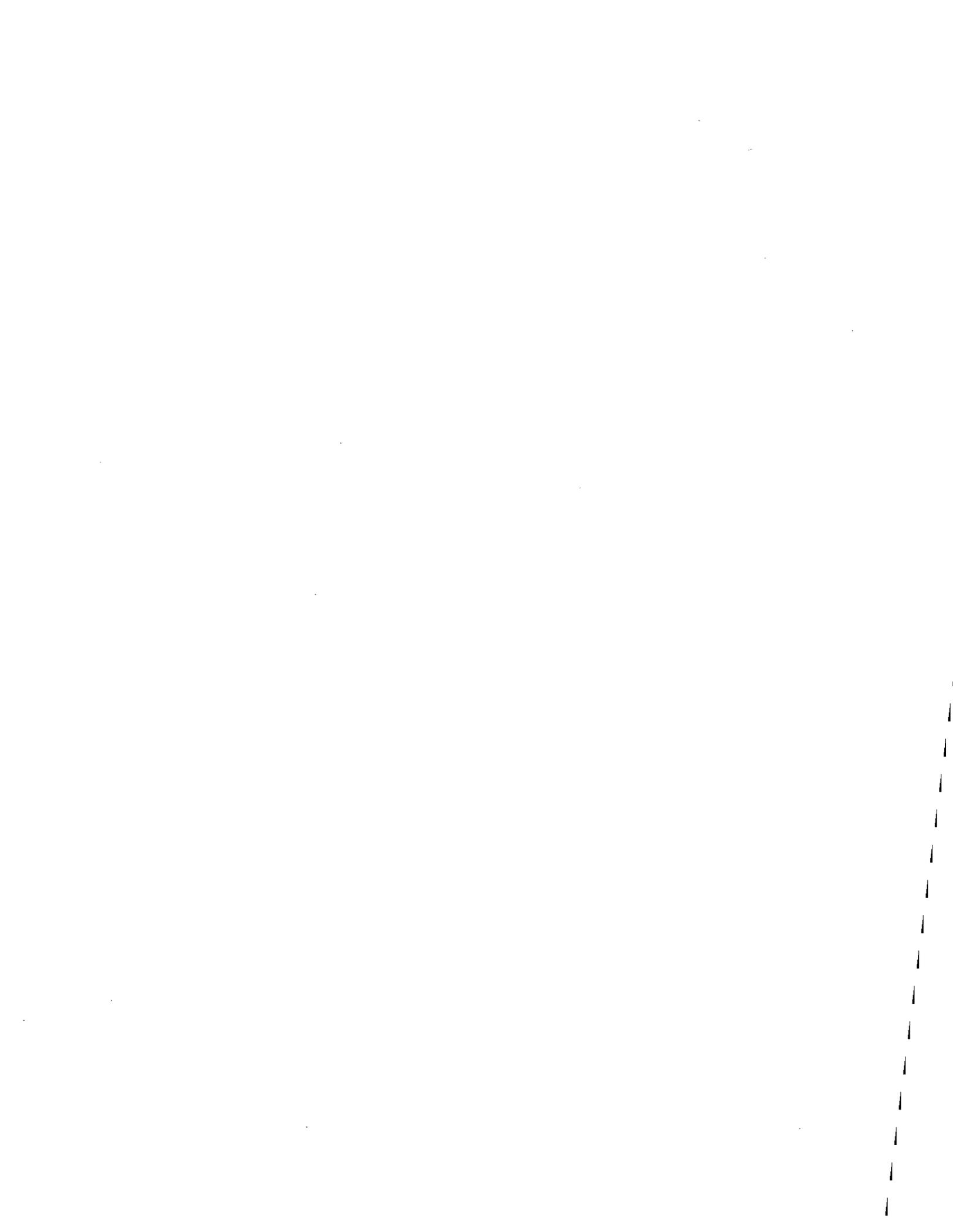


TOWNSHIP OF WEST DEPTFORD
AUDIT REPORT FOR THE YEAR
ENDED DECEMBER 31, 2012



**TOWNSHIP OF WEST DEPTFORD
COUNTY OF GLOUCESTER**

CONTENTS

PART 1

			PAGE
Independent Auditor's Report			1
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>			4
EXHIBITS			
Financial Statements -- Regulatory Basis:			
Current Fund:			
Comparative Statements of Assets, Liabilities, Reserves & Fund Balance -- Regulatory Basis	A		7
Comparative Statement of Operations and Changes in Fund Balance -- Regulatory Basis	A-1		9
Statement of Revenues -- Regulatory Basis	A-2		10
Statement of Expenditures -- Regulatory Basis	A-3		12
Trust Fund:			
Comparative Statements of Assets, Liabilities, Reserves & Fund Balance -- Regulatory Basis	B		17
General Capital Fund:			
Comparative Statements of Assets, Liabilities, Reserves & Fund Balance -- Regulatory Basis	C		19
Water-Sewer Utility Fund:			
Comparative Statements of Assets, Liabilities, Reserves & Fund Balance -- Regulatory Basis	D		20
Comparative Statements of Operations & Changes in Operating Fund Balance -- Regulatory Basis	D-1		22
Statement of Fund Balance -- Regulatory Basis	D-2		23
Statement of Revenues -- Regulatory Basis	D-3		23
Statement of Expenditures -- Regulatory Basis	D-4		24
Payroll Fund:			
Comparative Statements of Assets, Liabilities, Reserves & Fund Balance -- Regulatory Basis	E		25
General Fixed Assets Account Group:			
Comparative Statement of Fixed Assets & Fund Balance - Regulatory Basis	F		26
Notes to Financial Statements			27
			(continued)

	EXHIBITS	PAGE
Supplemental Exhibits:		
Current Fund		
Schedule of Cash - Treasurer	A-4	48
Schedule of Change Funds	A-5	49
Schedule of Taxes Receivable & Analysis of Property		
Tax Levy	A-6	50
Schedule of Tax Title Liens	A-7	51
Schedule of Property Acquired for Taxes	A-8	51
Schedule of Revenue Accounts Receivable	A-9	52
Schedule of Amount Due from State of NJ – Deductions	A-10	53
Schedule of 2011 Appropriation Reserves	A-11	54
Schedule of Encumbrances Payable	A-12	56
Schedule of Local District School Taxes Payable	A-13	56
Schedule of Reserve for Revaluation	A-14	56
Schedule of State & Federal Grants Receivable	A-15	57
Schedule of Reserves for State & Federal Grants and Matching Funds – Appropriated	A-16	58
Schedule of Reserves for State Grants - Unappropriated	A-17	59
Trust Fund:		
Schedule of Cash Treasurer	B-1	61
Schedule of Reserve for Dog Fund Expenditures	B-2	63
Schedule of Reserve for Tax Sale Redemption	B-3	64
Schedule of Reserve for Tax Sale Premiums	B-4	64
Schedule of Miscellaneous Trust Reserves	B-5	65
General Capital Fund:		
Schedule of Fund Balance – Regulatory Basis	C-1	67
Schedule of Cash - Treasurer	C-2	67
Schedule of Interfunds	C-3	68
Analysis of Cash	C-4	69
Schedule of Deferred Charges to Future Taxation		
Funded	C-5	70
Schedule of Deferred Charges to Future Taxation–Unfunded	C-6	71
Schedule of Grants Receivable	C-7	72
Schedule of Capital Improvement	C-8	72
Schedule of Capital Improvement Authorizations	C-9	73
Schedule of General Serial Bonds	C-10	74
Schedule of Bonds & Notes Authorized But Not Issued	C-11	77
Schedule of Encumbrances Payable	C-12	78
Schedule of Obligations Under Capital Lease	C-13	79
Schedule of Bond Anticipation Notes	C-14	80
Water Sewer Utility Operating Fund:		
Schedule of Utility Cash – Treasurer	D-5	82
Analysis of Cash	D-6	83
Schedule of Consumer Accounts Receivable	D-7	84
Schedule of Fixed Capital	D-8	84
Schedule of 2011 Appropriation Reserves	D-9	85
Schedule of Water-Sewer Utility Overpayments	D-10	85

(continued)

	EXHIBITS	PAGE
Water Sewer Utility Operating Fund (continued):		
Schedule of Capital Improvement Fund	D-11	85
Schedule of Accrued Interest on Bonds and Notes	D-12	86
Schedule of Reserve for Amortization	D-13	87
Schedule of Serial Bonds Payable	D-14	88
Schedule of Obligations Under Capital Lease	D-15	90
Schedule of New Jersey Wastewater Loans Payable	D-16	91
Schedule of Bond Anticipation Notes	D-17	92
Payroll Fund:		
Schedule of Payroll Fund Cash	E-1	94
Supplementary Data:		
Summary of Statutory Debt		96
Comparative Statement of Operations & Change in Fund Balance - Current Fund		97
Comparative Statement of Operations & Change in Fund Balance – Water & Sewer Utility		98
Comparison of Tax Levies & Collection Currently		99
Schedule of Annual Debt Service for Principal & Interest for the Next Five Years for Bonded Debt Issued & Outstanding		100
Property Acquired by Tax Title Lien Liquidation		101
Officials in Office		102

PART II

Comments and Recommendations:		
Scope of Audit		104
General Comments:		
Contracts and Agreements Required to be Advertised		104
Contracts and Agreements Requiring Solicitation of Quotations		105
Collection of Interest on Delinquent Taxes & Assessments		105
Delinquent Taxes and Tax Title Liens		106
Verification of Delinquent Taxes and Other Charges		106
Deductions From Taxes		106
Payroll Fund		107
Municipal Court		108
Construction Code Office		109
Chief Financial Officer\Treasurer		109
Prior Year Findings		114
		(concluded)

**TOWNSHIP OF WEST DEPTFORD
COUNTY OF GLOUCESTER**

PART I

**INDEPENDENT AUDITOR'S REPORTS
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012**



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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members
of the Township Committee
Township of West Deptford
County of Gloucester
Thorofare, New Jersey 08086

Report on the Financial Statements

We have audited the accompanying comparative statements of assets, liabilities, reserves and fund balance--regulatory basis of the various funds of the Township of West Deptford, County of Gloucester, State of New Jersey as of December 31, 2012 and 2011, and the related comparative statements of operations and changes in fund balance--regulatory basis for the years then ended, the related comparative statement of revenues--regulatory basis, statement of expenditures--regulatory basis, the statement of general fixed assets group of accounts and the related notes to the financial statements for the year ended December 31, 2012.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 to the financial statements, the Township prepares its financial statements using accounting practices that demonstrate compliance with regulatory basis of accounting and budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

The value of water-sewer utility fund revenues were not determinable because the testing of the water-sewer meter readings yielded various exceptions including suspicious meter cards, lack of supporting documentation, and improper meter reading procedures. The projected error is material to the financial statements and the correct amount that should be reported as water-sewer revenue is not ascertainable.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the effects of the matters, as discussed in the preceding section, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township of West Deptford, County of Gloucester, State of New Jersey, as of December 31, 2012, or the results of its operations or its cash flows for the year then ended.

Opinion on Regulatory Basis of Accounting

Furthermore, in our opinion, except for water-sewer utility revenues as described in the second paragraph of this page the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance--regulatory basis of the various funds of the Township of West Deptford, County of Gloucester, State of New Jersey, as of December 31, 2012 and 2011, and the results of its operations and changes in fund balance of such funds--regulatory basis for the years then ended, and the revenues--regulatory basis, expenditures--regulatory basis of the various funds and general fixed assets, for the year ended December 31, 2012 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Report on Supplementary Information

Our audit was made for the purpose of forming an opinion on the financial statements referred to in the first paragraph as a whole. The supplemental financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and is not a required part of the above financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole, is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 3, 2013, on our consideration of the Township of West Deptford's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of West Deptford's internal control over financial reporting and compliance.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P. C.



Michael Holt
Certified Public Accountant
Registered Municipal Accountant
CR 473

Medford, New Jersey
June 3, 2013



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members
of the Township Committee
Township of West Deptford
County of Gloucester
Thorofare, New Jersey 08086

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements of the Township of West Deptford (herein referred to as “the Municipality”), as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Municipality’s basic financial statements, and have issued our report thereon dated June 3, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Municipality's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Municipality’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Municipality’s internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying General Comments section, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying General Comments section to be material weaknesses as finding No’s: 2012-05, 2012-07, 2012-08, 2012-09, 2012-17 and 2012-19.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompany General Comments section to be significant deficiencies as finding No.’s 2012-01, 2012-02, 2012-03, 2012-04, 2012-06, 2012-10, 2012-11, 2012-13, 2012-14, 2012-15, 2012-16, 2012-18, 2012-20 and 2012-22.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Municipality's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed seventeen instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and which is described in the General Comments Section as Finding No's: 2012-01, 2012-02, 2012-03, 2012-04, 2012-05, 2012-06, 2012-07, 2012-08, 2012-09, 2012-10, 2012-12, 2012-13, 2012-14, 2012-15, 2012-17, 2012-18 and 2012-21

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.



Michael Holt
Certified Public Accountant
Registered Municipal Accountant
CR 473

June 3, 2013
Medford, New Jersey

BASIC FINANCIAL STATEMENTS

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2012 AND 2011**

ASSETS	REFERENCE	2012	2011
Regular Fund:			
Cash:			
Treasurer	A-4	\$8,043,205	7,250,946
Petty Cash	A	350	
Change Fund	A-5	1,600	1,600
		<hr/>	<hr/>
Total		8,045,155	7,252,546
		<hr/>	<hr/>
Due State of New Jersey Senior Citizen & Veterans Deductions	A-10	36,538	18,645
		<hr/>	<hr/>
Receivables & Other Assets With Full Reserves:			
Delinquent Taxes Receivable	A-6	1,294,399	1,218,701
Tax Title Liens Receivable	A-7	1,435,374	1,263,841
Foreclosed Property - Assessed Valuation	A-8	764,800	764,800
Revenue Accounts Receivable	A-9	14,536	22,556
Due from:			
Escrow Trust	B	179,223	
Payroll Fund	E	33,629	91,522
Due from Trust Fund	B	28,262	20,677
Drainage Basin	B		153
Dog License Trust Fund	B	2,588	2,125
Water & Sewer Capital Fund	D		42,662
		<hr/>	<hr/>
Total Receivables & Other Assets With Full Reserves		3,752,811	3,427,037
		<hr/>	<hr/>
Deferred Charges:			
Overexpenditure of Current Year Appropriations	A-3	127,762	
		<hr/>	<hr/>
Total Deferred Charges		127,762	
		<hr/>	<hr/>
Total Regular Funds		11,962,266	10,698,228
		<hr/>	<hr/>
Federal & State Grants:			
Cash - Treasurer	A-4	328,264	296,396
Grants Receivable	A-15	957,824	879,759
Due From Current Fund	A	21,272	220,699
Deferred Charges - Expenditure of Unappropriated Grant	A	2,860	
		<hr/>	<hr/>
Total State & Federal Grants		1,310,220	1,396,854
		<hr/>	<hr/>
Total Assets		\$13,272,486	12,095,082
		<hr/> <hr/>	<hr/> <hr/>

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2012 AND 2011**

LIABILITIES RESERVES & FUND BALANCE	REFERENCE	2012	2011
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3	\$2,290,950	1,742,846
Reserve for Encumbrances	A-12	113,677	151,102
Accounts Payable	A	200	
Prepaid Taxes	A	222,349	291,423
Tax Overpayments	A	630,785	89,336
Due State of New Jersey - DCA Fees	A	31,466	
Local District School Taxes Payable	A-13	416,930	275,488
County Tax Payable	A	2,858	2,858
Due County for Added & Omitted Taxes	A	89,576	31,339
Reserve for Revaluation	A-14	6,805	6,805
Reserve for Unknown Deposits	A	70,767	
Due to:			
General Capital	C	8,742	505,380
Municipal Open Space Trust	B	2,165	133
Police Forfeited Funds Trust	B	15,255	
Water & Sewer Utility	D		201,307
Grant Fund	A	21,272	220,699
Subtotal Regular Fund		<u>3,923,797</u>	<u>3,518,716</u>
Reserve for Receivables & Other Assets	A	3,752,811	3,427,037
Fund Balance	A-1	<u>4,285,658</u>	<u>3,752,475</u>
Total Regular Fund		<u>11,962,266</u>	<u>10,698,228</u>
Federal & State Grants:			
Reserve for Federal & State Grants:			
Appropriated	A-16	1,084,884	1,296,322
Unappropriated	A-17	131,059	61,057
Due to General Capital	C	63,972	35,564
Encumbrances Payable	A-16	<u>30,305</u>	<u>3,911</u>
Total State & Federal Grants		<u>1,310,220</u>	<u>1,396,854</u>
Total Liabilities, Reserves & Fund Balance		<u>\$13,272,486</u>	<u>12,095,082</u>

The accompanying Notes to the Financial Statement are an integral part of these Statements.

TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
COMPARATIVE STATEMENT OF OPERATIONS
AND CHANGES IN FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2012 AND 2011

	REFERENCE	2012	2011
Revenue & Other Income Realized:			
Fund Balance Utilized	A-2	\$2,102,337	
Miscellaneous Revenue Anticipated	A-2	9,643,495	8,598,198
Receipts From Delinquent Taxes & Tax Title Liens	A-2	1,071,411	1,152,133
Receipts From Current Taxes	A-2	62,781,686	63,787,886
Nonbudget Revenue	A-2	633,004	811,148
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-11	1,172,295	1,040,546
Encumbrances Payable - Cancelled	A-12		13,463
Prior Year Accounts Payable - Cancelled	A		20,742
Tax Overpayments Cancelled	A	66,345	
Interfund Loan Returned	A	155,287	255,881
		<hr/>	<hr/>
Total		77,625,860	75,679,997
Expenditures:			
Budget Appropriations Within "CAPS":			
Operations:			
Salaries & Wages	A-3	7,942,273	8,112,558
Other Expenses	A-3	8,564,269	8,510,560
Deferred Charges & Statutory Expenditures	A-3	2,304,943	2,530,120
Excluded From "CAPS":			
Operations:			
Salaries & Wages	A-3	1,104,327	1,163,923
Other Expenses	A-3	2,676,954	2,659,961
Capital Improvements	A-3	90,000	110,107
Municipal Debt Service	A-3	8,923,644	5,587,090
County Taxes	A-6	14,010,588	14,269,766
Due County for Added & Omitted Taxes	A-6	89,576	31,339
Municipal Open Space	A-6		133
Local District School Tax	A-13	29,075,985	29,730,495
Interfund Loan Advanced	A	164,115	90,457
Refund of Prior Year Revenue	A	43,666	
		<hr/>	<hr/>
Total Expenditures		74,990,340	72,796,509
Excess/(Deficit) in Revenue		<hr/>	<hr/>
		2,635,520	2,883,488
Statutory Excess to Fund Balance		2,635,520	2,883,488
Fund Balance January 1	A	<hr/>	<hr/>
		3,752,475	868,987
Total		6,387,995	3,752,475
Decreased by: Utilization as Anticipated Revenue		A-1	<hr/>
		2,102,337	
Fund Balance December 31		A	<hr/> <hr/>
		\$4,285,658	3,752,475

The accompanying Notes to the Financial Statement are an integral part of these Statements.

TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012

	BUDGET	APPROPRIATED BY N.J.S.A.40A:47-87	REALIZED	EXCESS OR (DEFICIT)
Fund Balance Utilized	\$2,102,337		2,102,337	
Miscellaneous Revenue:				
Licenses - Alcoholic Beverages	22,150		22,350	200
Fees & Permits	79,840		111,030	31,190
Fines & Costs - Municipal Court	318,458		285,665	(32,793)
Interest & Costs on Taxes	243,211		226,054	(17,157)
Interest on Investments & Deposits	49,332		34,926	(14,406)
Consolidated Municipal Property Tax Relief Act	205,508		205,508	
Energy Receipts Tax	1,803,733		1,803,733	
Uniform Fire Safety Act	74,393		116,521	42,128
Uniform Construction Code Fees	267,191		716,723	449,532
Municipal Alliance on Alcoholism & Drug Abuse	17,920		17,920	
Roadway Repair State Aid	175,000		175,000	
Clean Communities	35,147		35,147	
Safe & Secure	56,410		56,410	
Donations	60,750		71,700	10,950
Host Community Benefit Agreement	455,164		392,002	(63,162)
River Winds Fees	1,841,403		1,923,265	81,862
Reserve for Tax Defeasance - River Winds	1,780,404		1,738,484	(41,920)
Payment in Lieu of Taxes	89,453		90,603	1,150
Rental of Buildings & Grounds	369,693		369,177	(516)
Franchise Fees - Cable TV	145,895		289,996	144,101
FHG Restaurant Ground Lease	68,356		211,281	142,925
LS Power - PILOT	1,000,000		750,000	(250,000)
Subtotal	9,159,411		9,643,495	484,084

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012**

	BUDGET	APPROPRIATED BY N.J.S.A.40A:4-87	REALIZED	EXCESS OR (DEFICIT)
Total Miscellaneous Revenues	9,159,411		9,643,495	484,084
Receipts From Delinquent Taxes	<u>931,004</u>		<u>1,071,411</u>	<u>140,407</u>
Subtotal General Revenues	12,192,752		12,817,243	624,491
Local Tax for Municipal Purposes	20,020,086		20,153,946	133,860
Minimum Library Tax	<u>900,459</u>		<u>900,459</u>	
Budget Totals	33,113,297		33,871,648	758,351
Nonbudget Revenues			<u>633,004</u>	<u>633,004</u>
Total	<u>\$33,113,297</u>		<u>34,504,652</u>	<u>1,391,355</u>

ANALYSIS OF REALIZED REVENUES

Allocation of Current Tax Collections:		
Revenue From Collections		\$62,781,686
Less: School and County Taxes		<u>43,176,149</u>
Balance for Support of Municipal Budget Appropriations		19,605,537
Add: Budget Appropriation - Reserve for Uncollected Taxes		<u>1,448,868</u>
Total Amount for Support of Municipal Budget Appropriation		<u>\$21,054,405</u>
Receipts From Delinquent Taxes:		
Tax Title Liens		\$25,150
Delinquent Tax Collections		<u>1,046,261</u>
Total Receipts From Delinquent Taxes		<u>\$1,071,411</u>

ANALYSIS OF NONBUDGET REVENUE

Miscellaneous Revenue Not Anticipated:		
Revenue Accounts Receivable:		
Gloucester County Fuel		\$16,799
Homestead Rebate Fee		1,615
Insurance Refunds		312,428
Sale of Property		13,804
SC and Vets Administrative Fees		5,973
Miscellaneous Tax Collector		35,343
Player Development Building		8,870
Election Refund		33,250
Glass & Oil Recycling		62,301
Police Off Duty Admin Fee		12,745
Riverwinds Streetfest		21,750
Rivergate Parking		14,654
Latch Key Program		9,205
Refunds		35,782
Miscellaneous		<u>48,485</u>
Total		<u>\$633,004</u>

The accompanying Notes to the Financial Statement are an integral part of these Statements.

TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012

OPERATIONS	APPROPRIATIONS		PAID OR CHARGED		RESERVED	CANCELED	OVER-EXPENDITURE
	BUDGET	BUDGET AFTER MODIFICATION	EXPENDED	ENCUMBERED			
General Government:							
Mayor & Council:							
Salaries and Wages	\$20,000	20,000	20,000				
Other Expenses	3,315	3,315	1,418		1,897		
Township Clerk:							
Salaries and Wages	15,116	15,116	15,115		1		
Other Expenses	69,043	94,043	88,128	2,596	3,319		
General Administration:							
Salaries and Wages	194,920	194,920	199,954				5,034
Other Expenses	97,545	97,545	43,417	41,603	12,525		
Financial Administration (Treasury):							
Salaries and Wages	151,994	151,994	133,273		18,721		
Other Expenses	104,550	114,550	110,440	588	3,522		
Tax Assessment Administration:							
Other Expenses	31,000	31,000	19,850		11,150		
Revenue Administration (Tax Collection):							
Salaries and Wages	161,158	161,158	160,963		195		
Other Expenses	5,729	7,729	6,570		1,159		
Legal Services (Legal Department):							
Other Expenses	466,000	491,000	345,900		145,100		
Engineering Services:							
Other Expenses	200,000	200,000	118,698		81,302		
Land Use Administration:							
Planning Board:							
Salaries and Wages	27,383	27,383	25,704		1,679		
Other Expenses	77,150	77,150	11,986	3,324	61,840		
Zoning Board of Adjustments:							
Salaries and Wages	1	1,526	1,688				162
Other Expenses	21,000	21,000	14,474	2,260	4,266		
Environmental Health Services:							
Other Expenses	1	1			1		
Rental Control Commission:							
Other Expenses	5,000	5,000	5,000				
Insurance:							
Liability Insurance	376,568	626,568	626,269		299		
Worker's Compensation Insurance	320,971	562,971	562,413		558		
Employee Group Insurance	2,868,190	2,488,190	2,413,552	553	74,085		
Public Safety Functions:							
Aid to Volunteer Fire Companies:							
Salaries and Wages	1,976	1,976			1,976		
Other Expenses	190,000	190,000	81,682	158	108,160		
Fire Department:							
Salaries and Wages	99,263	99,263	99,610				347
Other Expenses	4,250	5,750	5,601		149		
Police Department:							
Salaries and Wages	4,093,556	4,028,556	3,747,433		281,123		
Other Expenses	252,300	252,300	170,449	15,010	66,841		
Police Reserves:							
Salaries and Wages	8,000	8,000	6,759		1,241		
Other Expenses	1	1			1		

12

The accompanying Notes to the Financial Statement are an integral part of these Statements.

TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012

OPERATIONS	APPROPRIATIONS		PAID OR CHARGED		RESERVED	CANCELED	OVER-EXPENDITURE
	BUDGET	BUDGET AFTER MODIFICATION	EXPENDED	ENCUMBERED			
Public Works Functions:							
Department of Public Works:							
Buildings & Grounds:							
Salaries and Wages	39,675	39,675	30,177		9,498		
Other Expenses	28,825	28,825	26,886	190	1,749		
Streets & Road Maintenance:							
Salaries and Wages	674,875	674,875	677,682		-		2,807
Other Expenses	133,200	133,200	37,922	2,434	92,844		
Snow Removal:							
Salaries and Wages	80,000	-			-		
Other Expenses	87,200	36,525	16,560		19,965		
Street Lighting:							
Other Expenses	289,850	289,850	254,858		34,992		
Other Public Works Functions (Leaf Collection):							
Salaries and Wages	100,000	100,000	31,507		68,493		
Other Expenses	11,500	11,500	7,583	320	3,597		
Solid Waste Collection:							
Salaries and Wages	1,042,579	1,042,579	1,083,342		-		40,763
Other Expenses	122,000	162,000	157,549	410	4,041		
Maintenance of Motor Vehicles:							
Other Expenses	257,000	257,000	211,727	18,689	26,584		
Sanitary Landfill:							
Other Expenses	1,176,610	1,176,610	715,897		460,713		
Recycling:							
Other Expenses	99,000	99,000	69,765		29,235		
Health & Human Services:							
Public Health Services (Board of Health):							
Salaries and Wages	2	2			2		
Other Expenses	20,000	20,500	20,500		-		
Animal Control Services (Dog Regulation):							
Salaries and Wages	1	1,001	1,143		-		142
Other Expenses	8,000	8,000			8,000		
Commission on Disabled:							
Salaries and Wages	1	1			1		
Other Expenses	3,430	3,430	1,000		2,430		
Parks & Recreation:							
Recreation Services & Programs:							
Salaries and Wages	578,308	578,308	534,649		43,659		
Other Expenses	251,145	251,145	229,114	1,078	20,953		
Office of Emergency Management:							
Salaries and Wages	11,108	11,108	11,108		-		
Municipal Court:							
Salaries and Wages	216,927	216,927	223,485		-		6,558
Other Expenses	24,296	24,296	13,404	2,325	8,567		
Prosecutor:							
Salaries and Wages	24,016	24,016	24,006		10		
Public Defender:							
Salaries and Wages	18,302	18,302	16,802		1,500		

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012**

OPERATIONS	APPROPRIATIONS		PAID OR CHARGED		RESERVED	CANCELED	OVER- EXPENDITURE
	BUDGET	BUDGET AFTER MODIFICATION	EXPENDED	ENCUMBERED			
Utility Expenses & Bulk Purchases:							
Electricity	249,900	249,900	168,389		81,511		
Telephone Expenses	56,000	76,000	66,033	57	9,910		
Fuel Oil	20,000	20,000	14,363		5,637		
Telecommunications	59,500	59,500	1,250	1,702	56,548		
Gasoline	271,000	271,000	241,438		29,562		
Uniform Construction Code:							
Construction Official:							
Salaries and Wages	204,806	219,806	236,915		-		17,109
Other Expenses	16,000	36,000	31,485	2,044	2,471		
Plumbing Official:							
Salaries and Wages	18,538	18,538	19,649		-		1,111
Electrical Official:							
Salaries and Wages	27,931	27,931	27,931		-		
Housing Official:							
Salaries and Wages	60,969	60,969	61,167		-		198
Other Expenses	1	151	134		17		
Accumulated Leave Compensation:							
Salaries and Wages	80,000	102,000	101,217		783		
Clean Communities:							
Salaries and Wages	16,400	16,400	10,473		5,927		
Other Expenses	1,199	1,199			1,199		
RiverWinds:							
Salaries and Wages	79,943	79,943	79,943		-		
Other Expenses	80,525	80,525	80,525		-		
Total Operation Within "CAPS"	16,406,542	16,506,542	14,573,924	95,341	1,911,508	-	74,231
Detail:							
Salaries and Wages	8,047,748	7,942,273	7,581,695	-	434,809	-	
Other Expenses (Including Contingent)	8,358,794	8,564,269	6,992,229	95,341	1,476,699	-	74,231
Deferred Charges/Statutory Expenditures - Municipal Within "CAPS":							
Statutory Expenditures:							
Public Employees Retirement System	714,585	714,585	714,585		-		
Police & Fire Retirement System	858,858	858,858	858,858		-		
Social Security System (O.A.S.A.I.)	730,000	730,000	705,089		24,911		
Unemployment Insurance	100,000	-			-		
Defined Contribution Retirement Plan	1,500	1,500	100		1,400		
Total Deferred Charges & Statutory Expenditures Within "CAPS"	2,404,943	2,304,943	2,278,632	-	26,311	-	-
Total General Appropriations for Municipal Purposes Within "CAPS"	18,811,485	18,811,485	16,852,556	95,341	1,937,819	-	74,231

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012**

OPERATIONS	APPROPRIATIONS		PAID OR CHARGED		RESERVED	CANCELED	OVER- EXPENDITURE
	BUDGET	BUDGET AFTER MODIFICATION	EXPENDED	ENCUMBERED			
OPERATIONS EXCLUDED FROM "CAPS":							
Municipal Library:							
Other Expenses	900,460	900,460	909,310		-		8,850
Reserve for Tax Appeals:							
Other Expenses	500,000	500,000	224,479		275,521		
Employee Group Insurance:							
Other Expenses	170,463	170,463	170,463		-		
RiverWinds:							
Salaries and Wages	1,012,772	1,012,772	1,057,453		-		44,681
Other Expenses	828,631	828,631	745,985	18,336	64,310		
LOSAP:							
Other Expenses	80,000	80,000	66,700		13,300		
Public & Private Programs Offset							
Copy Revenues:							
Clean Communities Act:							
Salaries & Wages	35,145	35,145	35,145		-		
Safe & Secure Communities:							
Salaries & Wages	56,410	56,410	56,410		-		
Municipal Alliance:							
Other Expenses	22,400	22,400	22,400		-		
Roadway Repair State Aid	175,000	175,000	175,000		-		
Total Operations Excluded From "CAPS"	3,781,281	3,781,281	3,463,345	18,336	353,131	-	53,531
Detail:							
Salaries and Wages	1,104,327	1,104,327	1,149,008	-	-	-	44,681
Other Expenses	2,676,954	2,676,954	2,314,337	18,336	344,281	-	8,850
Capital Improvements - Excluded from from "CAPS":							
Capital Improvement	90,000	90,000	90,000		-		
Total Capital Improvements Excluded from "CAPS"	90,000	90,000	90,000	-	-	-	-

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012**

OPERATIONS	APPROPRIATIONS		PAID OR CHARGED		RESERVED	CANCELED	OVER- EXPENDITURE
	BUDGET	BUDGET AFTER MODIFICATION	EXPENDED	ENCUMBERED			
Municipal Debt Service - Excluded from "CAPS":							
Payment of Bond Principal	4,664,913	4,664,913	4,664,913				-
Interest on Bonds	4,244,787	4,244,787	4,234,315			10,472	
Interest on Notes	50,000	50,000	24,416			25,584	
Capital Lease Obligations:							
Principal	21,417	21,417				21,417	
Interest	546	546				546	
Total Municipal Debt Service Excluded From "CAPS"	8,981,663	8,981,663	8,923,644	-	-	58,019	-
Total General Appropriations for Municipal Purposes Excluded From "CAPS"	12,852,944	12,852,944	12,476,989	18,336	353,131	58,019	53,531
Subtotal General Appropriations	31,664,429	31,664,429	29,329,545	113,677	2,290,950	58,019	127,762
Reserve For Uncollected Taxes	1,448,868	1,448,868	1,448,868		-		
Total General Appropriations	\$33,113,297	33,113,297	30,778,413	113,677	2,290,950	58,019	127,762
Budget		<u>\$33,113,297</u>					
Total		<u>\$33,113,297</u>					
Reserve for Federal & State Grants			\$288,955				
Reserve for Uncollected Taxes			1,448,868				
Refunds			(197,298)				
Disbursed			<u>29,237,888</u>				
Total			<u>\$30,778,413</u>				

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
TRUST FUND
COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2012 AND 2011**

ASSETS	REFERENCE	2012	2011
Dog Trust Fund:			
Cash - Treasurer	B-1	\$8,756	8,577
Employee Health Claims Trust Fund:			
Cash - Treasurer	B-1	23,119	
Open Space Trust Fund			
Cash - Treasurer	B-1	1,088,740	1,232,411
Due from Current Fund	A	2,165	133
Street Opening Trust Fund:			
Cash - Treasurer	B-1	100,524	115,633
Tax Sale Trust Fund:			
Cash - Treasurer	B-1	314,148	399,037
Affordable Housing:			
Cash - Treasurer	B-1	52,354	52,219
Drainage Basin:			
Cash - Treasurer	B-1	77,329	77,482
RiverWinds Tax Defeasance Trust Fund:			
Cash - Treasurer	B-1	123,689	184,939
POAA Fees:			
Cash - Treasurer	B-1	1,544	1,500
Unemployment Trust Fund:			
Cash - Treasurer	B-1	195,140	220,120
Escrow Trust Fund:			
Cash - Treasurer	B-1	680,186	462,190
Public Defender:			
Cash - Treasurer	B-1	4,379	18,860
Mayor Food & Holiday Drive:			
Cash - Treasurer	B-1	1,879	1,879
K-9 Donations:			
Cash - Treasurer	B-1	4,479	4,261
Off-Duty Police Trust Fund:			
Cash - Treasurer	B-1	10,627	8,664
Police Forfeited Funds Trust Fund:			
Cash - Federal Funds	B-1	52,511	27,459
Cash - State/County Funds	B-1		33,129
Due from Current Fund	A	15,255	
		<hr/>	
Total Assets		<u>\$2,756,824</u>	<u>2,848,493</u>

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
TRUST FUND
COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2012 AND 2011**

LIABILITIES, RESERVES & FUND BALANCE	REFERENCE	2012	2011
Dog Trust Fund:			
Due Current Fund	A	\$2,588	2,125
Due State of New Jersey	B	9	20
Reserve Dog Fund Expenditures	B-2	6,159	6,432
Employee Health Claims Trust Fund:			
Due to Current Fund	A	23,119	
Open Space Trust Fund:			
Reserve for Municipal Open Space	B-5	1,090,905	1,232,544
Street Opening Trust Fund:			
Reserve for Street Opening	B-5	100,524	115,633
Tax Sale Trust Fund:			
Due Current Fund	A	2,250	2,829
Reserve for Tax Sale Redemption	B-3	43,298	94,508
Reserve for Tax Sale Premiums	B-4	268,600	301,700
Affordable Housing:			
Reserve for Affordable Housing	B-5	52,354	52,219
Drainage Basin:			
Due Current Fund	A		153
Reserve for Special Projects	B-5	77,329	77,329
RiverWinds Tax Defeasance Trust Fund:			
Reserve for RiverWinds Tax Defeasance	B-5	123,689	184,939
POAA Fees:			
Reserve for POAA Fees	B-5	1,544	1,500
Unemployment Trust Fund:			
Due Current Fund	A		140
Reserve for Unemployment Claims	B-5	195,140	219,980
Escrow Trust Fund:			
Due Current Fund	A	179,223	
Reserve for Escrow Fees	B-5	500,963	462,190
Public Defender Trust Fund:			
Due Current Fund	A		16,290
Public Defender Fees	B-5	4,379	2,570
Mayor Food & Holiday Drive:			
Reserve for Toy & Food Drive	B-5	1,879	1,879
K-9 Donations:			
Due Current Fund	A	2,893	9
Reserve for K-9 Donations	B-5	1,586	4,252
Off-Duty Police Trust Fund:			
Due Current Fund	A		1,409
Reserve Off-Duty Police	B-5	10,627	7,255
Police Forfeited Funds Trust Fund:			
Reserve for Federal Forfeited Funds	B-5	30,494	27,459
Reserve for State/County Forfeited Funds	B-5	37,272	33,129
		<hr/>	<hr/>
Total Liabilities, Reserves & Fund Balance		<u>\$2,756,824</u>	<u>2,848,493</u>

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2012 AND 2011**

ASSETS	REFERENCE	2012	2011
Cash - Treasurer	C-2	\$1,450,365	1,204,656
Cash - Trustee	C	10,185	27,221
Grant Receivable	C-7	236,000	236,000
Due from Current Fund	C-3	8,742	505,380
Due from Water & Sewer Utility Operating	C-3	2,292	2,292
Due from Federal & State Grant Fund	C-3	63,972	35,564
Amount to be Provided by Lease Payments	C-13		21,417
Deferred Charges to Future Taxation:			
Funded	C-5	124,909,931	98,188,182
Unfunded	C-6	3,323,000	1,253,196
Overexpenditure of Improvement Authorization	C-9	39,076	2,954
 Total Assets		 <u>\$130,043,563</u>	 <u>101,476,862</u>
 LIABILITIES, RESERVES & FUND BALANCE			
Serial Bonds	C-10	\$124,909,931	98,188,182
Bond Anticipation Notes Payable	C-14	1,088,000	1,088,196
Encumbrances Payable	C-12	186,938	2,800
Reserve for Down Payment on Improvements	C	36,302	36,302
Reserve for the Payment of Debt Service - Bonds	C	1,173,387	477,779
Reserve for the Payment of Debt Service - BANS	C	13,471	13,667
Reserve for the Payment of Debt Service - GCIA	C	7,178	27,221
Obligations Under Capital Lease	C-13		21,417
Improvement Authorizations:			
Funded	C-9	666,458	636,004
Unfunded	C-9	1,692,652	222,297
Due Water & Sewer Capital Fund	C-3		150,544
Capital Improvement Fund	C-8	231,820	141,820
Fund Balance	C-1	37,426	470,633
 Total Liabilities, Reserves & Fund Balance		 <u>\$130,043,563</u>	 <u>101,476,862</u>

There were bonds and notes authorized but not issued on December 31, 2012 of \$2,235,000 and on December 31, 2011 was \$165,000.

