

**WEST DEPTFORD TOWNSHIP**

**RESOLUTION 2017-298**

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING A SUB-RECORDS CUSTODIAN IN THE TOWNSHIP OF WEST DEPTFORD**

**WHEREAS**, the Open Public Records Act requires that the Municipal Clerk act as the Custodian of Government Records; and

**WHEREAS**, it has been determined that certain officials and/or departments receive numerous public records requests based upon the nature of their official duties and/or office; and

**WHEREAS**, the governing body of the Township of West Deptford has determined that it is in the best interest of the Township and the public to create a Sub-Records Custodian for specific officials and/or departments.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of West Deptford, County of Gloucester, and State of New Jersey as follows:

1. That the Township Committee does hereby approve the creation of the following Sub-Records Custodian Official(s) and/or Department(s):
  - a. Deputy Municipal Clerk
2. That said Official(s) and/or Department(s) shall serve as a Sub-Records Custodian to the Municipal Clerk.

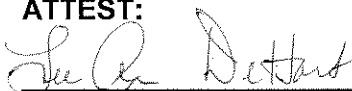
**ADOPTED** at the meeting of the Township Committee of the Township of West Deptford held on October 18, 2017.

**TOWNSHIP OF WEST DEPTFORD**



**DENICE DICARLO, Mayor**

**ATTEST:**



**LEE ANN DEHART, Registered Municipal Clerk**

**CERTIFICATION**

I, Lee Ann DeHart, Registered Municipal Clerk, of the Township of West Deptford, in the County of Gloucester, do hereby certify that the foregoing Resolution was presented and duly adopted by the Township Committee at a meeting of the Township of West Deptford held on October 18, 2017.



**LEE ANN DEHART, Registered Municipal Clerk**