

WEST DEPTFORD TOWNSHIP

RESOLUTION #2017-310

RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE ESTABLISHMENT OF A JUNIOR FIREMAN'S AUXILIARY PROGRAM TO BE UTILIZED IN THE VOLUNTEER FIRE COMPANIES OF THE TOWNSHIP OF WEST DEPTFORD

WHEREAS, the Volunteer Fire Companies of the Township of West Deptford (hereinafter referred to as "Township") desire to establish a Junior Fireman's program within the Township's volunteer fire companies to provide an awareness program in the Fire Service Field for young adults in the Township; and

WHEREAS, N.J.S.A. 40A:14-95 permits the governing body of a municipality to establish an auxiliary to a volunteer fire department to be known as the Junior Fireman's Auxiliary (hereinafter referred to as "Auxiliary"); and

WHEREAS, the governing body shall formulate rules and regulations to govern the activities of the Auxiliary which shall provide for the training of the auxiliary for eventual membership in the volunteer fire department of the municipality or fire district or in any such volunteer fire company or companies affording fire protection therein and that no junior fireman shall be required to perform duties which would expose him to the same degree of hazard as a regular member of a volunteer fire company; and

WHEREAS, the Township Committee, in connection with the Township Volunteer Fire Companies, has formulated the attached Standard Operating Guidelines of the Junior Fireman's Auxiliary for the West Deptford Township Volunteer Fire Companies for the establishment of a Junior Fireman's Auxiliary program in the Township.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of West Deptford, County of Gloucester and State of New Jersey on this 8th day of November, 2017 that the Township of West Deptford does hereby authorize the establishment of a Junior Fireman's Auxiliary Program to be utilized in the volunteer fire companies of the Township of West Deptford.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Township Committee does hereby authorize and adopt the attached Standard Operating Guidelines of the Junior Fireman's Auxiliary for the West Deptford Township Volunteer Fire Companies.

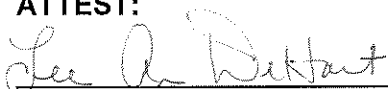
ADOPTED at the meeting of the Township Committee of the Township of West Deptford held on November 8, 2017.

TOWNSHIP OF WEST DEPTFORD



DENICE DICARLO, Mayor

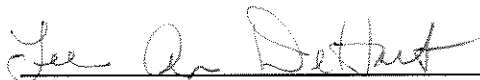
ATTEST:



Lee Ann DeHart, Registered Municipal Clerk

CERTIFICATION

I, Lee Ann DeHart, Registered Municipal Clerk, of the Township of West Deptford, in the County of Gloucester, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting of the Township of West Deptford held on November 8, 2017.



Lee Ann DeHart, Registered Municipal Clerk

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**STANDARD OPERATING GUIDELINES OF THE JUNIOR FIREMAN'S AUXILIARY FOR THE
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MISSION STATEMENT

The WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES Juniors shall provide support for the WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES.

The ultimate goal of the WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES is to provide future members for the WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES, whether professional or volunteer.

I. Policy

- A. Establish training standards to insure that all members are thoroughly familiar with established fire operations that are used by the local jurisdiction.
- B. Provide information and trips to facilities so that members can see first hand about various fire service careers.
- C. Participate in District and Council Explorer activities.
- D. Assist the WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES in fire prevention, fire inspection and public assistance programs.
- E. To be available when activated for individual fire alarms to respond to the WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES for assignments, to individual apparatus as designated by the rules of the WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES.
- F. Provide a program that incorporates the five (5) experience areas of a well-rounded Juniors program: career, fitness, citizenship, social and outdoors.

II. Scope

To provide an awareness program in the Fire Service Field for young adults in West Deptford Township in the county of Gloucester in the state of New Jersey. The program shall be offered to those young adults who live in West Deptford Township who are fourteen (14) years old and who are in at least the 8th grade and they may participate up to their eighteenth (18th) birthday at which time they are eligible to become a regular member of the WEST DEPTFORD VOLUNTEER FIRE COMPANIES.