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY FUND
COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2012 AND 2011**

ASSETS	REFERENCE	2012	2011
Operating Fund:			
Cash - Treasurer	D-5	\$2,656,377	1,648,483
Due from Payroll Fund	E		9,821
Due from Current Fund	A		<u>201,307</u>
Total		<u>2,656,377</u>	<u>1,859,611</u>
Receivables & Other Assets With Full Reserves:			
Consumer Accounts Receivable	D-7	<u>1,568,320</u>	<u>1,673,784</u>
Total Receivable & Other Assets With Full Reserves		<u>1,568,320</u>	<u>1,673,784</u>
Deferred Charges:			
Deferred Charges to Future Taxation - Expenditure Without an Appropriation	D	<u>5,183</u>	<u>5,183</u>
Total Operating Fund		<u>4,229,880</u>	<u>3,538,578</u>
Capital Fund:			
Cash - Treasurer	D-6	178,904	69,750
Cash - Trustee	D		1,697
Fixed Capital	D-8	58,263,127	58,263,127
Due from General Capital Fund	C		150,544
Due from Utility Operating Fund	D		<u>341</u>
Total Capital Fund		<u>58,442,031</u>	<u>58,485,459</u>
Total Operating & Capital Fund		<u>\$62,671,911</u>	<u>62,024,037</u>

Bonds and Notes authorized but not issued as of December 31, 2012 and 2011 was \$-0-.

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY FUND
COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2012 AND 2011**

LIABILITIES RESERVES & FUND BALANCE	REFERENCE	2012	2011
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-4	\$615,164	91,527
Encumbrances Payable	D-4	6,830	106,120
Reserve for Engineering Escrow	D	1,175	1,175
Accrued Interest on Bonds & Notes	D-12	249,151	345,285
Utility Rent Overpayments	D-11	19,689	19,307
Due General Capital Fund	C	2,292	2,292
Due Utility Capital Fund	D		341
		<hr/>	<hr/>
Subtotal		894,301	566,047
		<hr/>	<hr/>
Reserve for Receivables	D	1,568,320	1,673,784
Fund Balance	D-1	1,767,259	1,298,747
		<hr/>	<hr/>
Total Operating Fund		4,229,880	3,538,578
		<hr/>	<hr/>
Capital Fund:			
Serial Bonds Payable	D-14	14,597,069	15,848,818
Bond Anticipation Notes Payable	D-17	617,000	617,074
Capital Improvement Fund	D-11	42,723	42,723
Gloucester County Improvement Authority:			
Lease Payable	D-15		583
New Jersey Wastewater Loan Payable	D-16	9,847,538	10,286,751
Reserve for Down Payment on Improvements	D	96,250	96,250
Due Current Fund	A		42,662
Reserve for Debt Service	D		1,697
Reserve for Accrued Interest	D		1,475
Reserve for Amortization	D-13	33,201,520	31,509,900
Fund Balance	D-2	39,931	37,526
		<hr/>	<hr/>
Total Capital Fund		58,442,031	58,485,459
		<hr/>	<hr/>
Total Liabilities, Reserves & Fund Balance		\$62,671,911	62,024,037
		<hr/> <hr/>	<hr/> <hr/>

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY OPERATING FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN
OPERATING FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2012 AND 2011**

	2012	2011
Revenue & Other Income Realized:		
Fund Balance Utilized	\$539,234	610,445
Rents	11,763,757	7,231,256
Additional Rents & Connections		3,984,550
Miscellaneous	100,731	140,560
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	42,655	8,428
	<hr/>	<hr/>
Total Income	12,446,377	11,975,239
	<hr/>	<hr/>
Expenditures:		
Operating	8,160,890	8,221,661
Capital Improvements	52,000	41,000
Debt Service	3,135,715	3,190,220
Deferred Charges & Statutory Expenditures	90,026	90,058
Interfunds Created		341
	<hr/>	<hr/>
Total Expenditures	11,438,631	11,543,280
	<hr/>	<hr/>
Statutory Excess to Fund Balance	1,007,746	431,959
Fund Balance January 1	1,298,747	1,477,233
	<hr/>	<hr/>
Total	2,306,493	1,909,192
Less: Utilized by Operating Budget	539,234	610,445
	<hr/>	<hr/>
Balance December 31	\$1,767,259	1,298,747
	<hr/>	<hr/>

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
WATER & SEWER CAPITAL FUND
STATEMENT OF FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$37,526
Increased by:		
Cancellation of Reserve for Debt Service	\$1,005	
Cancellation of Reserve for Accrued Interest	1,474	2,479
Subtotal		40,005
Decreased by:		
Payment of Bond Anticipation Note Principal		74
Balance December 31, 2012		<u>\$39,931</u>

**STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012**

	ANTICIPATED	REALIZED	EXCESS OR (DEFICIT)
Operating Surplus	\$539,234	539,234	
Rents	11,215,806	11,763,757	547,951
Miscellaneous	137,000	100,731	(36,269)
Total	<u>\$11,892,040</u>	<u>12,403,722</u>	<u>511,682</u>

ANALYSIS OF REALIZED REVENUES

Rents - Consumer Accounts Receivable:		
Collected	\$11,764,139	
Overpayments Created	382	
Total	<u>\$11,763,757</u>	
Miscellaneous:		
Permits- Water		\$14,530
Permits- Sewer		8,500
Wheeling Fee		9,639
Interest on Delinquent Accounts		45,191
Fire Hydrant		16,614
Miscellaneous Revenue		2,612
Interest on Investments		3,645
Total		<u>\$100,731</u>

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012**

	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	UNEXPENDED BALANCE CANCELED
Operating:					
Salaries & Wages	\$1,194,942	1,194,942	1,126,874		68,068
Other Expenses	7,265,948	7,265,948	6,440,598	593,418	231,932
Capital Improvements:					
Capital Outlay	102,000	102,000	32,128	19,872	50,000
Debt Service:					
Payment of Bond Principal	1,480,088	1,480,088	1,480,077		11
Payment of Bond Anticipation Notes	20,000	20,000	9,297		10,703
Interest on Bonds	674,428	674,428	606,302		68,126
Principal & Interest - Gloucester County Improvement Authority	613	613			613
Loan Principal & Interest Payments NJ Wastewater	1,063,995	1,063,995	1,040,039		23,956
Statutory Expenditures:					
Social Security System (O.A.S.I.)	90,026	90,026	88,152	1,874	
Total Expenditures	\$11,892,040	11,892,040	10,823,467	615,164	453,409

Reference

D-4

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REFERENCE

Accrued Interest on Bonds & Notes	(\$96,134)
Encumbrances Payable	6,830
Disbursed	10,912,771
Total	\$10,823,467

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
PAYROLL FUND
COMPARATIVE STATEMENT OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2012**

ASSETS	REFERENCE	2012	2011
Cash	E	<u>\$132,941</u>	<u>104,360</u>
Total		<u><u>\$132,941</u></u>	<u><u>104,360</u></u>
LIABILITIES			
Payroll Deductions Payable	E	\$99,312	3,017
Due to Water-Sewer Utility Fund	D		9,821
Due to Current Fund	A	<u>33,629</u>	<u>91,522</u>
Total		<u><u>\$132,941</u></u>	<u><u>104,360</u></u>

The accompanying Notes to the Financial Statement are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
GENERAL FIXED ASSETS ACCOUNT GROUP
COMPARATIVE STATEMENT OF FIXED ASSETS AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2012 AND 2011**

ASSETS	2012	2011
Buildings & Grounds	\$50,223,508	50,239,203
Land	119,850,300	30,803,100
Furniture & Equipment	4,746,971	3,946,741
Vehicles	6,983,475	6,843,547
	<hr/>	<hr/>
Total	<u>\$181,804,254</u>	<u>91,832,591</u>
FUND BALANCE		
Investment in General Fixed Assets	<u>\$181,804,254</u>	<u>91,832,591</u>

The accompanying Notes to the Financial Statements are an integral part of these Statements.

**TOWNSHIP OF WEST DEPTFORD
COUNTY OF GLOUCESTER**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012**



TOWNSHIP OF WEST DEPTFORD

NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2012

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

Except as noted below, the financial statements of the Township of West Deptford included every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of West Deptford, as required by *N.J.S.A.40A:5-5*.

Component units are legally separate organizations for which the Township is financially accountable. The Township is financially accountable for an organization if the Township appoints a voting majority of the organization's governing board and (1) the Township is able to significantly influence the programs or services performed or provided by the organization; or (2) the Township is legally entitled to or can otherwise access the organization's resources; the Township is legally obligated or has otherwise assumed the responsibility to finance the deficits of or provide financial support to the organization; or the Township is obligated for debt of the organization. Component units may also include organizations that are fiscally dependent on the Township in that the Township approves the budget, the issuance of debt or the levying of the taxes. The Township has no component units.

B. Description of Funds and Account Groups

The accounting policies of the Township of West Deptford conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of West Deptford accounts for its transactions through the following separate funds and accounts as presented below, which differs from the funds required by G.A.A.P.

Current Fund - Resources and expenditures for governmental operations of a general nature, including Federal and State Grant Funds.

Trust Fund - Receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - Receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund. In addition, the fund is used to track the status of debt authorized for capital projects.

Water & Sewer Operating and Capital Funds - Account for the operations and acquisition of capital facilities of the municipally-owned Water & Sewer Utility.

Payroll/Payroll Agency Account - Receipt and disbursement of funds to meet obligations to employees and payroll tax liabilities.

General Fixed Assets - To account for fixed assets used in governmental operations.

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 1. Summary of Significant Accounting Policies (continued):

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differs in certain respects from accounting principles generally accepted in the United States of America applicable to local governmental units. The more significant accounting principles are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the Township budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received. Fund balance utilized to balance the budget is recorded as revenue and budgeted transfers from other funds are also recorded as revenue when anticipated in the budget. This method of revenue recognition differs from accounting principles generally accepted in the United States of America which recognizes revenue in the accounting period in which it is earned net of allowances for doubtful accounts.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods and services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements and constitute part of the Township's statutory Appropriation Reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31, of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

Grant appropriations are charged upon budget adoption to create separate spending reserves. Budgeted transfers to other funds are recorded as expenditures when the budget is adopted to the extent permitted or required by law.

Appropriations for principal payments on outstanding general capital and utility capital bonds and notes are provided on the cash basis; interest on general capital and utility capital indebtedness is on the cash basis. This method differs from accounting principles generally accepted in the United States of America which requires that expenditures be recorded when services are rendered or goods are received. Under accounting principles generally accepted in the United States of America, appropriation reserves do not exist and encumbrances do not constitute expenditures.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Under accounting principles generally accepted in the United States of America, foreclosed property would be recorded at historical cost and no reserve would be provided.

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 1. Summary of Significant Accounting Policies (continued):

C. Basis of Accounting (continued):

Insurance - Cost of insurance for all funds are recorded as expenditures at the time of payment. Insurance costs chargeable to future periods are not carried as prepayments.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. Under accounting principles generally accepted in the United States of America, inter-funds are not reserved.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets. Under accounting principles generally accepted in the United States of America, inventory would be recorded as an asset on the balance sheet.

Proprietary Fund - Cash Flows Statement - In accordance with the reporting requirements of the Division of Local Government Services, the utility fund's financial statements do not include a statement of cash flows.

General Fixed Assets - In accordance with N.J.A.C. 5:30-5.6 accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, the Township has developed a fixed assets accounting and reporting system.

As required by New Jersey Statutes, foreclosed property is reported in the current operating fund of the municipality.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks, and drainage systems are not capitalized.

All fixed assets are recorded at historical cost or estimated historical cost if actual historical cost is not available except for land, which is valued at assessed value at December 31, 2012. The Township capitalizes fixed assets with an original cost in excess of \$2,000.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

No depreciation has been provided for in the financial statements.

Fixed assets acquired through grants in aid have not been accounted for separately.

TOWNSHIP OF WEST DEPTFORD

NOTES TO FINANCIAL STATEMENTS (continued): YEAR ENDED DECEMBER 31, 2012

Note 1. Summary of Significant Accounting Policies (continued):

C. Basis of Accounting (continued):

Property and equipment purchased by the Water & Sewer Utility Fund is recorded in the respective capital account at cost and are adjusted for dispositions and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contributions in aid of construction are not capitalized. The balances in Reserve for Amortization and Deferred Reserve for Amortization accounts in the Utility Capital Fund represent charges to operations for the costs of acquisition of property, equipment and improvements. The utility does not record depreciation on fixed assets.

General Long Term Debt - General Long Term Debt is accounted for in the General Capital and Sewer Utility Capital Fund. Accounting principles generally accepted in the United States of America require General Long Term Debt to be accounted for in the General Long Term Debt Account Group.

Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America or the regulatory basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Capitalization of Interest -It is the policy of the Township to capitalize interest in the Sewer Capital Fund on projects during the construction phase.

D. Comparative Data

Comparative total data for the prior year has been presented in the accompanying Balance Sheets and Statement of Operations in order to provide an understanding of changes in the Township's financial position. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in the statement of revenues - regulatory basis and the statement of expenditures - regulatory basis since their inclusion would make the statements unduly complex and difficult to read.

E. Subsequent Events

The Township has evaluated subsequent events occurring after December 31, 2012 through the date of June 3, 2013, which is the date the financial statements were available to be issued.

Note 2: Budgetary Information

The Township must adopt an annual budget in accordance with *N.J.S.A.40A:4 et al.* This budget is required to be a balanced cash basis document. To accomplish this, the municipality is required to establish a reserve for uncollected taxes. This protects the Township from taxes not paid currently. Once approved, the Township may make emergency appropriations for a purpose which is not foreseen at the time the budget is adopted per *N.J.S.A.40A:4-46* and *54*. This type of appropriation shall be made to meet a pressing need for public expenditure to protect or promote the public health, safety or welfare prior to the next succeeding fiscal year. Emergency appropriations, except those classified as a special emergency, must be raised in the budget of the succeeding year.

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 2: Budgetary Information (continued):

Special emergency appropriations are permitted to be raised in the budgets of the succeeding three or five years. Budget transfers between appropriation accounts are prohibited until the last two months of the year. Budget transfers during the year were not significant. After approval from the Director, the Township can also make amendments for any special item of revenue made available by any public or private funding source as per *N.J.S.A.40A:4-87*. The township mad no budget amendments during 2012:

Note 3. Cash and Cash Equivalent

The Township is governed by the deposit and investment limitations of New Jersey state law. The Deposits and investments held at December 31, 2012, and reported at fair value are as follows:

Type	Carrying Value
Deposits:	
Demand Deposits	<u>\$15,541,595</u>
Total Deposits	<u>\$15,541,595</u>
Reconciliation of Statement of Comparative Balance Sheets:	
Current:	
Treasurer	\$ 8,045,155
Federal & State Grants	328,264
Water & Sewer Utility Operating	2,656,377
Dog Trust	8,756
Other Trust	2,730,648
General Capital	1,460,550
Water & Sewer Capital	178,904
Payroll	<u>132,941</u>
Total Reconciliation of Comparative Balance Sheets	<u>\$15,541,595</u>

Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits may not be returned. The Township does not have a deposit policy for custodial credit risk. As of December 31, 2012, the Township's bank balance of \$16,790,158 was insured or collateralized as follows:

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 3. Cash & Cash Equivalents (continued):

Insured	\$ 500,000
Collateralized in the Township's Name Under GUDPA (See Note 4)	<u>16,290,158</u>
Total	<u>\$16,790,158</u>

Note 4. Governmental Unit Deposit Protection Act (GUDPA)

The Township has deposited cash in 2012 with an approved public fund depository qualified under the provisions of the Government Unit Deposit Protection Act. In addition to savings and checking accounts the Township invests monies in certificates of deposits.

The Governmental Unit Deposit Protection Act P.L. 1970, Chapter 236, was passed to afford protection against bankruptcy or default by a depository. C.17:9-42 provides that no governmental unit shall deposit funds in a public depository unless such funds are secured in accordance with this act. C.17:9-42 provides that every public depository having public funds on deposit shall, as security for such deposits, maintain eligible collateral having a market value at least equal to either (1) 5% of the average daily balance of collected public funds on deposit during the 6 month period ending on the next preceding valuation date (June 30 or December 31) or (2) at the election of the depository, at least equal to 5% of the average balance of collected public funds on deposit on the first, eighth, fifteenth, and twenty-second days of each month in the 6 month period ending on the next preceding valuation date (June 30 or December 31). No public depository shall be required to maintain any eligible collateral pursuant to this act as security for any deposit or deposits of any governmental unit to the extent such deposits are insured by F.D.I.C. or any other U.S. agency which insures public depository funds.

No public depository shall at any time receive and hold on deposit for any period in excess of 15 days public funds of a governmental unit(s) which, in the aggregate, exceed 75% of the capital funds of the depository, unless such depository shall, in addition to the security required to be maintained under the paragraph above, secure such excess by eligible collateral with a market value at least equal to 100% of such excess.

In the event of a default, the Commissioner of Banking within 20 days after the default occurrence shall ascertain the amount of public funds on deposit in the defaulting depository and the amounts covered by federal deposit insurance and certify the amounts to each affected governmental unit. Within 10 days after receipt of this certification, each unit shall furnish to the Commissioner verified statements of its public deposits. The Commissioner shall ascertain the amount derived or to be derived from the liquidation of the collateral maintained by the defaulting depository and shall distribute such proceeds pro rata among the governmental units to satisfy the net deposit liabilities to such units.

If the proceeds of the sale of the collateral are insufficient to pay in full the liability to all affected governmental units, the Commissioner shall assess the deficiency against all other public depositories

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 4. Governmental Unit Deposit Protection Act (GUDPA) (continued):

having public funds on deposit determined by a formula determined by law. All sums collected by the Commissioner shall be paid to the governmental units having deposits in the defaulting depository in the proportion that the net deposit liability to each such governmental unit bears to the aggregate of the net deposit liabilities to all such governmental units.

All public depositories are required to furnish information and reports dealing with public funds on deposit every six months, June 30th and December 31st, with the Commissioner of Banking. Any public depository which refuses or neglects to give any information so requested may be excluded by the Commissioner from the right to receive public funds for deposit until such time as the Commissioner shall acknowledge that such depository has furnished the information requested.

Upon review and approval of the Certification Statement that the public depository complies with statutory requirements, the Commissioner issues forms approving the bank as a municipal depository. The Municipality should request copies of these approval forms semiannually to assure that all depositories are complying with requirements.

Note 5. Investments

As of December 31, 2012 and 2011, the Township did not have any investments.

Note 6. Risk Management

The Township is exposed to various risks or loss related to torts, thefts of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The Township maintains commercial insurance coverage for property, liability and surety bonds. Any potential liability of the Township with respect to loss claims would be equal to the deductibles associated with policies and an event, which may exceed coverage limits. There have not been any significant reductions in insurance coverage amounts.

Note 7. Fixed Assets

The following is a summary of changes in the General Fixed Assets Account Group for the year ending December 31, 2012:

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 7. Fixed Assets (continued):

	Balance December 31, 2011	Additions	Deletions	Adjustments	Balance December 31, 2012
Buildings & Grounds	\$50,239,203	\$ 5,955		\$ (21,650)	\$ 50,223,508
*Land	30,803,100			89,047,200	119,850,300
Furniture & Equipment	3,946,741	146,426	\$ (51,414)	705,218	4,746,971
Vehicles	6,843,547	152,852	(181,804)	168,880	6,983,475
Total	<u>\$91,832,591</u>	<u>\$305,233</u>	<u>\$(233,218)</u>	<u>\$89,899,648</u>	<u>\$181,804,254</u>

*Reassessed values per 2011 reassessment.

Note 8. Interfund Receivables and Payables

The following schedule reconciles interfund receivables and payables for the year ended December 31, 2012:

	Due From	Due To
Current Fund	\$243,702	\$ 32,179
Grant Fund	21,272	63,972
Trust Other Fund	2,165	207,485
Dog Trust Fund		2,588
Payroll Fund		33,629
General Capital Fund	75,006	
Utility Operating Fund	<u> </u>	<u>2,292</u>
Total	<u>\$342,145</u>	<u>\$342,145</u>

The purpose of these interfunds is short-term borrowings.

Note 9. Economic Dependency

The Township of West Deptford is not economically dependent on anyone business or industry within the Township.

