year. Ms. DiCarlo gave examples of expenses that cannot be controlled such as trash collection. He said that he looked at what was spent through June 18, 2013. Ms. DiCarlo gave more examples and Mr. Cianfarini asked her from where she got her numbers. Ms. Sprigman explained that there was an expense in 2013 that belongs in 2012 and there was a change. She also said that there may be some expenses in 2011 that belong in 2012. Ms. DiCarlo asked Ms. Sprigman if she was comfortable with the amount and Ms. Sprigman said that she was. Ms. DiCarlo gave another example: snow removal. Mr. Cianfarini said that the township was already through three "snow" months. Ms. DiCarlo asked Mr. Cianfarini if he knew the cost of one salting when a "dusting" occurs. He said that he did not but added that he has asked Ms. DiCarlo for input since April and did not receive a response. He said that she should have e-mailed him with suggestions. Ms. DiCarlo again said that she gave a budget presentation and that Mr. Cianfarini made arbitrary cuts. She then informed the committee that a salting costs \$8,700.00. She asked if they were to stop the roads program as there is not enough money to complete the projects. Mr. Cianfarini said that last year Ms. DiCarlo's department was 11% under budget. Ms. DiCarlo said that you can not look at last year's budget with factors that are not constant. She said that Mr. Cianfarini completely disregarded what they told him – that more money was needed to repair the roads and instead money was cut. She also spoke about the leaf collection program and said that the budget said that they were not intending to use seasonal employees. She asked who made that decision. Mr. Cianfarini said he did not know and that he was in favor of the use of seasonal employees. He gave examples from the budget and believes that they are more than responsible. Ms. DiCarlo said that there is no money budgeted for police overtime. She asked

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which department will be under budget (at the end of the year) to make a transfer. She again asked why it was not included in the budget. Ms. Sprigman explained that salary and wages stayed the same. Mayor Chintall further clarified. Ms. DiCarlo highlighted the budget for legal expenses. She said \$400,000.00 is included but they had only spent \$130,000.00. She asked why that wasn't cut instead of essential services. Mr. Cianfarini agreed that they could cut that further. Ms. DiCarlo also asked about the engineering budget and again asked why that was cut further. Mr. Cianfarini explained that the legal services budget was already cut due to the fact that there was no tax appeal case this year. Mr. Cianfarini agreed that there was more room to cut. Ms. DiCarlo asked about the Insurance. She said that all insurance is with AJM. She noted a 10% increase from 2011 to 2012 and from 2012-2013 there was a 16% increase. Mr. Cianfarini said that health insurance increased by 12% and cannot be controlled. Ms. DiCarlo asked him to outline the \$700,000.00 in savings that was mentioned at a previous meeting. Mr. Cianfarini explained the savings in health and property and casualty insurance from 2011-2012. Ms. DiCarlo said that she is not seeing the savings. Mr. Cianfarini asked Ms. Sprigman to explain and she said that you would have to review each invoice for the claims but that rates did go up. Again, Ms. DiCarlo asked why she was not seeing savings in the budget. Ms. DiCarlo asked Ms. Sprigman if she was preparing a 5 year analysis for surplus. Ms. Sprigman said it will be done in August. Ms. DiCarlo read from the State's Best Practices. Ms. DiCarlo told Ms. Sprigman that at the previous meeting she had said that she was not comfortable with the budget and asked her if she was comfortable now. Ms. Sprigman said that she is comfortable that the township can pay the bills through the end of the year. Ms. DiCarlo asked if she was comfortable that the township would not over-expend adding that the Financial Consultant is not. Ms. DiCarlo said that when you dip into surplus it affects the bond rating and has a major effect on the township. She asked that when the township received its bond rating, were any promises made about the amount of surplus the township would keep. Mayor Chintall said that he did not recall that. Mr. Campo explained the bond rating phone call. He said that when they received the last rating (Sunoco rating) there was concern about the surplus. He said that it is a big factor in securing fund notes. He said they were happy to see the reservation of surplus and the committee's commitment to continue to reserve surplus. Ms. DiCarlo asked Mr. Campo if he feels that the current budget as amended is "ok." He said no. Ms. Sprigman said that she can see why it would be appropriate to use the surplus this year. Mr. Cianfarini said that he was not included in the phone call and asked what document can be produced that binds the committee to build surplus. He then asked Mr. Campo how he can speak for the committee and for the whole town. Mr. Campo told him that it was the job of the administrator to present plans to S&P. Mr. Campo said that the Financial Statement also provides information. Mr. Cianfarini read from the Annual Financial Statement. He said that towns twice the size of West Deptford have half as much surplus. He then asked Mr. Campo why \$722,000.00 is not appropriate for surplus. Mr. Campo said that it is not in the realm of appropriate. Mr. Cianfarini cited examples of other towns' surplus. He also listed the surplus for West Deptford for the years 2008-2010. Mr. Campo said that the budgets of other towns are not comparable to us, noting differences in debt service and decreased tax assessments. He said West Deptford's needs are different and this has been noted by S & P. He asked where the surplus would be replaced in the next few budgets and said these are one time revenues. Mr. Cianfarini read from a report prepared by Ms. Sprigman projecting that the surplus by the end of 2013 will be 2.2 million dollars. Mr. Campo said that the budget projection should be a three year average; continued cuts will not replace the surplus and there will be budget problems going forward. He added that there is no way to predict vehicle maintenance and he gave examples of problems that could come up. He also said that the township will not have the flexibility that it needs. Mr. Cianfarini questioned what was done in 2008-2010 when the surplus was low. Mr. Campo said that he developed a plan to never be there again. Ms. Szyborski said that the S & P rating is very important to a township. She asked Mr. Cianfarini to explain how the rating will affect the current bonds. He said that it only affects bonds when they are put together and it does not come into play with Bond Anticipation Notes. Ms. DiCarlo told Mr. Cianfarini that he is not thinking outside of this one year and quoted, "using more surplus than made in a year is not appropriate." Mr. Cianfarini said that the auditor is comfortable. Ms. DiCarlo said that he was comfortable with what he had put together. Ms. DiCarlo also said that the auditor needs to be a