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III. Organization

- A. There shall be one advisor from each department appointed by his/her peers and people interested in assisting the advisor shall be appointed as Associate Advisors by the advisor and Chief of the department.
- B. All advisors and Associate Advisors must be twenty-one (21) years of age and a member in good standings with the department.
- C. Juniors will maintain a minimum of a "C" or 2.0 grade point average (GPA) in high school. Failing grades will necessitate a suspension for the following marking period. Juniors will supply a copy of their current report card to the Advisor at the end of each marking period.
- D. Juniors must be in good standing with their school, work and family.
- E. Sexual Harassment / Harassment: Refer to West Deptford Township policy
- F. No child shall become a member of the Juniors Program without a prior meeting with his / her parent or guardian to discuss the operation of the Department and to answer any concerns of the parent or guardian. A signed permission slip from the Parents of all Explorers/Juniors must be received prior to participating in any Department activities.
- G. All Juniors must have working papers that are supplied from their local high school.

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Post Guidelines:

Allowed:

- To respond to fires on WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES apparatus.
- To be outside of the Hot Zone surrounding all hazardous conditions.
- To retrieve all hand and power tools for firefighters at the fire scene.
- To help layout and hook up non-charged hose lines and assist the driver / engineer.
- Operate the 1" booster / forestry line in limited non-hazardous operations.
- Remove nozzles, pick up hose lines and pack that hose onto the apparatus.
- Transport empty and full SCBA cylinder to and from the cascade and exchange cylinders.
- Setup and operate all lights, cords and adapters at the fire scene that are needed on the exterior.
- Setup salvage operations once the fire scene has been deemed safe by the IC/UC or safety officer.
- Obtain, carry, foot, raise and stabilize ground ladders on the fire grounds.

Not Allowed:

- Sit in the officer's seat on WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES apparatus
- Enter a burning building or be inside of the Hot Zone surrounding a hazardous condition.
- Operate any hand, power or hydraulic tools at the emergency scene.
- Move or advance any charged hand lines or supply lines larger than 1" booster / forestry line.
- Operate or backup any hose lines larger than 1" booster / forestry line.
- Wear a SCBA, operate the compressor or the cascade system while SCBA cylinders are being filled.
- Setup lights in the interior of any emergency scene.
- Perform overhaul operations at the emergency scene.
- Climb any ground ladders at the emergency scene.
- Respond to hazardous material, industrial incidents.

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General Rules:

Juniors are permitted to respond on WEST DEPTFORD TOWNSHIP VOLUNTEER COMPANIES apparatus after finishing the required training either in-house or at a County Training Academy.

There will be a maximum of two (2) Juniors on the First Due apparatus responding to alarms unless advised otherwise by the officer in charge of that apparatus. Juniors will not, at any time, respond on an apparatus if there are regular members that can occupy the available seats.

Juniors must be seated in the cab or the jump seat while riding on assigned apparatus.

Juniors must wear full turnout gear at all times at a fire scene.

Juniors will report to the driver / engineer of the apparatus that they respond on and stay with that driver / engineer until such time as that engineer releases them. The junior will then report to the engineer of the apparatus that is in front of the fire or to the IC/UC of the fire scene for further assignment.

Juniors will attach one Accountability Tag to the apparatus on which they respond and the other Accountability Tag to the accountability officer / stop sign / accountability sign or person they are assigned to assist.

Juniors are not permitted to respond to mutual aid fires or standbys unless directed by apparatus OIC. Juniors may attend mutual aid drills with the approval of the Fire Chief.

Juniors CANNOT leave school for a fire.

Juniors CANNOT bring pager to school with them.

Juniors have a curfew between 10:00 pm and end of the school the following day the time school is in session. This will apply Sunday night through Thursday night. When school is not in session from 10:00 pm till 6:00 am, the Juniors must have permission from their parent or guardian to respond to all alarms.

Juniors will remain on the fire scene, when all duties are completed and return to the firehouse on the apparatus that they responded on, unless excused by IC/UC or the officer in charge of the scene.

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Disciplinary Actions:

Any infractions of these rules or guidelines will be cause for disciplinary action up to and or including dismissal.

Levels of Training:

Level #1:

Fire Department Organization

The Junior will know all the apparatus radio numbers and their assignments.

The Juniors will know all the line officers, their radio numbers and the Chain of Command of the Department.

The Juniors will have Basic Incident Command Training.

Fire Fighter Safety

The Juniors will be trained in the proper use and the basics of the Personal Protective Equipment.

The Juniors will be trained in proper incident response.

The Juniors will be trained in initial fire ground responsibility.

Fire Behavior

The Juniors will be aware of fire anatomy and behavior.

The Juniors will be taught the components of burning fire tetrahedron.

The Juniors will be taught the products of combustion and their hazards.

The Juniors will be taught the methods of heat transfer.

Fire Apparatus

The Juniors must know the location, use and names for all equipment on each apparatus.