Note 10. Taxes Collected in Advance

Taxes collected in advance are recorded as cash liabilities in the financial statements. The following is a comparison of the liability for the previous two years:

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 10. Taxes Collected in Advance (continued):

	Balance December 31, 2012	Balance December 31, 2011
Prepaid Taxes - Cash Liability	<u>\$222,349</u>	<u>\$291,423</u>

Note 11. School Taxes

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the School District. In the Township's case, the amount of \$14,865,248 would be the maximum amount permitted to be deferred as of December 31, 2012, under these regulations. The Township has elected to defer school taxes as stated below.

Local School District Tax has been raised and liabilities deferred by statute, resulting in the school taxes payable set forth in the Current Fund liabilities as follows:

	Balance December 31, 2012	Balance December 31, 2011
Local School Taxes:		
Balance of Tax	\$13,047,881	\$12,906,439
Deferred	<u>12,630,951</u>	<u>12,630,951</u>
Tax Payable	<u>\$ 416,930</u>	<u>\$ 275,488</u>

Note 12. Deferred Compensation Plan

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all Township employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency. All assets of the plan are held by independent administrators, Nationwide Retirement Systems, Equitable and Annuity Life Insurance Company.

Note 13. Accumulated Absence Benefits

Compensated Absences

Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and sabbatical leave. The liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the Township and its

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 13. Accumulated Absence Benefits (continued):

employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the Township and its employees, are accounted for in the period in which such services are rendered or in which such events take place.

The Township has permitted employees to accrue, as of December 31, 2012, unused sick pay. A description of the Township's policy is as follows:

47-39. Sick Leave – (Amended 12-20-79 by Ordinance No.79-241):

A. As used in this section, "sick leave" means paid leave, which is additional to vacation leave, that shall be granted to each full-time classified and full-time exempt Township employee who through illness or accident is unable to report for duty or who is quarantined by a physician because he or she has been exposed to a contagious disease. Part-time and fulltime temporary employees are not eligible for sick leave.

B. During the first year of employment, sick leave shall accrue and be credited to each employee on the basis of one (1) sick day for each month of employment completed. Thereafter, sick leave shall accrue and be credited to each employee at a rate of one and one-fourth (1 %) days per month of service completed or fifteen (15) days per year. At the time of separation from Township service, the employee shall be entitled, unless otherwise excluded by contractual provisions, to separation pay on the basis of thirty percent (30%), or as a contract provides, of the sick leave accumulated and not previously used, In no event shall an employee be allowed to use accumulated sick leave as paid leave time for purposes of computing retirement date, separation and resignation date. The total value of compensated absences owed to employees as of December 31, 2012, was \$682,915.

Note 14. Pension Plans

A. Plan Description

The Township of West Deptford contributes to a cost-sharing multiple-employer defined benefit pension plan, Public Employees' Retirement System (P.E.R.S.) and Police and Fireman's Retirement System (P.F.R.S.), administered by the State of New Jersey, Division of Pensions and Benefits. The Public Employees' Retirement System (P.E.R.S.) was established in January 1955 under the provisions of *N.J.S.A.43:15A* and the Public Fireman's Retirement System (P.F.R.S.) was established as of July 1, 1944 under the provisions of *N.J.S.A.43:16A*. Both plans were set up to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency,

TOWNSHIP OF WEST DEPTFORD

NOTES TO FINANCIAL STATEMENTS (continued): YEAR ENDED DECEMBER 31, 2012

Note 14. Pension Plans (continued):

provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

The State of New Jersey P.F.R.S. program as established as of July 1, 1944. The program was established under the provisions of *N.J.S.A.43:16A*, which assigns authority to establish and amend, benefit provisions to the plans' board of trustees. P.F.R.S. issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to: State of New Jersey, Department of Treasury, Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625, or calling (609) 984-1684.

B. Vesting and Benefit Provisions

The vesting and benefit provisions of PERS are set by *N.J.S.A.43:15A* and *43.3B*. All benefits vest after eight to ten years of service, except for medical benefits that vest after 25 years of service. Retirement benefits for age and service are available at age 55 and are generally determined to be 1/55 of the final average salary for each year of service credit, as defined. Final average salary equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years). Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving eight to ten years of service in which case benefits would begin the first day of the month after the member attains normal retirement age. The PERS provides for specified medical benefits for members who retire after achieving 25 years of qualified service, as defined, or under the disability provisions of the System.

Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

Chapter 78, P.L. 2012 changed this for employees enrolled after June 28, 2012. See Note 14C below.

C. Significant Legislation

During the year ended June 30, 1997, legislation was enacted (Chapter 114, P.L. 1997) authorizing the New Jersey Economic Development Authority to issue bonds, notes or other obligations for the purpose of financing, in full or in part, the State of New Jersey's portion of the unfunded accrued liability under the State of New Jersey retirement systems. Additional legislation enacted during the year ended June 30, 1997 (Chapter 115, P.L. 1997) changed the asset valuation method from market related value to full-market value. This legislation also contained a provision to reduce the employee contribution rate by ½ of 1% to 4.5% for calendar years 1998 and 1999, and to allow for a reduction in the employee's rate after calendar year 1999, providing excess valuation assets are available. The legislation also provided that the District's normal contributions to the Fund may be reduced based on the revaluation of assets. Due to recognition of the bond proceeds and the change in asset valuation method as a result of enactment of Chapters 114 and 115, all unfunded accrued liabilities were eliminated, except for the unfunded liability for local early retirement incentive benefits; accordingly, the pension costs for PERS were reduced.

TOWNSHIP OF WEST DEPTFORD

NOTES TO FINANCIAL STATEMENTS (continued): YEAR ENDED DECEMBER 31, 2012

Note 14. Pension Plans (continued):

New Legislation signed by the Acting Governor (Chapter 133, Public Laws 2001) changed the formula for calculating retirement benefits for all current and future non-veteran retirees from N/60 to N/55 (a 9.09% increase). This legislation, signed June 29, 2001, provides that all members of the PFRS and the PERS will have their pensions calculated on the basis of years of credit divided by 55. It also provides that all current retirees will have their original pension recalculated under the N/55 formula. Starting February 1, 2002, pension cost of living adjustments will be based on the new original pension.

Effective June 28, 2011, Chapter 78, P.L. 2011 reformed various pension and health benefits provisions. Employees hired after June 28, 2011 and enrolled in PERS will be enrolled in a new tier, Tier 5. Full retirement for Tier 5 PERS members will be age 65 and 30 years of service. Tier 3 was added to PFRS for enrollees after June 28, 2011. Tier 3 retirees will have a maximum retirement benefit of 65% of final compensation after 30 years of service.

All cost of living adjustments are frozen until the pension fund reaches a "target funded ratio".

Chapter 78 also requires all covered employees to contribute a prescribed percentage towards their health costs.

D. Contribution Requirements

The contribution policy is set by N.J.S.A.43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997 and *N.J.S.A.18:66*, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. PERS provide for employee contributions of 6.5%, effective October 1, 2011, of employees' annual compensation as defined. The rate will increase over the next seven years to 7.5%. Employers are required to contribute at an actuarially determined rate in both PFRS and PERS. The actuarially determined contribution includes funding for both cost-of-living adjustments, noncontributory death benefits and post-retirement medical premiums.

Plan members are required to contribute 10%, effective October 1, 2011, of their annual covered salary for P.F.R.S. and West Deptford Township is required to contribute at an actuarially determined rate. The contribution requirements of plan members and are established and may be amended by the plan's board of trustees. The Township's contributions to P.E.R.S. for the years ending December 31, 2012, 2011 and 2010 were \$714,585, \$689,976, and \$572,209, respectively, equal to the required contributions for each year and to P.F.R.S. for the years ending December 31, 2012, 2011 and 2010 were \$858,858, \$938,415 and \$800,917, respectively, equal to the required contributions for each year.

Note 15. Post-Retirement Benefits

Plan Description - Township of West Deptford, New Jersey Post-Employment Healthcare Benefit Plan is a single-employer defined benefit healthcare plan administered by Benefit Concepts. The plan provides fully-insured medical, vision, dental and prescription drug coverage to eligible retirees and their spouses.

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 15. Post-Retirement Benefits (continued):

Funding Policy - The contribution requirements of the Township are established by negotiated labor contracts. The required contribution is based on projected-pay-as-you-go financing requirements. For calendar year 2012, the Township's contribution was \$1,311,380 to the plan for current premiums. Plan members receiving benefits are not required to make contributions.

Annual O.P.E.B. Cost and Net O.P.E.B. Obligation - The Township's annual other postemployment benefit (O.P.E.B.) cost (expense) is calculated based on the annual required contribution of the employer (A.R.C.), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The A.R.C. represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Township's annual O.P.E.B. cost for the year, the amount actually contributed to the plan, and changes in the Township's net O.P.E.B. obligation to West Deptford Township's Health Benefit Plan.

Below numbers are in Thousands:

Annual Required Contribution	\$ 5,720
Interest on Net Other Post-Employment Benefit	190
Adjustment to Annual Required Contribution	<u>240</u>
Annual Other Post-Employment Benefit Cost	5,666
Contributions Made	<u>1,170</u>
Increase in Net OPEB Obligation	4,490
Net OPEB, Beginning of Year	<u>8,650</u>
Net OPEB, End of Year	<u>\$13,140</u>

Township of West Deptford's annual Other Post-Employment Benefit cost, the percentage of annual Other Post Employment Benefit cost contributed to the Plan, and the net Other Post Employment Benefit obligation (OPEB) for the year ending December 31, 2012 is as follows:

YEAR ENDED	ANNUAL OPEB COST	PERCENTAGE CONTRIBUTED	NET OPEB OBLIGATION
12/31/12	<u>\$5,666</u>	<u>20.70%</u>	<u>\$13,140</u>

Funded Status and Funding Progress - As of December 31, 2012, the Township is considered to be an unfunded plan. There are no plan assets. The retiree benefits are paid annually on a cash basis.

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 15. Post-Retirement Benefits (continued):

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend.

The Actuarial Accrued Liability ("A.A.L.") is the present value of all future expected postretirement medical payments and administrative costs which are attributable to past service. The Township's unfunded A.A.L. is calculated to be \$61,950,000 as of December 31, 2012.

Actuarial Methods and Assumptions - Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial valued of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2012, actuarial valuation, the unit credit method with amortization on a level dollar basis/open; over 30 years was used.

Note 16. Long-Term Debt

A Summary of Municipal Debt is as follows:

	2012	2011	2010
Bonds, Notes & Loans Issued	\$151,059,538	\$126,194,604	\$128,913,517
Bonds & Notes Authorized but not Issued	<u>2,235,000</u>	<u>165,000</u>	<u>1,458,009</u>
Net Bond & Notes Issued & Authorized but not Issued	<u>\$153,294,538</u>	<u>\$126,359,604</u>	<u>\$130,371,526</u>

\$3,507,800 General Improvement Bonds dated September 1, 2003, payable in annual installments through September 2028. Of the \$2,581,484 balance at December 31, 2012, \$2,457,424 has been refunded by the issuance of 2012 General Obligation Refunding Bonds. The balance remaining at December 31, 2012, was \$124,060.

\$5,238,077 General Improvement Bonds dated September 1, 2003, payable in annual installments through September 2028. Of the \$3,854,842 balance at December 31, 2012, \$3,669,587 has been refunded by the issuance of 2012 General Obligation Refunding Bonds. The balance remaining at December 31, 2012, was \$185,255.

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 16. Long-Term Debt (continued):

\$61,680,686 General Improvement Bonds dated March 1, 2004, payable in annual installments through September 2030. Interest is paid semi-annually at a rate of 2.40% - 5.00% per annum. The balance remaining at December 31, 2012, was \$56,252,442.

\$4,969,426 General Improvement Bonds dated December 8, 2005, payable in annual installments through March 2014. Interest is paid semi-annually at a rate of 3.75% - 5.00% per annum. The balance remaining at December 31, 2012, was \$2,156,640.

\$5,083,733 General Improvement Bonds dated November 26, 2007, payable in annual installments through November 2022. Interest is paid semi-annually at a rate of 4.125% - 4.25% per annum. The balance remaining at December 31, 2012, was \$3,963,061.

\$5,918,380 General Improvement Bonds dated September 1, 2008, payable in annual installments through September 2018. Interest is paid semi-annually at a rate of 3.82% per annum. The balance remaining at December 31, 2012, was \$4,934,800.

\$1,995,000 General Improvement Refunding Bonds Series B dated September 16, 2009, payable in annual installments through September 2019. Of the \$1,790,000 balance at December 31, 2012, \$1,790,000 has been refunded by the issuance of 2012 General Obligation Refunding Bonds. The balance remaining at December 31, 2012, was \$0.

\$3,420,000 General Improvement Refunding Bonds Series C dated September 16, 2009, payable in annual installments through September 2019. Of the \$3,105,000 balance at December 31, 2012, \$3,105,000 has been refunded by the issuance of 2012 General Obligation Refunding Bonds. The balance remaining at December 31, 2012, was \$0.

\$9,945,000 General Improvement Bonds dated October 1, 2001, payable in annual installments through October 2027. Interest is paid semi-annually at a rate of 3.25% per annum. The balance remaining at December 31, 2012, was \$7,460,000.

\$8,385,000 General Improvement Refunding Bonds dated September 15, 2011, payable in annual installments through September 2019. Interest is paid semi-annually at a rate of 2.00% - 4.00% per annum. The balance remaining at December 31, 2012, was \$7,425,000.

During 2012, the Township of West Deptford issued \$30,930,000 of General Improvement Bonds dated August 21, 2012, payable in annual installments through October 2032. Interest is paid semi-annually at a various rate of 1.50% - 5.00% per annum. The balance remaining at December 31, 2012, was \$30,930,000.

During 2012, the Township of West Deptford issued \$8,298,673 of General Refunding Bonds Series B dated November 20, 2012, payable in annual installments through October 2028. Bonds were issued to refund the 2003 General Obligation and Refunding Bonds and the 2009 Refunding Bonds Series B.

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 16. Long-Term Debt (continued):

Interest is paid semi-annually at a various rate of 2.00% - 4.00% per annum. The balance remaining at December 31, 2012, was \$8,298,673.

During 2012, the Township of West Deptford issued \$3,180,000 of General Refunding Bonds Series C dated November 20, 2012, payable in annual installments through September 2019. Bonds were issued to refund the 2009 Refunding Bonds Series C. Interest is paid semi-annually at a various rate of 0.924% - 3.00% per annum. The balance remaining at December 31, 2012, was \$3,180,000.

\$1,088,000 Bond Anticipation Note dated April 25, 2012, payable on April 24, 2013. Interest is paid annually at a rate of 1.50% per annum. The balance remaining at December 31, 2012, was \$1,088,000.

\$617,000 Bond Anticipation Note dated April 25, 2012, payable on April 24, 2013. Interest is paid annually at a rate of 1.50% per annum. The balance remaining at December 31, 2012, was \$617,000.

\$8,219,123 Water & Sewer Utility Bonds dated September 1, 2003, payable in annual installments through September 2028. Of the \$6,048,674 balance at December 31, 2012, \$5,757,989 has been refunded by the issuance of 2012 General Obligation Refunding Bonds. The balance remaining at December 31, 2012, was \$290,685.

\$4,734,314 Water & Sewer Utility Bonds dated March 1, 2004, payable in annual installments through September 2030. Interest is paid semi-annually at a rate of 2.40% - 5.00% per annum. The balance remaining at December 31, 2012, was \$3,332,558.

\$5,800,574 Water & Sewer Utility Bonds dated December 8, 2005, payable in annual installments through September 2014. Interest is paid semi-annually at a rate of 3.50% - 5.00% per annum. The balance remaining at December 31, 2012, was \$2,253,359.

\$473,267 Water & Sewer Utility Bonds dated November 26, 2007, payable in annual installments through September 2022. Interest is paid semi-annually at a rate of 4.125% - 4.250% per annum. The balance remaining at December 31, 2012, was \$368,940.

\$2,836,620 Water & Sewer Utility Bonds dated September 1, 2008, payable in annual installments through September 2018. Interest is paid semi-annually at a rate of 3.82% per annum. The balance remaining at December 31, 2012, was \$2,365,200.

During 2012, the Township of West Deptford issued \$5,986,327 of General Refunding Bonds dated November 20, 2012, payable in annual installments through September 2028. Bonds were issued to refund the 2003 Water & Sewer Utility Bonds. Interest is paid semi-annually at a various rate of 3.25% - 4.75% per annum. The balance remaining at December 31, 2012, was \$5,986,327.

\$1,735,000 NJ Environmental Infrastructure Loan dated November 1, 1993, payable in annual installments through August 2013. Interest is paid semi-annually at a rate of 3.09% per annum. The balance remaining at December 31, 2012, was \$172,126.

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

Note 16. Long-Term Debt (continued):

\$690,000 NJ Environmental Infrastructure Loan dated November 1, 2004, payable in annual installments through August 2024. Interest is paid semi-annually at a rate of 3.00% - 5.00% per annum. The balance remaining at December 31, 2012, was \$500,000.

\$711,288 NJ Environmental Infrastructure Loan dated November 1, 2004, payable in semiannual installments through August 2024. Interest is paid semi-annually at a rate of 3.00% - 5.00% per annum. The balance remaining at December 31, 2012, was \$437,108.

\$2,550,000 NJ Environmental Infrastructure Loan dated November 1, 2004, payable in annual installments through August 2024. Interest is paid semi-annually at a rate of 3.00% - 5.00% per annum. The balance remaining at December 31, 2012, was \$1,510,000.

\$2,672,058 NJ Environmental Infrastructure Loan dated November 1, 2004, payable in semiannual installments through August 2024. Interest is paid semi-annually at a rate of 3.00% - 5.00% per annum. The balance remaining at December 31, 2012, was \$1,642,061.

\$410,000 NJ Environmental Infrastructure Loan dated November 1, 2007, payable in annual installments through August 2027. Interest is paid semi-annually at a rate of 3.40% - 5.00% per annum. The balance remaining at December 31, 2012, was \$350,000.

\$401,631 NJ Environmental Infrastructure Loan dated November 1, 2007, payable in semiannual installments through August 2027. Interest is paid semi-annually at a rate of 3.40% - 5.00% per annum. The balance remaining at December 31, 2012, was \$309,935.

\$3,045,000 NJ Environmental Infrastructure Loan dated November 1, 2007, payable in annual installments through August 2027. Interest is paid semi-annually at a rate of 3.40% - 5.00% per annum. The balance remaining at December 31, 2012, was \$2,595,000.

\$3,023,500.00 NJ Environmental Infrastructure Loan dated November 1, 2007, payable in semiannual installments through August 2027. Interest is paid semi-annually at a rate of 3.40% - 5.00% per annum. The balance remaining at December 31, 2012, was \$2,331,309.