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firewall and Mr. Barrett was on vacation at this time. She also asked what the plan was to fill the hole next year that was being created this year. She asked for the long term plan. Mr. Cianfarini said that they are looking at this year's budget which will generate 2.2 million dollars in surplus. Mayor Chintall asked if there was something in writing from S & P. Mr. Campo said that he has the documented report that was issued. Mr. Ogozalek then explained that the two amendments that were pulled from the previous meeting have been combined into one. It was a procedural error. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	N (She is not opposed to Health Care transfer)
Ms. Szyborski	N (She is not opposed to Health Care transfer)
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**#104 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AMENDING
THE 2013 MUNICIPAL BUDGET FOR THE TOWNSHIP OF WEST DEPTFORD,
COUNTY OF GLOUCESTER**

Mr. Ogozalek told the committee that there needs to be a public hearing on the amendment and explained the purpose. Mr. Campo added that it must be published as well. Ms. DiCarlo asked for the timeline for a response (from the state) and she was told that it would be by next Friday.

Open Meeting to the Public:

Mayor Chintall opened the meeting to the public.

Mr. Wayne Klotz said he does not want essential services cut. Mr. Cianfarini said the budget was in line with what was spent last year. Mr. Klotz asked if any personnel were cut and he was told that none were. He then asked how Mr. Ogozalek is paid and was told that he is paid \$145 per hour. Mr. Ogozalek said that it is billed in 6 minute increments.

Mr. Bill Mohnacs thanked the committee for the hours spent on the budget. He said in private business the division heads are brought in when doing the budget. Mayor Chintall said that there are sub-committee meetings for input. Mr. Mohnacs then read a prepared statement highlighting that too many cuts will affect services and the cost of homes. He cited the article in South Jersey Magazine where West Deptford is ranked 23rd. He said that no one wants higher taxes but that he believes that this budget will do more harm than good. Ms. Szyborski explained that many of these cuts are to public works. Ms. DiCarlo also explained her meeting with Mr. Cianfarini and Ms. Sprigman and said that her input was disregarded with these cuts. Ms. Szyborski commented on the need for the police department budget.

Mayor Chintall reminded the members of the committee about Roberts Rules of Order.

Ms. Szyborski made a motion to close the meeting to the public. It was seconded by Mr. Cianfarini and approved by the entire committee.

Mayor Chintall called for a motion to adjourn. Mr. Kilpatrick made a motion, a second was given by Ms. DiCarlo and approved by the entire committee.

Respectfully Submitted,

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Amy Leso, RMC
Township Clerk