The Juniors must show efficiency in setting up lights, getting tools and assisting the apparatus engineer.

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Level #2:

Hand Tools and Power Tools

The Juniors will know the names and the usage of all hand tools.

The Juniors will know the locations of all hand tools on the individual apparatus.

The Juniors will know the location of all power tools on the individual apparatus.

No Juniors shall operate any power tools of any kind.

Hydrant Connections

The Juniors will be trained in the proper hydrant connections, including, but not limited to, 4 inch, 5 inch, West Deptford Township thread, National Standard thread and Street hydrant hook-ups.

Hose and Nozzles

The Juniors will be able to identify hose types and sizes of hoses. (i.e. 1 ½", 1 ¾", 2 ½", 3", 3 ½" cross lays, 4" supply lines, etc.)

The Juniors will be able to differentiate nozzle types and applications.

The Juniors will become familiar with all hose fittings and their locations.

Fire Extinguishers

The Juniors will know where each extinguisher is located on the apparatus.

The Juniors will be trained in the Four (4) Types of Extinguishers (Class A, Class B, Class C, Class D)

The Juniors will be trained in the maintenance, use and application of each class of fire extinguisher.

Level #3:

Salvage and Overhaul

The Juniors will be trained in proper salvage techniques, including salvage covers, water chutes, water vacuums, submersible pumps and folding salvage covers.

The Juniors will be trained in overhaul including tools and their usage, reasons for overhaul and overhaul techniques.

The Juniors will also receive complete safety training unique to these operations.

Self Contained Breathing Apparatus

The Juniors will be trained in and must show efficiency in the changing of the SCBA air cylinders.

The Juniors will be trained in the set up and use of the Air Rehab Station. (Note: Juniors may not fill bottles, just assist with the process.

The Juniors will know the location of all spare cylinders on all of the apparatus.

The Juniors will be trained in the use and maintenance of the SCBA.

The Juniors will have the mandatory respiratory training.

The Juniors will show proficiency in working with the SCBA in different situations.

No Juniors shall wear an SCBA in a hazardous environment.

Ladders

The Juniors will show proficiency in carrying ground ladders.

The Juniors will show the ability to raise, foot and stabilize a ground ladder.

The Juniors will be well-versed in safety concerns specific to ground ladders.

Level #4:

Rescue and Extrication

The Juniors will be trained in the ways that they can support the rescue operations at a fire scene within the scope of their guidelines.

The Juniors will learn the ways that they will be able to assist at the scene of a car accident or other rescue situations.

Ventilation

The Juniors will be trained in the different types of ventilation and how they are used at a fire scene.

The Juniors will learn the reasons for ventilation and the ways that ventilation helps in the suppression of the fire.

Ropes and Knots

The Juniors will be able to tie and use appropriate knots. They must demonstrate efficiency in tying tools, ladders and rescue applications.

First Aid

The Juniors will learn the basic First Aid and its application.

The Juniors will take a CPR class and be certified in its application.

PARENTAL/GUARDIAN AUTHORIZATION

I give my permission for my child to participate in all the WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES Junior Fireman's Auxiliary programs. These programs and activities include participation in meetings, drills field trips, classes and other training activities as well as Junior sponsored events. I also give permission for him or her to participate and attend actual fire alarms once they have achieved the prescribed training level. In event of an activity that falls outside of the normal functions of the program, I expect to receive a written notice beforehand.

I know of no health or fitness restriction(s) that preclude participation. In the event of illness or injury occurring to my son or daughter while involved in this activity, I consent to x-ray examination, anesthesia, medical or surgical diagnostic procedures or treatments that is considered necessary in the best judgement of the attending physician and performed by or under the supervision of a member of the medical staff of the hospital furnishing medical services. It is understood that in the event of a serious illness or injury, reasonable efforts to reach me will be attempted.

Parent/Guardian's Signature

Date

Junior's Signature

Date

INFORMATION SHEET

Junior's name: _____

Address: _____

Date of Birth: _____

Social Security Number: _____

Home phone number: _____

Cell phone number: _____

E-mail address: _____

Parent / Guardian's name: _____

Parent / Guardian's address: _____

Parent / Guardian's phone number: _____

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IV. Approval

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- A. These Standard Operating Guidelines will be approved, reviewed and adopted by the West Deptford Township Committee.
 - B. These guidelines are subject to review at anytime by the West Deptford Township Coordinating Council or the Fire Officers of WEST DEPTFORD TOWNSHIP VOLUNTEER FIRE COMPANIES and are to be reviewed as deemed necessary.