As of December 31, 2012, debt service requirements on long-term debt in future years are:

Year Ended	Principal	Interest	Total
General:			
2013	\$ 10,980,125	\$ 4,472,187	\$ 15,452,312
2014	5,408,334	4,465,111	9,873,445
2015	5,568,287	4,308,583	9,876,870
2016	5,731,032	4,117,910	9,848,942
2017	5,942,513	3,913,300	9,855,813
2018-2022	31,308,677	16,174,640	47,483,317

TOWNSHIP OF WEST DEPTFORD

**NOTES TO FINANCIAL STATEMENTS (continued):
YEAR ENDED DECEMBER 31, 2012**

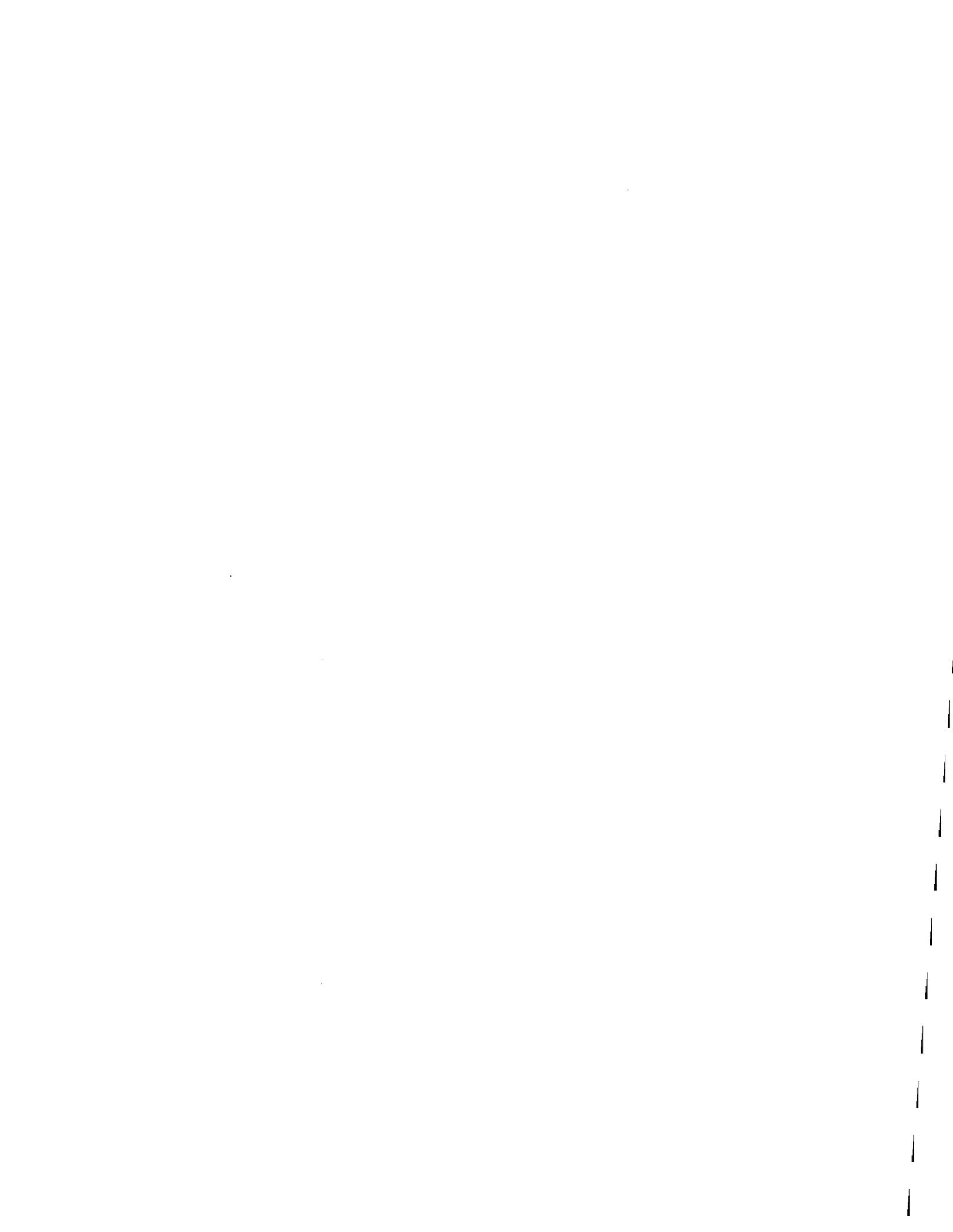
Note 16. Long-Term Debt (continued):

2023-2027	34,409,693	9,587,383	43,997,076
2028-2032	<u>25,561,270</u>	<u>2,412,873</u>	<u>27,974,143</u>
Total	<u>\$124,909,931</u>	<u>\$49,451,987</u>	<u>\$174,361,918</u>

Year Ended	Principal	Interest	Total
Utility:			
2013	\$ 2,569,121	\$ 686,388	\$ 3,255,509
2014	2,518,660	624,890	3,143,550
2015	1,727,536	566,215	2,293,751
2016	1,766,978	518,182	2,285,160
2017	1,828,888	467,285	2,296,173
2018-2022	7,403,479	1,617,455	9,020,934
2023-2027	5,466,215	690,485	6,156,700
2028-2030	<u>1,163,730</u>	<u>84,027</u>	<u>1,427,757</u>
Total	<u>\$24,444,607</u>	<u>\$5,254,927</u>	<u>\$29,699,534</u>

SUPPLEMENTARY EXHIBITS

CURRENT FUND



**TOWNSHIP OF WEST DEPTFORD
 CURRENT FUND
 SCHEDULE OF CURRENT CASH - TREASURER
 FOR THE YEAR ENDED DECEMBER 31, 2012**

	CURRENT	GRANTS
Balance December 31, 2011	\$7,250,946	296,396
Increased by Receipts:		
Taxes Receivable	\$63,942,664	
Tax Title Liens Receivable	25,150	
Prepaid Taxes	222,349	
Revenue Accounts Receivable	10,006,544	
Due to State of New Jersey:		
Senior Citizen & Veterans Deductions	298,667	
Refunds	197,298	
Due State of NJ - DCA Fees	31,466	
Due from General Capital	8,742	
Due Payroll Fund	105,992	
Due Trust Fund	67,220	
Due Dog Trust Fund	2,194	
Reserve for Unknown Deposits	70,767	
Due Water & Sewer Capital	42,662	
Due Grant Fund	38,496	
Due Current Fund		221,671
Grants Receivable		172,915
Grants Unappropriated		70,002
Total Receipts	75,060,211	464,588
Subtotal	82,311,157	760,984

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
SCHEDULE OF CURRENT CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2012**

	CURRENT	GRANTS
Decreased by Disbursements:		
2012 Appropriations	29,237,888	
2011 Reserved Appropriations	570,551	
Reserve for Grants - Appropriated		392,273
Encumbrances Payable	150,902	3,911
Tax Overpayments	114,908	
County Taxes	14,010,588	
Due County Added & Omitted Taxes	31,339	
Refund of Prior Year Revenue	57,766	
Local District School Tax	28,934,543	
Due General Capital	505,380	35,564
Due Trust Fund	208,129	
Due Water & Sewer Operating	201,726	
Grant Expenditures due from Grant Fund	19,181	
Due Dog Trust Fund	40	
Petty Cash	350	
Due Payroll Fund	2,990	
Due Grant Fund	221,671	
Due Current Fund		972
	74,267,952	432,720
Balance December 31, 2011	\$8,043,205	328,264

**SCHEDULE OF CHANGE FUND
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2012 & 2011

\$1,600

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY
FOR THE YEAR ENDED DECEMBER 31, 2012**

YEAR	BALANCE	2012 LEVY	ADDED TAXES	COLLECTED		DUE FROM STATE OF NEW JERSEY	OVERPAYMENTS APPLIED	TRANSFER TO		BALANCE
	DECEMBER 31, 2011			2011	2012			TAX TITLE LIENS	CANCELED	DECEMBER 31, 2012
2006	\$1,924				292					1,632
2007	6,241				2,751					3,490
2008	9,552				6,823					2,729
2009	25,585				21,120					4,465
2010	35,473				23,838			43		11,592
2011	1,139,926				998,001	(6,564)		22,848	99,735	25,906
Total	1,218,701				1,052,825	(6,564)		22,891	99,735	49,814
2012		64,044,707	408,584	291,423	61,316,952	323,125	850,186	149,005	278,015	1,244,585
Total	\$1,218,701	64,044,707	408,584	291,423	62,369,777	316,561	850,186	171,896	377,750	1,294,399

ANALYSIS OF 2012 PROPERTY TAX LEVY

TAX YIELD:

General Purpose Tax:	\$64,044,707
Added & Omitted Taxes (54:4-6 et seq)	<u>408,584</u>
Total	<u><u>\$64,453,291</u></u>

TAX LEVY:

District School Tax (Abstract)	\$29,075,985
County Taxes	\$14,010,588
Due County for Added & Omitted Taxes	89,576
Local Tax for Municipal Purposes	20,020,086
Local Tax for Municipal Library	900,459
Add: Additional Taxes Levied	<u>356,597</u>
Total	<u><u>\$64,453,291</u></u>

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
SCHEDULE OF TAX TITLE LIENS
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$1,263,841
Increased by:		
Interest and Costs on Taxes	\$24,787	
Transfers From Taxes Receivable	171,896	196,683
Subtotal		1,460,524
Decreased by:		
Cash Receipts		25,150
Balance December 31, 2012		\$1,435,374

**SCHEDULE OF PROPERTY ACQUIRED FOR TAXES
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2012 and 2011		\$764,800
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**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2012**

	BALANCE DECEMBER 31, 2011	ACCRUED IN 2012	COLLECTED	BALANCE DECEMBER 31, 2012
Miscellaneous Revenue Anticipated:				
Licenses - Alcoholic Beverages		22,350	22,350	
Fees & Permits		111,030	111,030	
Fines & Costs Municipal Court	\$22,556	277,645	285,665	14,536
Interest & Costs on Taxes		226,054	226,054	
Interest on Investments & Deposits		34,926	34,926	
Consolidate Municipal Property Tax		205,508	205,508	
Energy Receipts Tax		1,803,733	1,803,733	
Uniform Construction Code Fees		716,723	716,723	
Uniform Fire Safety Act		116,521	116,521	
Host Community Benefit Agreement		392,002	392,002	
Donations		71,700	71,700	
FHG Restaurant Ground Lease		211,281	211,281	
LS Power - PILOT		750,000	750,000	
River Winds Fees		1,923,265	1,923,265	
Reserve for Tax Defeasance		1,738,484	1,738,484	
Payment in Lieu of Taxes		90,603	90,603	
Rental of Buildings & Grounds		369,177	369,177	
Franchise Fees-Cable TV		289,996	289,996	
Miscellaneous Revenue Not Anticipated:				
Gloucester County Fuel		16,799	16,799	
Homestead Rebate Fee		1,615	1,615	
Insurance Refunds		312,428	312,428	
Sale of Property		13,804	13,804	
SC and Vets Administrative Fees		5,973	5,973	
Miscellaneous Tax Collector		35,343	35,343	
Player Development Building		8,870	8,870	
Recycling Program		62,301	62,301	
Police Off Duty Admin Fee		12,745	12,745	
Riverwinds Streetfest		21,750	21,750	
Rivergate Parking		14,654	14,654	
Latch Key Program		9,205	9,205	
Election Refund		33,250	33,250	
Refunds		35,782	35,782	
Miscellaneous		48,485	48,485	
Total	\$22,556	9,984,002	9,992,022	14,536

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
SCHEDULE OF AMOUNT DUE FROM STATE OF NEW JERSEY -
SENIOR CITIZEN AND VETERANS DEDUCTIONS
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$18,645
Increased by:		
2012 Deductions Per Tax Duplicate	\$303,750	
2012 Deductions Allowed by Collector	19,375	323,125
Subtotal		341,770
Decreased by:		
Prior Year Deductions Disallowed by Collector	6,564	
Cash Receipts	298,668	305,232
Balance December 31, 2012		<u><u>\$36,538</u></u>

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
SCHEDULE OF 2011 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2012**

OPERATIONS	2011 ENCUMBRANCES PAYABLE	2011 RESERVE BALANCE	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
General Government:					
Mayor & Council:					
Other Expenses	\$60	248	308	303	5
Township Clerk:					
Other Expenses	3,239	16,241	19,480	12,260	7,220
General Administration:					
Other Expenses	1,342	11,167	12,509	2,022	10,487
Financial Administration (Treasury):					
Other Expenses	327	42,760	43,087	3,064	40,023
Tax Assessment Administration:					
Other Expenses		14,319	14,319	9,983	4,336
Legal Services (Legal Department):					
Other Expenses		377,426	377,426	22,224	355,202
Engineering Services:					
Other Expenses		52,689	52,689	15,663	37,026
Land Use Administration:					
Planning Board:					
Other Expenses		11,734	11,734	1,254	10,480
Insurance:					
Liability Insurance		203,483	158,483		158,483
Employee Group Insurance		1,888	26,888	7,596	19,292
Public Safety Functions:					
Aid to Volunteer Fire Companies:					
Other Expenses	92,996	104	93,100	90,768	2,332
Fire Department:					
Other Expenses		2,040	2,040	185	1,855
Police Department:					
Other Expenses	4,418	8,182	12,600	11,098	1,502
Public Works Functions:					
Department of Public Works:					
Buildings & Grounds:					
Other Expenses	2,275	37	2,312	2,311	1
Streets & Road Maintenance:					
Other Expenses	7,043	13,128	20,171	8,611	11,560
Subtotal	111,700	755,446	847,146	187,342	659,804

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
SCHEDULE OF 2011 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2012**

OPERATIONS	2011 ENCUMBRANCES PAYABLE	2011 RESERVE BALANCE	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Street Lighting:					
Other Expenses	16	51,416	51,432	51,432	-
Other Public Works Functions:					
Other Expenses	62	423	485	485	-
Solid Waste Collection:					
Other Expenses	980	18	998	998	-
Maintenance of Motor Vehicles:					
Other Expenses	6,133	35,487	41,620	34,515	7,105
Sanitary Landfill:					
Other Expenses		345,464	345,464	289,249	56,215
Recycling:					
Other Expenses		13,600	13,600	4,429	9,171
Health & Human Services:					
Public Health Services (Board of Health):					
Other Expenses	7,500	12	7,512	7,500	12
Parks & Recreation:					
Recreation Services & Programs:					
Other Expenses	4,140	26,865	31,005	3,007	27,998
Municipal Court:					
Other Expenses	91	12,358	12,449	769	11,680
Utility Expenses & Bulk Purchases:					
Electricity		36,357	36,357	36,355	2
Telephone Expenses	85	331	416	409	7
Fuel Oil		4,481	4,481	1,714	2,767
Telecommunications		59,304	59,304	30,000	29,304
Gasoline	5,592	3,120	8,712	2,811	5,901
Uniform Construction Code:			-		
Construction Official:					
Other Expenses		6,449	6,449	289	6,160
RiverWinds:					
Other Expenses	14,726	36,289	71,015	70,272	743
Total Operation Within "CAPS"	\$151,025	1,387,420	1,538,445	721,576	816,869
OPERATIONS EXCLUDED FROM "CAPS":					
Municipal Library:					
Other Expenses	77	2,319	2,396	77	2,319
Total Operation Outside "CAPS"	77	2,319	2,396	77	2,319
All Others No Change	-	353,107	353,107		353,107
Total	\$151,102	1,742,846	1,893,948	721,653	1,172,295

**TOWNSHIP OF WEST DEPTFORD
CURRENT FUND
SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$151,102
Increased by:		
Charges to 2012 Appropriations		<u>113,677</u>
Subtotal		264,779
Decreased by:		
Transferred to Accounts Payable	\$200	
Cash Disbursements	<u>150,902</u>	<u>151,102</u>
Balance December 31, 2012		<u><u>\$113,677</u></u>

**SCHEDULE OF LOCAL DISTRICT SCHOOL TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011:		
School Tax Payable	\$275,488	
School Tax Deferred	<u>12,630,951</u>	\$12,906,439
Increased by:		
Fiscal Year Levy - July 1, 2012 - June 30, 2013		<u>29,075,985</u>
Subtotal		41,982,424
Decreased by:		
Cash Disbursements		<u>28,934,543</u>
Balance December 31, 2012:		
School Tax Payable	416,930	
School Tax Deferred	<u>12,630,951</u>	
Total		<u><u>\$13,047,881</u></u>
Local District School Tax Liability:		
Cash Payments		\$28,934,543
School Tax Payable December 31, 2012		<u>416,930</u>
Total		29,351,473
School Tax Payable December 31, 2011		<u>275,488</u>
Amount Charged to 2012 Operations		<u><u>\$29,075,985</u></u>

**SCHEDULE OF RESERVE FOR REVALUATION
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2012 & 2011		<u><u>\$6,805</u></u>
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**TOWNSHIP OF WEST DEPTFORD
FEDERAL AND STATE GRANT FUND
SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2012**

	BALANCE DECEMBER 31, 2011	REVENUE	RECEIVED	BALANCE DECEMBER 31, 2012
Federal Grants:				
West Deptford RiverWinds Bike Trail	\$182,518			182,518
Bullet Proof Vest Program	11,227		3,496	7,731
Community Development Block Grant	118,000		105,406	12,594
Total Federal Grants	311,745		108,902	202,843
State Grants:				
Click It Or Ticket				
Buckle Up	4,000			4,000
Over the Limit Under Arrest	175			175
Clean Communities - 2012		35,145	34,464	681
Clean Communities	3,431			3,431
Municipal Drug Alliance - 2012		17,920		17,920
Municipal Drug Alliance	33,924		18,002	15,922
Safe & Secure Communities - 2012		56,410		56,410
Safe & Secure Communities	90,000		30,000	60,000
Buffer Zone Protection Program	15,278		15,042	236
Recycling Tonnage				
NJ Transportation Trust	37,500			37,500
Individuls with Handicapped Recreation Grant	6,604			6,604
Road Repair State Aid - 2012		175,000		175,000
Road Repair State Aid	277,142			277,142
DOT - Lewis/Garret Ave	87,931			87,931
Municipal Stormwater	12,029			12,029
Total State Grants	568,014	284,475	97,508	754,981
Total	\$879,759	284,475	206,410	957,824

**TOWNSHIP OF WEST DEPTFORD
FEDERAL AND STATE GRANT FUND
SCHEDULE OF RESERVES FOR FEDERAL AND
STATE GRANTS AND MATCHING FUNDS - APPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2012**

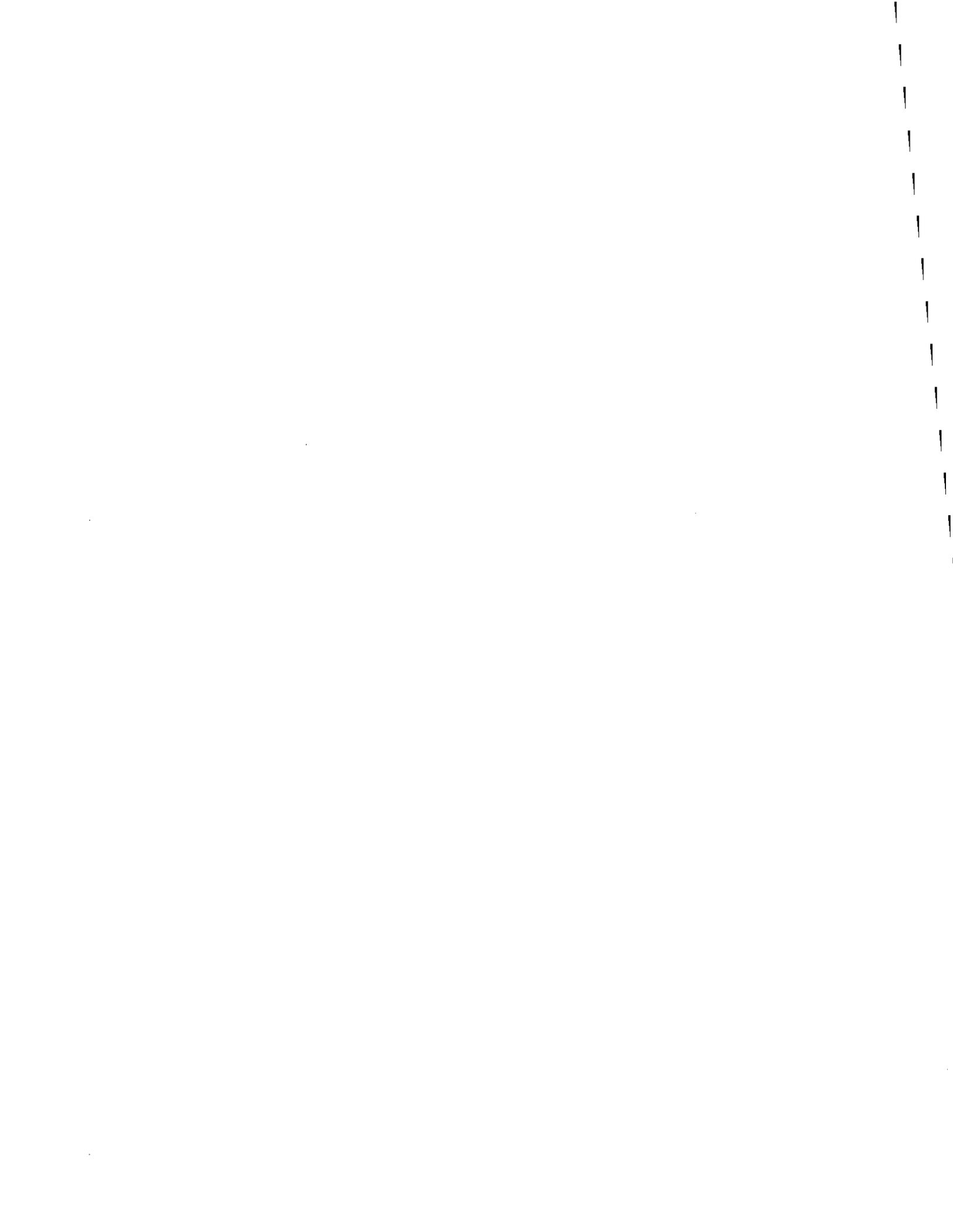
	BALANCE DECEMBER 31, 2011	TRANSFERRED FROM 2012 BUDGET APPROPRIATION	PAID OR CHARGED	BALANCE DECEMBER 31, 2012
Federal Grants:				
West Deptford RiverWinds Bike Trail	\$447,176		63,972	383,204
Bullet Proof Vest Program	6,340			6,340
Community Development Block Grant	95,739			95,739
Total Federal Grants	549,255		63,972	485,283
State Grants:				
Body Armor Replacement Fund	14,844			14,844
Click it or Ticket	4,800			4,800
Buckle Up	2,000			2,000
Over the Limit, Under Arrest	175			175
Clean Communities - 2012		35,145	1,088	34,057
Clean Communities	51,804			51,804
Municipal Drug Alliance	22,750		19,642	3,108
Municipal Drug Alliance - 2012		22,400	2,093	20,307
Recycling Tonnage Grant	85,914		31,960	53,954
Safe & Secure Communities - 2012		56,410		56,410
Safe & Secure Communities	22,024			22,024
Municipal Court Alcohol Education	6,543		3,640	2,903
NJ Transportation Trust	65,885			65,885
Roadway Repair - 2012		175,000		175,000
Roadway Repair	200,000		200,000	
Individuals with Handicapped Recreation Grant	41,349			41,349
Drunk Driving Enforcement Fund	12,753		7,299	5,454
Emergency Management	5,000			5,000
Buffer Zone Protection	236			236
Clean Shores	11,916			11,916
RiverWinds Generator	187,045		170,699	16,346
Municipal Stormwater	12,029			12,029
Total Matching Funds	747,067	288,955	436,421	599,601
Total	\$1,296,322	288,955	500,393	1,084,884

Cash Disbursements	\$392,273
Paid in General Capital	63,636
Paid in Current Fund	17,039
Deferred Charge for Disbursement Against Unappropriated Grant	(2,860)
Encumbrances Payable	30,305
Total	\$500,393

**TOWNSHIP OF WEST DEPTFORD
FEDERAL AND STATE GRANT FUND
SCHEDULE OF RESERVES FOR FEDERAL AND STATE GRANTS - UNAPPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2012**

GRANT	BALANCE DECEMBER 31, 2011	RECEIPTS	BALANCE DECEMBER 31, 2012
State Grants:			
Cops Grant	\$2,860		2,860
Cops in Shops		1,100	1,100
Drunk Driving Enforcement	3,300	5,260	8,560
Body Armor	3,908	4,003	7,911
Recycling Tonnage Grant	49,479	59,261	108,740
Municipal Court Alcohol Education	1,510	378	1,888
	<hr/>		
Total Grants	\$61,057	70,002	131,059
	<hr/>		

TRUST FUND



**TOWNSHIP OF WEST DEPTFORD
TRUST FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2012**

	DOG TRUST FUND	EMPLOYEE HEALTH CLAIMS TRUST FUND	MUNICIPAL OPEN SPACE TRUST FUND	STREET OPENING TRUST FUND	K9 DONATION TRUST	TAX SALE	OFF-DUTY POLICE	POAA
Balance December 31, 2011	\$8,577		1,232,411	115,633	4,261	399,037	8,664	1,500
Increased by Receipts:								
Dog License Fees:								
Municipal Share	4,034							
State Share	733							
Employee Contributions		23,119						
Street Openings				11,290				
Donations					218			
Tax Sale Redemption						823,809		
Tax Sale Premium						91,700		
Off-Duty Police							85,101	
POAA Fees								44
Interest			3,030	271	12	35	39	4
Due from Current Fund	28		5,271					
Total Increases	4,795	23,119	8,301	11,561	230	915,544	85,140	48
Total Increases & Balances	13,372	23,119	1,240,712	127,194	4,491	1,314,581	93,804	1,548
Decreased by Disbursements:								
Expenditures Under								
R.E.4:19-15.11	1,719							
Due State	744							
Open Space			144,669					
Tax Sale Redemption						875,019		
Tax Sale Premium						124,800		
Off-Duty Police							81,729	
Street Opening				26,670				
Due Current Fund	2,153		7,303		12	614	1,448	4
Total Decreases	4,616		151,972	26,670	12	1,000,433	83,177	4
Balance December 31, 2012	\$8,756	23,119	1,088,740	100,524	4,479	314,148	10,627	1,544

**TOWNSHIP OF WEST DEPTFORD
TRUST FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2012**

	RIVERWINDS TAX DEFEASANCE	PUBLIC DEFENDER TRUST FUND	UNEMPLOYMENT TRUST FUND	AFFORDABLE HOUSING	DRAINAGE BASIN	ESCROW TRUST FUND	FORFEITED FUNDS	MAYOR'S FOOD HOLIDAY DRIVE
Balance December 31, 2011	\$184,939	18,860	220,120	52,219	77,482	462,190	60,588	1,879
Increased by Receipts:								
RiverWinds Defeasance	1,438,750							
Escrow Fees						217,996		
Public Defender Fees		2,512						
Unemployment			24,931					
Forfeited Funds							14,409	
Interest		14	522	135	200			
Total Increases	1,438,750	2,526	25,453	135	200	217,996	14,409	
Total Increases & Balances	1,623,689	21,386	245,573	52,354	77,682	680,186	74,997	1,879
Decreased by Disbursements:								
Unemployment Claims			49,771					
Law Enforcement Purchases							22,486	
Due Current Fund		16,304	662		353			
Miscellaneous	1,500,000	703						
Total Decreases	1,500,000	17,007	50,433		353		22,486	
Balance December 31, 2012	\$123,689	4,379	195,140	52,354	77,329	680,186	52,511	1,879

62

**TOWNSHIP OF WEST DEPTFORD
TRUST FUND - DOG LICENSE FUND
SCHEDULE OF RESERVE FOR DOG FUND EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$6,432
Increased by:		
Municipal Share of Dog License Fees		4,034
Subtotal		10,466
Decreased by:		
Expenditures (R.S.4:19-15.11)	\$1,719	
Due Current	2,588	4,307
Balance December 31, 2012		\$6,159

LICENSE FEES COLLECTED

YEAR	AMOUNT
2011	\$ 2,649
2010	3,510
Total	\$ 6,159

**TOWNSHIP OF WEST DEPTFORD
TRUST FUND
SCHEDULE OF RESERVE FOR TAX SALE REDEMPTION
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011	\$94,508
Increased by:	
Receipts	<u>823,809</u>
Subtotal	918,317
Decreased by:	
Disbursements	<u>875,019</u>
Balance December 31, 2012	<u><u>\$43,298</u></u>

**SCHEDULE OF RESERVE FOR TAX SALE PREMIUMS
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011	\$301,700
Increased by:	
Receipts	<u>91,700</u>
Subtotal	393,400
Decreased by:	
Disbursements	<u>124,800</u>
Balance December 31, 2012	<u><u>\$268,600</u></u>

**TOWNSHIP OF WEST DEPTFORD
TRUST FUND - OTHER
STATEMENT OF MISCELLANEOUS TRUST RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2012**

	BALANCE	INCREASED BY		DECREASED BY	BALANCE
	DECEMBER 31, 2011	RECEIPTS	INTEREST EARNINGS	DISBURSEMENTS	DECEMBER 31, 2012
Open Space	\$1,232,544		3,030	144,669	1,090,905
Street Opening	115,633	11,290	271	26,670	100,524
Affordable Housing	52,219		135		52,354
Drainage Basin	77,329				77,329
RiverWinds Tax Defeasance	184,939	1,438,750		1,500,000	123,689
POAA	1,500	44			1,544
Unemployment	219,980	24,931		49,771	195,140
Escrow	462,190	217,996		179,223	500,963
Public Defender	2,570	2,512		703	4,379
Mayor Food & Holiday Drive	1,879				1,879
K-9 Donations	4,252	218		2,884	1,586
Off-Duty Police	7,255	85,101		81,729	10,627
Police Forfeited Funds	60,588	29,664		22,486	67,766
Total	\$2,422,878	1,810,506	3,436	2,008,135	2,228,685

GENERAL CAPITAL FUND

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011	\$470,633
Increased by:	
Cancellation of Reserve for Debt Service	<u>4,793</u>
Subtotal	475,426
Decreased by:	
Funding of Improvement Authorization	<u>438,000</u>
Balance December 31, 2012	<u><u>\$37,426</u></u>

**SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$1,204,656
Increased by:		
Interest Earned - Due to Current Fund	\$3,135	
Due from Current Fund	505,380	
Due from Grant Fund	35,564	
Raised in Current Fund for Capital Improvement Fund	90,000	
GCIA Lease Proceeds	1,787	
Bond Anticipation Note	1,088,000	
Bond Proceeds	<u>31,708,637</u>	<u>33,432,503</u>
Subtotal		34,637,159
Decreased by:		
Due to Current Fund	11,877	
Due to Federal & State Grant Fund	63,972	
Encumbrances Payable	2,800	
Bond Anticipation Note	1,088,196	
Due Water & Sewer Capital	150,544	
Improvement Authorizations	<u>31,869,405</u>	<u>33,186,794</u>
Balance December 31, 2012		<u><u>\$1,450,365</u></u>

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF INTERFUNDS
FOR THE YEAR ENDED DECEMBER 31, 2012**

	DUE CURRENT FUND	DUE UTILITY OPERATING FUND	DUE GRANT FUND	DUE UTILITY CAPITAL FUND
Balance December 31, 2011	\$505,380	2,292	35,564	(150,544)
Increased by:				
Interest Transferred	3,135			
Interfund Transfers	8,742			150,544
Grant Disbursements			63,972	
Subtotal	517,257	2,292	99,536	
Decreased by:				
Interfund Transfers	505,380			
Grant Proceeds			35,564	
Interest Earned	3,135			
Subtotal	508,515		35,564	
Balance December 31, 2012	\$8,742	2,292	63,972	

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
ANALYSIS OF CASH AT DECEMBER 31, 2012**

	BALANCE (OVERDRAFT) DECEMBER 31, 2011	RECEIPTS				DISBURSEMENTS		BALANCE (OVERDRAFT) DECEMBER 31, 2012	
		BOND		MISCELLANEOUS	IMPROVEMENT AUTHORIZATIONS	MISCELLANEOUS	TRANSFERS		
		ANTICIPATION NOTES/BONDS					FROM		TO
Fund Balance	\$470,633		1,787			438,001	3,007	37,426	
Due from Fiscal Agent						10,185		(10,185)	
Encumbrances Payable	2,800			2,800			336	336	
Deferred Charges to Future Taxation - Improvement Authorizations Overexpended	(2,954)			35,786		336		(39,076)	
Capital Improvement Fund	141,820		90,000					231,820	
Reserve for Debt Service - BANS	13,667	1,088,000			1,088,196			13,471	
Reserve for Debt Service - Bonds	477,780	670,776					24,831	1,173,387	
Reserve for Debt Service - GCLIA							7,178	7,178	
Due from Water & Sewer Capital	150,544				150,544				
Due Current Fund	(505,380)		508,515		11,877			(8,742)	
Due Water & Sewer Utility	(2,292)							(2,292)	
Due Grant Fund	(35,564)		35,564		63,972			(63,972)	
Grants Receivable	(236,000)							(236,000)	
Reserve for Down Payment on Improvements	36,302							36,302	
ORDINANCE									
NUMBER		IMPROVEMENT AUTHORIZATIONS							
2006-14		Acquisition, Construction Repair & Installation of Various Capital Improvements		5,298			1	5,297	
2009-13		Acquisition, Construction Repair & Installation of Various Capital Improvements		316,486				316,486	
2010-8		Bond Ordinance - Costs of Issuance		(89,953)				(89,953)	
2011-6		Various Capital Improvements		369,469	121,084		2	248,387	
2011-10		Acquisition of a Bus		92,000	90,990			1,010	
2012-7		Tax Appeal Refunding		30,930,000	31,529,645			(599,645)	
2012-11		Purchase of Equipment			8,870		438,000	429,130	
2012-14		Cost of Issuance 2012 B and C		107,861	83,030		24,831		
Total	\$1,204,656	32,796,637	635,866	31,872,205	1,314,589	473,354	473,354	1,450,365	

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$98,188,182
Increased by:		
Refunding Bonds Issued	\$11,478,673	
General Obligation Bonds Issued	30,930,000	42,408,673
Subtotal		140,596,855
Decreased by:		
Bonds Defeased	11,022,011	
Payments on General Serial Bonds	4,664,913	15,686,924
Balance December 31, 2012		<u><u>\$124,909,931</u></u>

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED
FOR THE YEAR ENDED DECEMBER 31, 2012**

ORDINANCE NUMBER	DESCRIPTION	BALANCE		BALANCE		ANALYSIS OF BALANCE		
		DECEMBER 31, 2011	AUTHORIZED	DECEMBER 31, 2012	EXPENDITURES	BOND ANTICIPATION NOTES	UNEXPENDED IMPROVEMENT AUTHORIZATIONS	
71 2008-9	Acquisition, Construction Repair & Installation of Various Capital Improvements	\$940,946		196 940,750			940,750	
2009-13	Acquisition, Construction Repair & Installation of Various Capital Improvements	147,250			147,250		147,250	
2010-8	Bond Ordinance - Costs of Issuance	165,000			165,000	89,953		75,047
2012-07	Tax Appeal Refunding Issue		33,000,000	30,930,000	2,070,000	599,645		1,470,355
	Total	\$1,253,196	33,000,000	30,930,196	3,323,000	689,598	1,088,000	1,545,402

**TOWNSHIP OF WEST DEPTFORD
 GENERAL CAPITAL FUND
 SCHEDULE OF GRANTS RECEIVABLE
 FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2012 & 2011	<u><u>\$236,000</u></u>
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**SCHEDULE OF CAPITAL IMPROVEMENT FUND
 FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011	\$141,820
Increased by:	
2012 Budget Appropriation	<u>90,000</u>
Balance December 31, 2012	<u><u>\$231,820</u></u>

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2012**

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ORDINANCE		BALANCE DECEMBER 31, 2011		2012 AUTHORIZATIONS	ENCUMBRANCES RECLASSIFIED	PAID	ENCUMBERED	CANCELED	BALANCE DECEMBER 31, 2012	
		DATE	AMOUNT	FUNDED	UNFUNDED						FUNDED	UNFUNDED
2006-14	Acquisition, Construction Repair & Installation of Various Capital Improvements	05/11/06	\$1,278,527	\$5,297							5,297	
2009-13	Acquisition, Construction Repair & Installation of Various Capital Improvements	12/10/09	355,000	169,236	147,250						169,236	147,250
2010-8	Bond Ordinance - Costs of Issuance	08/05/10	255,000		75,047							75,047
2010-11 2011-06	Purchase of Equipment Various Capital Improvements Reappropriated	09/01/11	409,317	369,471			2,800	123,884	175,741		72,646	
2011-10	Acquisition of a Bus	12/29/11	92,000	92,000				90,990			1,010	
2012-07	Tax Appeal Refunding Issue	07/05/12	33,000,000			33,000,000		31,529,645				1,470,355
2012-11	Purchase of Equipment	09/20/12	438,000			438,000		8,870	10,861		418,269	
2012-14	Cost of Issuance 2012 B and C	10/18/12	107,861			107,861		83,030		24,831		
Total				\$636,004	222,297	33,545,861	2,800	31,836,419	186,602	24,831	666,458	1,692,652
Overexpenditure of Improvement Authorization 2010-11								(35,786)				
Cash Disbursements								<u>31,872,205</u>				
Total								<u>\$31,836,419</u>				

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2012**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2011	BONDS ISSUED	DECREASED	DECREASED BY DEFEASANCE OF DEBT	BALANCE DECEMBER 31, 2012
			DATE	AMOUNT						
General Obligation Refunding Bonds Series of 2003	09/01/03	\$3,507,800	09/01/13	\$124,060	4.500%	\$2,700,375		118,891	2,457,424	124,060
General Obligation Bonds Series 2003	09/01/03	5,238,077	09/01/13	185,255	4.500%	4,032,378		177,536	3,669,587	185,255
General Obligation Bonds Series 2004	03/01/04	61,880,686	09/01/13	1,128,164	3.000%	57,503,916		1,251,474		56,252,442
			09/01/14	1,255,614	4.500%					
			09/01/15	1,524,674	3.250%					
			09/01/16	1,595,479	5.000%					
			09/01/17	1,680,446	5.000%					
			09/01/18	1,760,692	4.750%					
			09/01/19	3,025,746	4.750%					
			09/01/20	3,167,357	4.500%					
			09/01/21	3,318,408	4.500%					
			09/01/22	3,478,900	4.500%					
			09/01/23	3,639,392	4.500%					
			09/01/24	3,814,045	4.500%					
			09/01/25	3,993,418	4.375%					
			09/01/26	4,177,512	4.375%					
			09/01/27	4,366,326	4.375%					
			09/01/28	4,564,581	4.375%					
			09/01/29	4,772,276	4.375%					
09/01/30	4,989,412	4.375%								
General Obligation Bonds Series 2005	12/08/05	4,969,426	3/01/13	995,184	5.000%	2,958,656		802,016		2,156,640
			3/01/14	1,161,456	5.000%					
General Obligation Refunding Series 2007	11/26/07	5,083,733	11/01/13	338,489	4.125%	4,232,937		269,876		3,963,061
			11/01/14	388,804	4.125%					
			11/01/15	397,953	4.125%					
			11/01/16	397,953	4.125%					
			11/01/17	402,527	4.125%					
			11/01/18	402,527	4.125%					
			11/01/19	407,101	4.125%					
			11/01/20	407,101	4.250%					
			11/01/21	411,675	4.250%					
			11/01/22	408,931	4.250%					
			Subtotal							

74

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2012**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING DECEMBER 31, 2012		INTEREST RATE	BALANCE DECEMBER 31, 2011	BONDS ISSUED	DECREASED	DECREASED BY DEFEASANCE OF DEBT	BALANCE DECEMBER 31, 2012
			DATE	AMOUNT						
General Obligation Bonds Series 2008	09/01/08	5,918,380	09/01/13	\$287,300	3.820%	\$5,184,920		250,120		4,934,800
			09/01/14	226,460	3.820%					
			09/01/15	1,037,660	3.820%					
			09/01/16	1,081,600	3.820%					
			09/01/17	1,125,540	3.820%					
			09/01/18	1,176,240	3.820%					
Refunding Bonds Series B of 2009	09/16/09	1,995,000				1,995,000		205,000	1,790,000	-
Refunding Bonds Series C of 2009	09/16/09	3,420,000				3,420,000		315,000	3,105,000	-
Golf Course	10/01/01	9,945,000	10/01/13	330,000	3.250%	7,775,000		315,000		7,460,000
			10/01/14	350,000	3.250%					
			10/01/15	370,000	3.250%					
			10/01/16	390,000	3.250%					
			10/01/17	410,000	3.250%					
			10/01/18	435,000	3.250%					
			10/01/19	455,000	3.250%					
			10/01/20	485,000	3.250%					
			10/01/21	510,000	3.250%					
			10/01/22	540,000	3.250%					
			10/01/23	570,000	3.250%					
			10/01/24	600,000	3.250%					
			10/01/25	635,000	3.250%					
			10/01/26	670,000	3.250%					
			10/01/27	710,000	3.250%					
			Refunding Bonds Series 2010	09/15/10	8,385,000					
09/01/14	1,010,000	3.000%								
09/01/15	1,040,000	2.000%								
09/01/16	1,055,000	2.125%								
09/01/17	1,080,000	2.847%								
09/01/18	1,110,000	4.000%								
09/01/19	1,155,000	3.000%								
Subtotal						\$26,759,920		2,045,120	4,895,000	19,819,800

TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2012

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING DECEMBER 31, 2012		INTEREST RATE	BALANCE DECEMBER 31, 2011	BONDS ISSUED	DECREASED	DECREASED BY DEFEASANCE OF DEBT	BALANCE DECEMBER 31, 2012	
			DATE	AMOUNT							
General Obligation Bonds Series 2012	8/21/12	30,930,000	10/01/13	5,905,000	1.500%		30,930,000			30,930,000	
			10/01/15	160,000	3.000%						
			10/01/16	160,000	3.000%						
			10/01/17	160,000	3.000%						
			10/01/18	160,000	3.000%						
			10/01/19	160,000	3.000%						
			10/01/20	1,490,000	2.250%						
			10/01/21	1,520,000	2.500%						
			10/01/22	1,555,000	5.000%						
			10/01/23	1,635,000	5.000%						
			10/01/24	1,710,000	5.000%						
			10/01/25	1,760,000	5.000%						
			10/01/26	1,850,000	5.000%						
			10/01/27	1,905,000	5.000%						
			10/01/28	1,995,000	3.250%						
			10/01/29	2,070,000	3.250%						
			10/01/30	2,170,000	3.375%						
10/01/31	2,230,000	3.375%									
10/01/32	2,335,000	3.500%									
76 General Obligation Bonds Series B of 2012	11/20/12	8,298,673	10/01/13	266,673	2.000%		8,298,673			8,298,673	
			10/01/14	586,000	2.000%						
			10/01/15	598,000	2.000%						
			10/01/16	606,000	3.000%						
			10/01/17	624,000	2.000%						
			10/01/18	261,000	2.000%						
			10/01/18	374,000	3.000%						
			10/01/19	650,000	2.000%						
			10/01/20	386,000	2.000%						
			10/01/20	116,000	4.000%						
			10/01/21	456,000	2.000%						
			10/01/21	58,000	4.000%						
			10/01/22	334,000	2.250%						
			10/01/22	174,000	4.000%						
			10/01/23	499,000	2.300%						
			10/01/24	485,000	2.500%						
			10/01/25	475,000	2.500%						
10/01/26	465,000	2.500%									
10/01/27	450,000	2.750%									
10/01/28	435,000	2.750%									
Refunding Bonds Series C of 2012	11/20/12	3,180,000	09/01/13	445,000	0.924%		3,180,000			3,180,000	
			09/01/14	430,000	2.000%						
			09/01/15	440,000	2.000%						
			09/01/16	445,000	3.000%						
			09/01/17	260,000	3.000%						
			09/01/17	200,000	2.307%						
			09/01/18	475,000	2.667%						
			09/01/19	485,000	2.917%						
			Subtotal								
						-	42,408,673	-	-	42,408,673	
						Total	\$98,188,182	42,408,673	4,664,913	11,022,011	124,909,931

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2012**

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2011	AUTHORIZED	ISSUED	BALANCE DECEMBER 31, 2012
2010-08	Refunding Bond Issuance Costs	\$165,000			165,000
2012-07	Tax Appeal Refunding		33,000,000	30,930,000	2,070,000
	Total	<u>\$165,000</u>	<u>33,000,000</u>	<u>30,930,000</u>	<u>2,235,000</u>

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011	\$2,800
Increased by:	
Charges to Improvement Authorizations	<u>186,938</u>
Subtotal	189,738
Decreased by:	
Paid	<u>2,800</u>
Balance December 31, 2012	<u><u>\$186,938</u></u>

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF OBLIGATIONS UNDER CAPITAL LEASE
FOR THE YEAR ENDED DECEMBER 31, 2012**

79

PURPOSE	LEASE NUMBER	TERM OF LEASE	AMOUNT OF ORIGINAL LEASE		INTEREST RATE	BALANCE DECEMBER 31,		BALANCE DECEMBER 31,
			PRINCIPAL	INTEREST		2011	DECREASED	
Various Capital Improvements	Series 1997	15 Years	\$1,120,500	\$353,501	Various	\$21,417	21,417	
					Total	\$21,417	21,417	
					Funds on Hand with Trustee		\$21,417	
					Total		\$21,417	

**TOWNSHIP OF WEST DEPTFORD
GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES
FOR THE YEAR ENDED DECEMBER 31, 2012**

ORDINANCE ∞ NUMBER	IMPROVEMENT DESCRIPTION	ORIGINAL	ISSUE	DATE	INTEREST RATE	BALANCE			BALANCE
		DATE OF ISSUE	DATE	OF MATURITY		DECEMBER 31, 2011	INCREASED	DECREASED	DECEMBER 31, 2012
2008-9	Acquisition, Construction, Repair & Installation of Various Capital Improvements	04/28/2010	04/25/2012	04/23/2013	1.50%	\$940,946	940,750	940,946	940,750
2009-13	Acquisition, Construction, Repair & Installation of Various Capital Improvements	04/28/2010	04/25/2012	04/23/2013	1.50%	147,250	147,250	147,250	147,250
Total						\$1,088,196	1,088,000	1,088,196	1,088,000

WATER-SEWER UTILITY FUND

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY OPERATING FUND
SCHEDULE OF UTILITY CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2012**

	<u>OPERATING FUND</u>	<u>CAPITAL FUND</u>
Balance December 31, 2011	\$1,648,482	69,750
Increased by Receipts:		
Consumer Accounts Receivable	\$11,764,139	
Miscellaneous Anticipated Revenue	100,732	
Interest Earned		183
BAN Proceeds		617,000
GCIA Lease Proceeds		1,005
Due from Payroll Fund	9,821	
Due from Current Fund	201,307	
Due from General Capital		150,544
Due from Utility Operating		341
Subtotal	<u>12,075,999</u>	<u>769,073</u>
Total	<u>13,724,481</u>	<u>838,823</u>
Decreased by Disbursements:		
2012 Budget Appropriations	10,912,771	
Appropriation Reserves	154,992	
BAN Payments		617,074
Due Utility Capital Fund	341	
Due Utility Operating Fund		183
Due Current Fund		42,662
Total Disbursements	<u>11,068,104</u>	<u>659,919</u>
Balance December 31, 2012	<u><u>\$2,656,377</u></u>	<u><u>178,904</u></u>

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY CAPITAL FUND
ANALYSIS OF CASH
FOR THE YEAR ENDED DECEMBER 31, 2012**

83

	BALANCE (OVERDRAFT) DECEMBER 31, 2011	DISBURSEMENTS				TRANSFERS		BALANCE (OVERDRAFT) DECEMBER 31, 2012
		RECEIPTS		IMPROVEMENT	MISCELLANEOUS	FROM	TO	
		BAN	MISCELLANEOUS	AUTHORIZATIONS				
Fund Balance	\$37,526	617,000	1,005		617,074		1,474	39,931
Capital Improvement Fund	42,723							42,723
Due to General Capital Fund	(150,544)		150,544					
Down Payment on Improvements	96,250							96,250
Due Current Fund	42,662				42,662			
Due Water & Sewer Utility Fund	(341)		524		183			
Reserve for Accrued Interest	1,474					1,474		
Total	\$69,750	617,000	152,073	-	659,919	1,474	1,474	178,904

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY OPERATING FUND
SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$1,673,784
Increased by:		
Utility Rents Levied	\$11,721,151	
Overpayments Created	382	11,721,533
		<hr/>
Subtotal		13,395,317
Decreased by:		
Collections	11,764,139	
Cancelled	62,858	11,826,997
		<hr/>
Balance December 31, 2012		<u><u>\$1,568,320</u></u>

**SCHEDULE OF FIXED CAPITAL
FOR THE YEAR ENDED DECEMBER 31, 2012**

	BALANCE DECEMBER 31, 2011	ADDITIONS	BALANCE DECEMBER 31, 2012
Wells	\$17,356		17,356
Pumping & Storage Facilities	194,841		194,841
Land for Administration Building	9,414		9,414
Distribution Mains & Accessories	11,423,068		11,423,068
Purchased of Colonial Manor Water Company & Attendant Improvements	171,691		171,691
Construction of New Wells	839,809		839,809
Purchase of Greenfield Water Company & Attendant Improvements	786,159		786,159
Improvements to Water Supply & Distribution System	37,350,453		37,350,453
Improvements Along Riverfront	1,997,720		1,997,720
Meters & Fittings	851,671		851,671
Sewer System	3,910,248		3,910,248
Office Machinery & Equipment	214,128		214,128
Miscellaneous	496,569		496,569
	<hr/>		<hr/>
	<u>\$58,263,127</u>	-	<u>58,263,127</u>

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY CAPITAL FUND
SCHEDULE OF 2011 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2012**

	BALANCE DECEMBER 31, 2011	PAID OR CHARGED	BALANCE LAPSED
Operations:			
Salaries & Wages	\$43,967	\$7,853	36,114
Other Expenses	116,148	116,148	
Capital Improvements:			
Capital Outlay	34,487	30,991	3,496
Statutory Expenditures:			
Social Security System	3,045		3,045
Total	\$197,647	154,992	42,655
Appropriation Reserves	\$91,527		
Encumbrances Payable	106,120		
Cash Disbursed		154,992	
Total	\$197,647	154,992	-

**SCHEDULE OF WATER & SEWER UTILITY OVERPAYMENTS
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011	\$19,307
Increased by:	
Utility Overpayments in 2012	382
Balance December 31, 2012	<u>\$19,689</u>

**SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2012 & 2011	<u>\$42,723</u>
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**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY OPERATING FUND
SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$345,285
Increased by:		
Budget Appropriation for:		
Interest on Bonds	\$146,331	
Interest on Notes	6,170	
Interest on Loans	96,650	249,151
Subtotal		594,436
Decreased By:		
Interest Paid		345,285
Balance December 31, 2012		<u>\$249,151</u>

ANALYSIS OF ACCRUED INTEREST DECEMBER 31, 2012

SERIES	PRINCIPAL OUTSTANDING 12/31/2012	FROM	TO	PERIOD	AMOUNT
2003	\$290,685	09/01/2012	12/31/2012	4 Months	\$4,360
2004	3,332,558	09/01/2012	12/31/2012	4 Months	49,493
2005	2,253,359	09/01/2012	12/31/2012	4 Months	37,556
2007	368,940	11/01/2012	12/31/2012	2 Months	2,560
2008	2,365,200	09/01/2012	12/31/2012	4 Months	30,117
2012	<u>5,986,327</u>	09/01/2012	12/31/2012	4 Months	<u>22,245</u>
	<u>14,597,069</u>				<u>146,331</u>
2004A Clean Water	3,152,061	08/01/2012	12/31/2012	5 Months	29,693
2004A Drinking Water	937,108	08/01/2012	12/31/2012	5 Months	9,680
2007A Clean Water	4,926,309	08/01/2012	12/31/2012	5 Months	48,465
2007A Drinking Water	659,935	08/01/2012	12/31/2012	5 Months	6,545
NJWW 1993	<u>172,126</u>	08/01/2012	12/31/2012	5 Months	<u>2,267</u>
	<u>9,847,539</u>				<u>96,650</u>
Notes	<u>617,000</u>	04/24/2012	12/31/2012	8 Months	<u>6,170</u>
Total					<u>\$249,151</u>

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY OPERATING FUND
SCHEDULE OF RESERVE FOR AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$31,509,900
Increased by:		
Serial Bonds Paid by Operating Budget	\$1,480,087	
Serial Bonds Defeased	5,757,989	
Bond Anticipation Notes Paid	74	
Gloucester County Improvement Authority:		
Leases Paid by Trustee	583	
NJ Wastewater Loans Paid by Operating Budget	790,005	<u>8,028,738</u>
Subtotal		39,538,638
Decreased by:		
Adjustment to Wastewater Loans Payable	350,791	
Refunding Bonds Issued	5,986,327	<u>6,337,118</u>
Balance December 31, 2012		<u><u>\$33,201,520</u></u>

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY CAPITAL FUND
SCHEDULE OF SERIAL BONDS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2012**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING DECEMBER 31, 2012		INTEREST RATE	BALANCE DECEMBER 31, 2011	ISSUED	DEFEASED	PAID	BALANCE DECEMBER 31, 2012
			DATE	AMOUNT						
2003 Water & Sewer Bonds	09/01/2003	\$8,219,123	09/01/13	\$290,685	4.500%	\$6,327,247		5,757,989	278,573	290,685
2004 Water & Sewer Bonds	03/01/2004	4,734,314	09/01/13	66,836	4.500%	3,551,084			218,526	3,332,558
			09/01/14	74,386	3.250%					
			09/01/15	90,326	5.000%					
			09/01/16	94,521	5.000%					
			09/01/17	99,554	4.750%					
			09/01/18	104,308	4.750%					
			09/01/19	179,254	4.500%					
			09/01/20	187,643	4.500%					
			09/01/21	196,592	4.500%					
			09/01/22	206,100	4.500%					
			09/01/23	215,608	4.500%					
			09/01/24	225,955	4.500%					
			09/01/25	236,582	4.375%					
			09/01/26	247,488	4.375%					
			09/01/27	258,674	4.375%					
			09/01/28	270,419	4.375%					
09/01/29	282,724	4.375%								
09/01/30	295,588	4.375%								
2005 Water & Sewer Bonds	12/08/2005	5,800,574	3/01/13	1,039,816	5.000%	3,091,343			837,984	2,253,359
			3/01/14	1,213,543	5.000%					
2007 Water & Sewer Bonds	11/26/2007	473,267	11/01/13	31,511	4.125%	394,064			25,124	368,940
			11/01/14	36,196	4.125%					
			11/01/15	37,047	4.125%					
			11/01/16	37,047	4.125%					
			11/01/17	37,473	4.125%					
			11/01/18	37,473	4.125%					
			11/01/19	37,899	4.125%					
			11/01/20	37,899	4.250%					
			11/01/21	38,325	4.250%					
			11/01/22	38,070	4.250%					
Subtotal						13,363,738	5,757,989	1,360,207	6,245,542	

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY CAPITAL FUND
SCHEDULE OF OBLIGATIONS UNDER CAPITAL LEASE
FOR THE YEAR ENDED DECEMBER 31, 2012**

PURPOSE	LEASE NUMBER	TERM OF LEASE	AMOUNT OF ORIGINAL LEASE		INTEREST RATE	BALANCE	DECREASED	BALANCE
			PRINCIPAL	INTEREST		DECEMBER 31, 2011		DECEMBER 31, 2012
Various Capital Improvements	Series 1997	15 Years	\$30,500	\$9,623	Various	\$583	583	
		Total				\$583	583	
		Loan Proceeds on Hand with Trustee					\$583	
		Total					\$583	

**TOWNSHIP OF WEST DEPTFORD
WATER-SEWER UTILITY CAPITAL FUND
SCHEDULE OF NEW JERSEY WASTEWATER LOANS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011	\$10,286,751
Increased by:	
Adjustments	<u>350,792</u>
Subtotal	10,637,543
Decreased by:	
Payments	<u>790,005</u>
Balance December 31, 2012	<u><u>\$9,847,538</u></u>

**TOWNSHIP OF WEST DEPTFORD
 WATER - SEWER UTILITY CAPITAL FUND
 SCHEDULE OF BOND ANTICIPATION NOTES
 FOR THE YEAR ENDED DECEMBER 31, 2012**

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ORIGINAL DATE OF ISSUE	ISSUE DATE	DATE OF MATURITY	INTEREST RATE	BALANCE DECEMBER 31, 2011	INCREASED	DECREASED	BALANCE DECEMBER 31 2012
2006-18	Various Improvements Sewer Utility	06/22/2011	04/25/12	04/23/2013	1.50%	\$617,074	617,000	617,074	\$617,000
Total						<u>\$617,074</u>	<u>617,000</u>	<u>617,074</u>	<u>\$617,000</u>

PAYROLL FUND

**TOWNSHIP OF WEST DEPTFORD
PAYROLL FUND
SCHEDULE OF PAYROLL FUND CASH
FOR THE YEAR ENDED DECEMBER 31, 2012**

Balance December 31, 2011		\$104,360
Increased by Receipts:		
Net Payroll & Payroll Deductions	\$17,081,094	
Due Current Fund - Interest Earnings	802	17,081,896
		<hr/>
Subtotal		17,186,256
Decreased by Disbursements:		
Net Payroll & Payroll Deductions	16,951,744	
Due Utility Operating Fund	9,821	
Due Current Fund - Interest Earnings	91,750	17,053,315
		<hr/>
Balance December 31, 2012		<u><u>\$132,941</u></u>

SUPPLEMENTARY DATA



**Summary of Statutory Debt
Condition - Annual Debt Statement**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 4.90%

	GROSS DEBT	DEDUCTIONS	NET DEBT
Local School District Debt	\$1,015,000	1,015,000	
Water-Sewer Utility Debt	25,061,607	25,061,607	
General Debt	128,232,931	1,186,858	127,046,073
Total	\$154,309,538	27,263,465	127,046,073

Net Debt, \$127,046,073 divided by Equalized Valuation Basis per N.J.S.A.40A:2-2, as amended, \$2,592,347,542 equals 4.90%.

Equalized Valuation Basis:

2012	\$2,500,980,518
2011	2,670,603,875
2010	<u>2,605,458,234</u>
Average	<u>\$2,592,347,542</u>

Borrowing Power Under 40A:2-6:

3 1/2% of Equalized Valuation Bases (Municipal) Net Debt	\$90,732,164 <u>127,046,073</u>
Remaining Borrowing Power	<u>(\$36,313,909)</u>

Calculation of Self-Liquidating Purpose - Water-Sewer Utility per N.J.S.40A:2-45

Fund Balance Utilized	\$539,234	
Cash Receipts From Fees, Rents & Other Charges	<u>11,763,757</u>	<u>\$12,302,991</u>
Deductions:		
Operating & Maintenance Costs	7,655,624	
Debt Service	<u>3,135,715</u>	<u>10,791,339</u>
Excess Revenue - Self Liquidating		<u>\$1,511,652</u>

**Comparative Statement of Operations and
Change in Fund Balance - Current Fund**

CURRENT FUND	YEAR 2012		YEAR 2011	
	AMOUNT	PERCENT	AMOUNT	PERCENT
Fund Balance Utilized	\$2,102,337	2.71%		
Miscellaneous - From Other Than				
Local Property Tax Levies	9,643,495	12.42%	8,598,198	11.36%
Collection of Delinquent Taxes &				
Tax Title Liens	1,071,411	1.38%	1,152,133	1.52%
Collection of Current Tax Levy	62,781,686	80.88%	63,787,886	84.29%
Non-Budget Revenue	633,004	0.82%	811,148	1.07%
Other Credits to Income:				
Unexpended Balance of				
Appropriation Reserves	1,172,295	1.51%	1,040,546	1.37%
Encumbrances Payable - Canceled			13,463	0.02%
Interfund Loans Returned	155,287	0.20%	255,881	0.34%
Other Credits to Income	66,345	0.09%	20,742	0.03%
Total Income	77,625,860	100.00%	75,679,997	100.00%
Expenditures				
Budget Expenditures -				
Municipal Purposes	31,606,410	42.15%	28,674,319	39.39%
County Taxes	14,010,588	18.68%	14,269,766	19.60%
Local School Taxes	29,075,985	38.77%	29,730,495	40.84%
Municipal Open Space	89,576	0.12%	31,472	0.04%
Other Debits to Income:				
Interfunds Created	164,115	0.22%	90,457	0.12%
Other Debits to Income	43,666	0.06%		
Total Expenditures	74,990,340	100.00%	72,796,509	100.00%
Excess to Fund Balance	2,635,520		2,883,488	
Fund Balance January 1	3,752,475		868,987	
Total	6,387,995		3,752,475	
Less: Fund Balance Utilized as				
Revenue	2,102,337			
Fund Balance December 31	\$4,285,658		\$3,752,475	

**Comparative Statement of Operations and
Change in Fund Balance - Water & Sewer Utility**

WATER & SEWER UTILITY OPERATING FUND	YEAR 2012		YEAR 2011	
	AMOUNT	PERCENT	AMOUNT	PERCENT
Fund Balance Utilized	\$539,234	4.33%	610,445	5.10%
Collection of Water Rents	11,763,757	94.52%	11,215,806	93.66%
Miscellaneous:				
Other Than Water Rents	100,731	0.81%	140,560	1.17%
Other Credits to Income:				
Unexpended Balance of Appropriation Reserves	42,655	0.34%	8,428	0.07%
Total Income	12,446,377	100.00%	11,975,239	100.00%
Expenditures				
Budget Expenditures:				
Operating	8,160,890	71.34%	8,221,661	71.22%
Capital Improvement Fund	52,000	0.45%	41,000	0.36%
Debt Service	3,135,715	27.41%	3,190,220	27.64%
Deferred Charges & Statutory Expenditures	90,026	0.79%	90,058	0.78%
Interfunds Created			341	0.00%
Total Expenditures	11,438,631	100.00%	11,543,280	100.00%
Excess to Fund Balance	1,007,746		431,959	
Fund Balance January 1	1,298,747		1,477,233	
Total	2,306,493		1,909,192	
Less: Fund Balance Utilized as Revenue	539,234		610,445	
Fund Balance December 31	\$1,767,259		1,298,747	

**Comparison of Tax Levies
and Collection Currently**

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

YEAR	TAX LEVY	CURRENTLY	
		CASH COLLECTIONS	PERCENTAGE OF COLLECTION
2012	\$64,453,291	62,781,686	97.40%
2011	65,194,913	63,787,886	97.84%
2010	64,094,159	62,486,517	97.49%

Comparison of Tax Rate Information

	2012	2011*	2,010
Total Tax Rate	<u>\$2.514</u>	<u>\$2.396</u>	<u>\$4.397</u>
Apportionment of Tax Rate:			
Municipal	0.821	0.776	1.487
County	0.551	0.526	0.906
Local School	1.142	1.094	2.004

Rates Above Do Not Include Fire District Tax

* Revaluation

Net Valuation Taxable:

2012	<u>\$2,546,769,515</u>	
2011		<u>\$2,718,739,721</u>
2010		<u>\$1,455,538,809</u>

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens in relation to the tax levies of the last three years.

YEAR ENDED DECEMBER 31	AMOUNT OF TAX TITLE LIENS	AMOUNT OF DELINQUENT TAXES	TOTAL DELINQUENT	PERCENTAGE OF TAX LEVY
2012	\$1,435,374	1,294,399	2,729,773	4.24%
2011	1,263,841	1,218,701	2,482,542	3.81%
2010	1,164,527	1,374,537	2,539,064	3.96%

**Schedule of Annual Debt Service for Principal and Interest
For the Next Five Years For Bonded Debt Issued and Outstanding**

YEAR	GENERAL CAPITAL	WATER AND SEWER UTILITY
2013	\$15,452,312	3,255,509
2014	9,873,445	3,143,550
2015	9,876,870	2,293,751
2016	9,848,942	2,285,160
2017	9,855,813	2,296,173

Comparative Schedule of Fund Balance

CURRENT FUND:

YEAR	DECEMBER 31,	UTILIZED IN BUDGET OF SUCCEEDING YEAR	
2012	\$4,285,658	2,335,000	*
2011	3,752,475	2,102,337	
2010	868,986	-	
2009	1,340,096	1,290,000	
2008	14,565	-	

*As introduced

WATER-SEWER OPERATING FUND:

YEAR	DECEMBER 31,	UTILIZED IN BUDGET OF SUCCEEDING YEAR	
2012	\$1,767,259	176,651	*
2011	1,298,747	539,234	
2010	1,477,233	610,444	
2009	468,863	-	
2008	572,904	104,040	

*As introduced

Property Acquired by Tax Title Lien Liquidation

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

YEAR	AMOUNT
2012	\$764,800
2011	764,800
2010	764,800

Comparison of Water Utility Levies

YEAR	LEVY
2012	\$11,721,151
2011	11,100,188
2010	11,536,833

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office at December 31, 2012:

NAME	POSITION	BOND
Raymond Chintall	Mayor	
Sean Kilpatrick	Deputy Mayor	
Samuel Cianfarini	Committeeman	
Donna Szymborski	Committeewoman	
Denice DiCarlo	Committeewoman	
Richard M. Giuliani	Treasurer	\$500,000
Amy Leso	Township Clerk	
George L. Damminger, Jr.	Tax Collector	\$500,000
Guy Killen	Judge of the Municipal Court	\$ 52,000
Barbara Lilley	Municipal Court Administrator	\$ 52,000
Eleanor A. Oxley	Deputy Court Administrator	\$ 52,000
Kathy Biddick	Deputy Court Administrator	\$ 52,000
Kristen Barry	Deputy Court Administrator	\$ 52,000
Brenda Ellis	Deputy Court Administrator	\$ 52,000
Anthony Ogozalek	Solicitor	
Edward G. Coates	Acting Public Works Manager	\$ 1,000
Eric Love	Board Trustee (Library)	\$ 30,000
Michael Douglas	Water & Sewer Superintendent	\$ 1,000

**TOWNSHIP OF WEST DEPTFORD
COUNTY OF GLOUCESTER**

PART II

**COMMENTS AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2012**



The Honorable Mayor and Members of the
Township Committee
Township of West Deptford
Thorofare, New Jersey 08086

We have audited the financial statements – statutory basis of the Township of West Deptford in the County of Gloucester for the year ended December 31, 2012.

Scope of Audit

The audit covered the financial transactions of the Treasurer, Tax Collector, and Water-Sewer Utility Collector, the activities of the Mayor and Committee and the records of the various outside departments.

Cash on hand was counted and cash balances were reconciled with independent certifications obtained directly from the depositories.

The accrued and realized revenues for the various Township Departments as shown on the Statements of Revenue and Revenue Accounts Receivable are presented as recorded in the Township records.

In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments* and *Recommendations* for the year then ended.

GENERAL COMMENTS

Contracts and Agreements Required to be advertised by (N.J.S.A.40A:11-4)

N.J.S.A.40A:11-4 - Every contract or agreement, for the performance of any work or furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other Law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate \$36,000 except by contract or agreement.

It is pointed out that the governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the statutory minimum within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Contracts and Agreements Required to be advertised by (N.J.S.A.40A:11-4) (continued):

River Winds Generator, F350 Utility Body Trucks, 2012 Shuttle Bus, River Winds Flooring, Police Vehicles.

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services," per *N.J.S.A.40A:11-5*.

Purchases were made through the State Division of Purchases and Property and were approved by resolution of the Township Committee.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

The compliance review of expenditures did reveal individual payments or contracts in excess of the statutory limit "for the performance of any work, or the furnishing of any materials, supplies or labor, or the hiring of teams or vehicles," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of *N.J.S.A.40A:11-6*.

Contracts and Agreements Requiring Solicitation of Quotations

The examination of expenditures did not reveal any individual payments, contracts or agreements in excess of \$5,400 thereafter "for the performance of any work or the furnishing or hiring of any materials or supplies", other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provision of (*N.J.S.A.40A:11-6.1*).

Collection of Interest on Delinquent Taxes and Assessments

N.J.S.54:4-67, as amended, provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 6, 2012 adopted the following resolution authorizing interest to be charged on delinquent taxes:

WHEREAS, R.S. 54:4-67, permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes or assessments as provided by law;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of West Deptford, Gloucester County, State of New Jersey that property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st of each year with a ten-day grace period, after which dates, if unpaid shall become delinquent, with interest charged as set forth below and reverting back to the due date on any quarterly installment of taxes.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of West Deptford, Gloucester County, State of New Jersey, hereby fix the rate of interest

Collection of Interest on Delinquent Taxes and Assessments (continued):

at 8% per annum on the first \$1,500 of delinquency, and 18% per annum on any amount in excess of \$1,500.

BE IT FURTHER RESOLVED that a 6% year-end penalty be assessed on the last day of the fiscal year on delinquent accounts when in excess of \$10,000.00.

Delinquent Taxes and Tax Title Liens

The delinquent taxes at December 31, 2012 included real estate taxes for 2012, 2011, 2010, 2009, 2008, 2007 and 2006.

The last tax sale was held on October 17, 2012 and was not complete.

Inspection of 2012 tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

YEAR	NUMBER OF LIENS
2012	121
2011	115
2010	86

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get properties back on a taxpaying basis.

Verification of Delinquent Taxes and Other Charges

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services. A separate report will be rendered if any irregularities develop after the date of the audit.

Deductions from Taxes

The audit of senior citizen and veteran deductions on a test basis revealed that deductions appear reasonable.

***Finding 2012-01:**

It was noted during our audit that ending cash balances for the third party tax title liens and tax sale premiums accounts do not agree to the Collector's detailed analysis of third party liens and premiums. Additionally, it appears that premiums are not properly accounted for in the Township's computer system but are only kept manually by the Collector.

Deductions from Taxes (continued):

Recommendation:

That tax title liens and tax sale premiums be properly accounted for in the Township's computer system and reconciled to cash on hand on a timely basis.

Management Response:

The Township of West Deptford agrees with this finding and will correct it accordingly.

Examination of Bills

A test check of paid bills was made and each bill, upon proper approval, was considered as a separate and individual contract unless the records disclosed it to be a part payment or estimate.

Payroll Fund

The examination of the payroll fund included testing the detail computation of various deductions or other credits from the payroll of the Township employees. The following exceptions were noted:

***Finding 2012-02:**

It was noted during our audit that in instances when employees change their health care coverage, the percentage being withheld for the employee share is not being adjusted to coincide with the new premium cost.

Recommendation:

That internal controls related to updating employee health care coverage changes are improved to ensure that the proper amount is withheld from employees for their share of health care contributions.

Management Response:

The Township of West Deptford agrees with this finding and will correct it accordingly.

***Finding 2012-03:**

It was noted during our audit that employee salaries are not being properly reported to the Public Employees' Retirement System due to changes in salary information not being forwarded to the Division of Pension and Benefits properly.

Recommendation:

That the Township reports the proper salary information to the NJ Division of Pension and Benefits.

Management Response:

The Township of West Deptford agrees with this finding and will correct it accordingly.

Payroll Fund (continued):

***Finding 2012-04:**

It was noted during our audit that compensated absences for Township employees are not being calculated properly as only sick time is being used to calculate total Township compensated absences liability.

Recommendation:

That the Township reviews their compensated absences and include vacation time in the compensated absences calculation.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

Finding 2012-05:

It was noted during our audit that various retirees who are Medicare eligible are claiming the Township group health coverage as their primary and Medicare as a secondary or not enrolled in Medicare at all. The amount of excess cost and liability has not been determined but is presumed to be significant.

Recommendation:

That the Township research all cases in which retirees should be enrolled in Medicare as their primary coverage and ensure that proper changes are made.

Management Response:

The Township of West Deptford proactively worked with our professionals to identify retirees who could be moved to Medicare and changed the primary payee from the township to Medicare. This will take place during the normal enrollment period per government guidelines.

Finding 2012-06:

It was noted during our audit that the third quarter NJ 927 liability was not filed and paid timely.

Recommendation:

That all quarterly payroll liabilities be filed and paid by the statutory deadlines.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

Municipal Court

A separate report for the Municipal Court transactions was filed in accordance with the requirements of the Local Finance Board.

As part of the test of the municipal court records, no attempt was made to differentiate between fines due the Township, County, or State, or to pass upon the authenticity of the preparation and procedures for complaints issued.

A test sample was selected of twenty (20) traffic and five (5) criminal cases processed through the system. The purpose of the test was to determine that traffic fines were levied in accordance with State Statutes, that payments were deposited intact and on a timely basis, that dispositions were entered in traffic and criminal dockets, closure procedures for delinquent traffic tickets were enforced and that proper procedures were in effect for defendants paying on a the partial payment system. This test disclosed no discrepancies regarding fines being properly levied, entering of dispositions and closure procedures.

A review of the partial payment system indicated that collection procedures are being enforced to collect delinquent balances.

Construction Code Office

- (1) **Indirect Costs** – Indirect costs are not allocated to the Construction Code Budget Appropriation.
- (2) **Annual Report** – An annual report of revenue, expenditures and a recommendation for any fee increase or decrease is reviewed by the governing body.
- (3) **Construction Code Costs** – A test was conducted to determine that all revenues collected for construction code fees are applied to pay for municipal costs of enforcing the Uniform Construction Code [*N.J.A.C.5:23.17(c)2*]. No exceptions were discovered as a result of the test that would indicate that construction code revenues were not being applied to pay for costs related to enforcement of the Uniform Construction Code.
- (4) **Construction Code Permits** – A test of the fees charged for construction code permits disclosed no exceptions regarding charges being levied in accordance with the Township Ordinances in effect.

Chief Financial Officer/Treasurer

The following exceptions were found in the records maintained by the Director of Finance/Treasurer:

***Finding 2012-07:**

It was noted during our audit that a general ledger is not being maintained for any fund of the Township in accordance with *N.J.A.C.5:30-5.7*.

Recommendation:

That the Chief Financial Officer maintains a complete general ledger of all financial transactions for all funds of the Township that is to be the official permanent financial record of the Municipality in accordance with the Administrative Code. Independent consultants along with the new acting CFO completed all 2012 general ledgers in 2013.

Chief Financial Officer/Treasurer (continued):

Management Response:

The Township corrected this issue by hiring a new Chief Financial Officer and using independent consultants to complete all 2012 general ledgers in 2013.

***Finding 2012-08:**

It was noted during our audit that payroll taxes were not analyzed for the 2012 year.

Recommendation:

That a formal analysis of payroll taxes be completed monthly in order to ensure proper reporting and payment of all payroll liabilities.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

Finding 2012-09:

It was noted during our audit that bank reconciliations for Township accounts were not completed on a timely basis.

Recommendation:

That bank reconciliations be completed on a timely basis for all Township accounts.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

Finding 2012-10:

It was noted during our audit that various current fund budget appropriations were over-expended.

Recommendation:

That the budget be properly monitored and necessary transfers be made to avoid any over-expenditures of budget appropriations.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

***Finding 2012-11:**

It was noted during our audit that grant receivables in the general capital fund totaling \$236,000 which were outstanding at the end of 2010 remained outstanding at 12/31/12.

Chief Financial Officer/Treasurer (continued):

Recommendation:

That all grant receivables be reviewed and an attempt be made to collect all funds due to the Township.

Management Response:

Management has followed through with outstanding items for close out and collection of grant receivables. Monies expect to be received in 2013. The tracking of grants and monies owing in our new accounting system should result in this not being a recurring finding.

***Finding 2012-12:**

The Township detail of foreclosed property is not being properly maintained as it is not kept in the Township computer system and in addition, the properties have not been updated to new assessed values.

Recommendation:

That foreclosed properties be adjusted to new assessed values and an analysis be properly maintained for inspection.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

Finding 2012-13:

It was noted during audit that the Township expended funds against an unappropriated grant which created a deferred charge and is now required to be budgeted in the subsequent year's budget.

Recommendation:

That only appropriated grants be spent in order to avoid the creation of deferred charges.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

Finding 2012-14:

It was noted during our audit that the Township's subsidiary ledgers are not being adjusted to agree to audit balances for grant and capital related items.

Recommendation:

That Township review their subsidiary ledgers and ensure that they agree to the audit balances.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

Chief Financial Officer/Treasurer (continued):

***Finding 2012-15:**

The Township overspent capital improvement authorization 2010-11.

Recommendation:

That capital ordinances be properly accounted for in order to avoid over-expenditures and create the need for the Township to raise a deferred charge in the succeeding year's budget.

Management Response:

The over expenditure in the capital ordinance was the result of paying for a change order that had not been properly approved by resolution. Going forward our newly implemented Edmunds accounting system should provide better tracking of project thus will eliminate these type of issues.

***Finding 2012-16:**

It was discovered during our audit that grant related expenditures were paid out of the General Capital Fund.

Recommendation:

That all grant related expenditures be spent from grant funds maintained within the Federal & State Grant Fund.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

Finding 2012-17:

It was noted during our audit that the current fund cash reconciliation contains an adjustment for unknown deposits in the amount of \$70,767 which has been set up on the current fund balance sheet as a liability.

Recommendation:

That cash be reconciled in a timely and accurate manner to help ensure accuracy and reliability of Township records.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

Finding 2012-18:

It was noted during our audit that the Township is recording the state portion of construction code fees and marriage licenses as revenue as opposed to properly accounting for the portion payable through a liability on the general ledger.

Chief Financial Officer/Treasurer (continued):

Recommendation:

That the Township properly record the state liability portion of construction code fees and marriage licenses in their general ledger as liability and not as a part of revenue.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

***Finding 2012-19:**

During our audit of water-sewer billings it was noted that residents are only being billed the minimum due to their meters being inaccessible and no follow up is being conducted by the Township for those properties which have been left four or more notices of reading attempts.

Recommendation:

That procedures be implemented by the Township to ensure water-sewer readings are properly performed and recorded. In addition, the Township ensures the customer is properly billed, and that subsequent collections are made and deposited in a timely manner. The Township should ensure actual water readings are made by the Township's meter reader and properties which cannot be accessed and continually receive minimum billings be reviewed and a follow up appointment be made to obtain actual readings.

Management Response:

The Township of West Deptford has implemented a number of process improvement steps to address the water-sewer issues. We recognize from a timing standpoint the audit completed for the year 2012 cannot adequately address items that we expect to be completely cleared in the 2013 audit. We have procedures to deal with actual water readings, additional training and resources for the meter readings and a collection policy strictly adhered to. Additionally we are positioning ourselves to move into a more automated methodology for readings which will alleviate many of the manual processes currently in place.

***Finding 2012-20:**

It was noted that Township Payment In Lieu Of Tax (PILOT) agreements do not appear properly reviewed for their impact on the budget process. Revenues anticipated for PILOT payment had significant variances from what was collected and realized per the Township accounting records.

Recommendation:

That PILOT agreements be properly reviewed and tracked in order to ensure the proper amount of revenue is anticipated in the Township's budget.

Management Response:

The land upon which the pilot agreements were constructed have been subject to significant revaluations. As such, when the land credit is applied we are not able to collect the same amount as was anticipated

Chief Financial Officer/Treasurer (continued):

when the PILOT was created. We are properly reflecting the new anticipated amounts in the budget which should eliminate the significant variances.

***Finding 2012-21:**

It was noted during our audit that a water and sewer connection fee calculation has not been completed.

Recommendation:

That a water and sewer connection fee calculation be completed on an annual basis.

Management Response:

The Township of West Deptford agrees with this finding, and will correct it accordingly.

***Finding 2012-22:**

It was noted during our audit that monthly financial reports are not being presented to and reviewed by the Township committee.

Recommendation:

That Township financial reports be presented to the Township committee on a monthly basis for review.

Management Response:

Implementation of the new financial system will significantly enhance the financial reporting that can be done for the Township Committee and the Administrator. In advance of this change over ad hoc reports will be provided to detail for the Committee what the financial position is and to enhance knowledge of positions in a more timely fashion.

Prior Year Findings

In accordance with Government Auditing Standards, our procedures included a review of all prior year findings. Corrective action was taken on all prior year findings except with those marked above with an asterisk (*).

Should you have any questions concerning our comments or recommendations, or should you desire any assistance in implementing our recommendations, please call me.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.



Michael Holt
Registered Municipal Accountant
No. CR473

Medford, New Jersey
June 3, 2013

